

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, April 3, 2017 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Albert Kirby Jr. (arrived late - see below), Jerol Kivett and Harry Parker.

The Chairman convened the meeting and called upon County Manager Ed Causey for the invocation. Vice Chairperson Lee then led the Pledge Allegiance.

### **Approval of Agenda**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the agenda as published.

### **Item 1: Reports and Presentations**

Introduction of New Human Resources Director Nancy Dillman was introduced as the new Human Resources Director and welcomed by the Board.

Commissioner Albert Kirby, Jr. arrived.

Recognition of Retirees A service plaque was presented to retirees LeAnn Honeycutt and Vickie Mattocks.

### **Item 2: Planning and Zoning**

CZ-3-17-1 Commissioner Kivett requested that he be recused from the hearing due to conflict of interest in that he owns property near the property proposing to be rezoned. The request was agreed upon by the majority. Chairman Wooten called the hearing to order and recognized Planning Director Mary Rose to review a conditional zoning request to rezone approximately 3.0 acres located at the intersection of North Salemburg Highway (Hwy 242) and High House Road from RA-Residential Agriculture to CZC-Conditional Zoning Commercial District. Prior to Ms. Rose's review Chairman Wooten addressed concerns that all adjacent property owners were not duly notified. After deliberation, the Board requested that additional efforts be made to notify all adjacent property owners within 100' and that the property be posted. The Chairman closed the hearing. Upon a motion made by Chairman Wooten and seconded by Commissioner Kirby, the Board voted unanimously to request that the conditional rezoning request be tabled and added to a future agenda once re-advertised.

RZ-3-17-1 Chairman Wooten called the hearing to order and recognized Planning Director Mary Rose who reviewed a request to rezone approximately 56 acres located along Autry Highway from RA-Residential Agriculture to C-Commercial.

The Chairman opened the floor for comments, and the following were received:

Grey Vick: Mr. Vick introduced himself to the Board as property owner James Starling's representative and availed himself to receive questions from the Board. None were received.

The Board inquired if all adjacent property owners were notified, and Commissioner Kivett asked if the property owners received notification via certified mail. Ms. Rose responded that the notifications were shipped to the registered address at the Tax Office and shipped via First Class mail. The Chairman closed the hearing. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kirby, the Board voted unanimously to approve rezoning request RZ-3-17-1, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-3-17-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.*

### **Item 3: Action Items**

Public Hearing – Closeout of Community Development Block Grant-Economic Development (CDBG-ED) Project 13-E-2640 The Chairman opened the public hearing, and Economic Development Director John Swope introduced Consultant Skip Green to present the item to the Board. Mr. Green informed the Board that the grant had funded the construction of the elevated water tank and 12" and 16" water main improvements that served the I-40/NC 403 interchange and Enviva Pellets Sampson, LLC. He noted that one hundred percent of the grant funds had been expended for contracts with Caldwell Tanks (500,000-gallon tank) and Herring-Rivenbark (water mains), and Enviva had met their hiring commitments. Mr. Green also noted that the site had been satisfactorily monitored by the State. Mr. Swope provided the Board a schedule of the grants, noting that the actual employee totals and taxable investment would be available in July, and that he anticipated the taxable investment would be close to \$110,000,000.00. The Chairman opened the floor for comments, and none were received. The Chairman closed the hearing.

Public Hearing – Amendment to Prior Ordinance Establishing Planning Board  
The Chairman opened the public hearing and recognized County Attorney Joel Starling

who presented the amendment to the Board, informing the Board that the staff and County Attorney had begun the process of reviewing, revising and codifying the county ordinances and then reviewed the proposed changes. The Chairman opened the floor for comments. Commissioner Kirby asked for clarification of section 100, and Mr. Starling informed the Board that Planning Board members would still be required to reside in Sampson County. The Chairman closed the hearing. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to adopt the amendment to the previous ordinance establishing the planning board. (Copy filed in Ordinance Book \_\_\_, Page \_\_\_.)

Public Hearing – Amendment to Animal Control Ordinance The Chairman opened the public hearing and recognized County Attorney Joel Starling who presented the amendment to the Board, informing the Board that the amendment was proposed to ensure conformity with the rabies control measure regulations recently adopted by the Board of Health and recent National Association of Public Health Veterinarians euthanasia guideline changes. Commissioner Kirby asked if the Health Department staff were confident that the new measures would not put the public at risk. Mr. Starling informed the Board that the new rulings had been adopted by the North Carolina Division of Public Health and propagated by the National Association of Public Health Veterinarians, and that the Board of Health had adopted the rules as handed down. The Chairman opened the floor for public comments, and none were received. The Chairman closed the hearing. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to adopt the amendments to the Animal Control Ordinance. (Copy filed in Ordinance Book \_\_\_, Page \_\_\_.)

