

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, April 5, 2021. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin and Lethia Lee. Absent: Commissioner Jerol Kivett.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Sue Lee who called on Assistant County Manager Susan Holder to provide the invocation. Vice Chairperson Sue Lee then led the Pledge of Allegiance.

### **Approval of Agenda**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the agenda with the following changes: (1) add to Consent Agenda item 4 (f) the Agreement for Professional Services related to the CDBG-NR Program; and (2) add as Item 3 (i) the Authorization of the County Manager to negotiate a 10-month lease of County property for agricultural purposes.

#### **Item 1: Roads - with NCDOT**

Update on Closure of Highway 421 Rest Area North Carolina Department of Transportation Division Engineer Chad Kimes informed the Board that after a temporary closure of nearly 13 months, the Sampson County rest area would reopen, effective April 6, 2021. The rest area will operate seasonally, being open the months of April through October based on seasonal traffic totals, 24 hours per day, with staff present 8 hours per day, Monday through Friday. The operational cost of the rest area is \$50,000. Commissioner Lethia Lee expressed thanks for reopening the rest area which provides service to the citizens of Sampson County.

#### **Item 2: Planning & Zoning Matters**

Consideration of Preliminary Plan for Countryside Acres (15-lot, RA)  
Located on Kitty Fork Road Senior Planner Austin Brinkley reviewed the request for approval of the preliminary plan for the 15-lot Countryside Acres Subdivision, located on Kitty Fork Road. Upon a motion made by Commissioner Godwin and seconded by Commissioner Lethia Lee, the Board voted unanimously to approve the preliminary plan for Countryside Acres, as recommended by the Planning Board.

(Public Hearing) Consideration of Rezoning Request by David E. Baggett, to Rezone Tax Parcel ID # 13003301001 from Unzoned to Residential Agricultural (RA)  
The Chairman opened the hearing and acknowledged Senior Planner Austin Brinkley

who presented the request to rezone approximately .50-acre parcel located on Giddensville Road from being unzoned to Residential Agricultural (RA). The Chairman opened the floor for public comments, and none were offered. The hearing was closed. Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the request to Rezone Tax Parcel ID # 13003301001 from Unzoned to Residential Agricultural (RA), accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of the North Carolina Statute 153A-341 the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the Zoning Map amendment R21-01 is consistent with the goals and objectives of the Sampson County Land Use Plan and the other long range planning documents due to the fact this parcel is in the general vicinity of agricultural use and low-density residential development.*

(Public Hearing) Consideration of Rezoning Request by Jimmy R. Tyndall, to Rezone Tax Parcel ID # 10060380004 from the Residential (R) Zoning to Commercial (C) The Chairman opened the hearing and acknowledged Senior Planner Austin Brinkley who presented the request to rezone a 1.07-acre parcel located at 3226 Fayetteville Hwy., Dunn, NC, from (R) Residential to (C) Commercial. The Chairman opened the floor for public comments, and none were offered. The hearing was closed. Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Sue Lee, the Board voted unanimously to approve the request to Rezone Tax Parcel ID # 10060380004 from the Residential (R) Zoning to Commercial (C), accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of the North Carolina Statute 153A-341 the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the Zoning Map amendment R21-02 is consistent with the goals and objectives of the Sampson County Land Use Plan and the other long range planning documents due to the fact this parcel is adjacent to a parcel zoned Commercial, as well as the parcel has frontage on a major thoroughfare.*

**Item 3: Action Items**

(Public Hearing) Naming of Private Road (Hayes Farm Lane) The Chairman opened the hearing and called upon Assistant County Manager Susan Holder who reviewed the recommendation for naming a certain private road. The floor was opened for public comments and none were received. The hearing was closed. Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Godwin, the Board voted unanimously to name the private road as follows:

PVT 1601 349 171

Hayes Farm Lane

(Public Hearing) Proposed Expenditure of Funds to Acquire 21.54 Acre Parcel from Jackson Family Investments, LLC The Chairman opened the hearing and

acknowledged Economic Developer Stephen Barrington who presented the proposal to the Board. The Chairman then opened the floor for public comments, and none were received. The Chairman closed the hearing. Upon a motion made by Commissioner Godwin and seconded by Commissioner Lethia Lee, the Board voted unanimously to adopt a resolution approving the expenditure and authorizing the County Manager to execute an Agreement of Purchase & Sale substantially like the Agreement of Purchase & Sale of Real Estate found in the agenda. (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)

(Public Hearing) Recommended Amendments to Allocation of Funds for Economic Development within FY 20-21 Budget The Chairman opened the hearing and acknowledged Economic Developer Stephen Barrington who presented the Board with a budget amendment reflecting additional funding received by Economic Development. The Chairman then opened the floor for public comments, and none were received. The Chairman closed the hearing. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the associated budget amendment.