Public Hearing – Amendment to the Sampson County Ordinance Regulating Emergency Medical Service and Granting of Franchises for Convalescent Transport Service The Chairman opened the public hearing and recognized County Attorney Joel Starling who presented the amendment to the Board. The Chairman opened the floor for public comments, and none were received. The Chairman closed the hearing. Upon a motion made by Chairman Wooten and seconded by Commissioner Kirby, the Board voted unanimously to adopt recommended changes to the Ordinance Regulating Emergency Medical Service and Granting of Franchises for Convalescent Transport Service. (Copy filed in Ordinance Book \_\_\_, Page \_\_\_.)

Sampson Community College – Request for County to Serve as Co- Applicant for Economic Development Administration (EDA) Grant Funding County Manager Ed Causey presented to the Board, noting that the Community College’s main campus master plan included a welding and metal fabrication building and that the College was able to capitalize on grant funding that would be available post-Hurricane Matthew if it could have demonstrated a nexus between the project scope of work and applicable disaster, demonstrated that the project would foster job creation and promote private

investment, and would align with a relevant strategic economic development or disaster recovery plan. Because the costs of operations and maintenance of campus facilities is provided by the County's annual appropriations, the grant application would require both the College Board of Trustees and the Board of Commissioners be applicants. He then stated that grant funding of 80% would be matched by Connect NC bond monies and that the County would have no obligation to provide matching funds. Commissioner Kivett asked if the County would be obligated to fund maintenance and upkeep of the new building. Mr. Causey agreed that the County would be obligated to fund maintenance of the new building. Upon a motion by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to authorize the County to be co-applicant on Community College's application for EDA funding, with the caveat that the Community College provide the Board with a presentation of operational costs and financial impacts of all the Community College buildings prior to the Board's acceptance of the grant funding. (Copy filed in Inc. Minute Book \_\_\_, Page \_\_\_.)

Emergency Management - Request to Participate in Hazard Mitigation Grant Programs Emergency Management Director Ronald Bass presented the request to the Board. He informed the Board that the Federal Emergency Management Agency (FEMA) and North Carolina Emergency Management were currently accepting applications for citizens to participate in the post-disaster Hazard Mitigation Grant Program. The grants were used for either acquisition, elevation or reconstruction of homes or businesses which were severely damaged or destroyed by Hurricane Matthew. He informed the Board that 15 applications had been received. The Chairman opened the floor for public comments, and none were received. The Chairman closed the hearing. Upon a motion made by Commissioner Kirby and seconded by Vice Chairperson Lee, the Board voted unanimously to authorize the County's participation in the Hazard Mitigation Grant Program.

Award of Bid for Disaster Debris Removal Emergency Management Director Ronald Bass informed the Board that the Finance Office solicited proposals for removal of disaster debris from seven right-of-way scattered sites and one dump site at Black River Lane. The RFP requested estimates of tonnage and a per ton cost, and three bids were received. After bid evaluation and consultation with the Department of Public Safety Public Assistance Supervisor, it was determined that the lowest bid was Action Backhoe & Construction since the contract would be paid per actual tons. Finance Officer David Clack recommended that they be awarded the bid for the project. Mr. Clack also stated that the project was expected to be fully funded by FEMA. Upon a motion by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to award bid as recommended to lowest bidder, Action Backhoe, in the amount of \$200 per ton (scattered sites) and \$150 per ton (Black River Lane site).

Appointment - EMS Advisory Board (Franchise Committee) Upon a motion by Vice Chairperson Lee and seconded by Commissioner Kirby, the Board voted unanimously to appoint Finance Officer David Clack, EMS Operations Chief Erick Herring, and EMS Training Officer Angela Magill to the EMS Advisory Board.

Appointment - Southeastern Economic Development Commission (SEDC) Upon a motion by Vice Chairperson Lee and seconded by Commissioner Kirby, the Board voted unanimously to reappoint Cary B. Taylor to the Southeastern Economic Development Commission (SEDC).

**Item 4: Consent Agenda**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of the March 6, 2017 meeting
- b. Adopted a resolution proclaiming April as Child Abuse Prevention Month (Copy of resolution filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- c. Adopted a resolution proclaiming April as Public Health Month (Copy of resolution filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- d. Adopted a resolution proclaiming April as County Government Month (Copy of resolution filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- e. Approve the Sampson County Public Library request to declare as surplus certain withdrawn titles and dispose of them pursuant to the Library's Materials Selection Policy
- f. Authorized the execution of the lease between Sampson County and DHHS for 168 square feet of office space in Health Department. (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- g. Authorized the execution of the amendment to contract between Sampson County and NC Dept. of Commerce/Rural Economic Development Division for Project Trio. (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- h. Approved lottery fund applications for Clinton City and Sampson County Schools (Copies filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- i. Approved tax refunds and releases as submitted

#7972	Ismail Awawdeh	\$265.20
#7954	Trina Barefoot Stewart	\$125.73
#7969	Jerenia McMillan Foster	\$123.00
#7927	Terry Alfred Spell	\$348.87
#7965	Terry Grant Lewis	\$110.36

#7941	Ronnie Warren Williams	\$218.73
#7958	Johnny Patrick Miller	\$112.28
#7882	Prestage Farms Inc.	\$102.88
#7955	Chad Abram Tyndall	\$115.74
Tax Release	Stephanie Bass	\$949.24
Tax Release	Donnie Lee Williams	\$1,068.42
Tax Release	James E. Brice	\$1,808.61

j. Approved budget amendments as submitted

<u>EXPENDITURE</u>		<u>Social Services</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
13553100	531300	Transportation of Patients		\$6,000.00	

<u>REVENUE</u>					
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u>	<u>Decrease</u>
13535450	403304	Tital XIX Transportation		\$6,000.00	

<u>EXPENDITURE</u>		<u>Recreation Department</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
11761201	521300	Uniforms		\$500.00	

<u>REVENUE</u>					
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u>	<u>Decrease</u>
11036120	408401	Donations		\$500.00	

<u>EXPENDITURE</u>		<u>4-H Teen Court and Restitution</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
05558320	518200	Retirement		\$27.00	
05558320	532100	Telephone and Postage			\$49.00
05558320	544000	Contracted Services			\$578.00
05558320	545000	Insurance and Bonds		\$240.00	

<u>REVENUE</u>					
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u>	<u>Decrease</u>
05035832	303612	DIV Human Res – CBA DIV			\$360.00

<u>EXPENDITURE</u>		<u>Godwin Falcon Fire Department</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
23243410	581012	Godwin Falcon Fire Dept		\$5,000.00	

<u>REVENUE</u>					
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u>	<u>Decrease</u>
23043412	499900	Fund Balance Appropriated		\$5,000.00	

<u>EXPENDITURE</u>		<u>Finance</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>

11121300	554000	Capital Outlay Vehicles	\$557,768.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11033910	409100	Loan Proceeds	\$557,768.00	
<b><u>EXPENDITURE</u></b>				
		<u>Finance</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141300	512200	Overtime	\$254,784.00	
11141300	518100	FICA	\$15,798.00	
11141300	518120	Medicare	\$3,697.00	
11141300	518200	Retirement	\$18,723.00	
11141300	518901	401K County	\$4,238.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11033010	402605	Federal FEMA fund disaster	\$297,240.00	

**Item 5: Tax Appeal**

Upon a motion made by Chairman Wooten and seconded by Commissioner Kirby, the Board voted unanimously to adjust the penalty applied to the following tax account for failure to timely list business personal property by forgiving one-half of the assessed penalties.

Jones Farming (Tony Manley Jones) (Tax \$32,350.71) Assessed Penalty \$8,926.20  
Adjusted by Half

**Item 6: Board Information**

The Board was provided with the following items for information only:

- a. NCACC Upcoming Events - Assistant County Manager Susan Holder reminded the Board of NCACC County Assembly Day on May 10, 2017.
- b. Flyer - Sound the Alarm Event for Child Abuse Prevention Awareness
- c. Flyer - Action Pathways/Second Harvest Food Bank Food Distribution Event (Harrells)

**County Manager Reports**

County Manager Ed Causey updated the Board on the customer service initiative and assured the Board that information will be provided as progress is made. He then informed the Board that Staff was working diligently on the budget and expected to

deliver the budget in May. He then reminded the Board of the upcoming Equalization & Review meetings scheduled April 18, 20, and 27, 2017. He concluded by reminding the Board of the Committee of 100 Banquet on April 13 and Friends of Agriculture Banquet on April 18.

### **Public Comments**

The floor was opened for comments, and none were received.

### **Adjournment**

Upon a motion made by Chairman Wooten and seconded by Commissioner Kirby, the Board voted unanimously to adjourn.