<b><u>EXPENDITURE</u></b>		Economic Development	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
11449200	531101	Existing Industry	\$400.00
11449200	539500	Employee Training	\$1,320.00
11449200	519500	Professional Services - Engineering	\$10,000.00
<b><u>REVENUE</u></b>			
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u> <u>Decrease</u>
11034920	356805	Existing Industry	\$400.00
11034920	408401	Donations (NCEDA Scholarship)	\$1,320.00
11034920	408920	NC Southeast Funds	\$10,000.00

Economic Development – Approval of Revolving Loan Fund Operational Guideline and Application and Appointment of Revolving Loan Committee Economic Developer Stephen Barrington presented the request for approval of the program and lending guidelines for the Revolving Loan Committee and appointments. Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Sue Lee, the Board voted unanimously to approve the loan application and guideline documents as recommended by the Economic Development Advisory Board and the appointment of the following Revolving Loan Committee members: Pat Nobles (Term ending 2022); Chuck Spell (Term ending 2023); and, Robby James and Jeff Nethercutt (Terms ending 2024). (Copies of the loan application and guideline documents filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)

Mr. Barrington introduced and the Board welcomed newly hired Economic Development Specialist Ali Breedlove.

Emergency Services - Adoption of Multi-Jurisdictional Hazard Mitigation Plan  
Interim Emergency Management Director Kevin Hairr and Emergency Services Support Specialist Kelsey Carter presented the proposed Hazard Mitigation Plan to the Board for approval, noting that the plan is updated every 5 years. Upon a motion made by Commissioner Godwin and seconded by Commissioner Lethia Lee, the Board voted unanimously to adopt the resolution evidencing the approval of the plan by Sampson County (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_).

Public Works - Authorization of Resubmission of Application for NC Division of Water Infrastructure Funding for Keener Well Project  
Public Works Director Lin Reynolds, joined by Dewberry Engineer David Ross, explained that the previous application for the Keener Well Project was not funded. Dewberry had reconfigured the application to make it more favorable, and they requested approval to resubmit for funding consideration. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to adopt the resolutions authorizing the resubmission of funding applications, authorizing the County Manager to sign the Application and Fund Transfer Certifications and the Finance Officer to sign the Financial Information Forms (Copies of the documents filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_).

Public Works - Award of Bid for Iron/Manganese Treatment Project  
Public Works Director Lin Reynolds and Dewberry Engineer David Ross reported that four bids were received for the Iron/Manganese Treatment Project, and all exceeded the project budget, the lowest bid having been found to be non-responsive. The engineers attempted to work with the next apparent low bid to achieve cost reductions. Unfortunately, no significant reductions could be achieved; therefore, the engineers recommended splitting the project into two separate projects (a water main project and an Iron/Manganese treatment project) in order to encourage participation from smaller contractors. There would also be additional bid alternates to create cost savings. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to reject all bids and to authorize rebidding of the project as described by staff.

Convention and Visitors Bureau Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Wally Bashlor to fill the unexpired term of Deborah Thompson on the Convention and Visitors Bureau and to appoint Roland Hall as the Chairman.

Eastern Carolina Regional Housing Authority Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Nichole Maroschak to the Eastern Carolina Regional Housing Authority.

NC Southeast Regional Economic Development Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted

unanimously to appoint Ray Jordan to the NC Southeast Regional Economic Development Partnership.

Southeastern Economic Development Commission Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Commissioner Lethia Lee and reappoint Cary Taylor to the Southeastern Economic Development Commission.

(WALK ON) Authorization to Negotiate Lease of Property for Agricultural Use County Manager Ed Causey requested authorization to negotiate a farm year period lease of the County's property at the Sampson Business Center (Industrial Park) to Lynn Carr for agricultural purposes. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to authorize the County Manager to negotiate the lease. (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

**Item 4: Consent Agenda**

Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the March 1, 2021 and March 16, 2021 meetings
- b. Adopted a resolution designating the month of April as North Carolina 811 Safe Digging Month (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_\_.)
- c. Adopted a Capital Project Ordinance concerning airport construction (State Aid to Airports Grant - FBO Apron Rehabilitation Design) (Copy filed in Ordinance Book \_\_\_\_ Page \_\_\_\_\_.)
- d. Approved applications for lottery fund reimbursements for city and county school systems (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_\_.)
- e. Authorized execution of the lease between Sampson County and North Carolina State Employees Credit Union for 20 ft. by 24 ft tract for placement of automated teller machine (ATM) on County Complex (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_\_.)
- f. Awarded the bid for CDBG-NR grant administration services to The Adams Company and approved the contract for Professional Services (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_\_.)
- g. Authorized the execution of the Grant Agreement and Funding Approval documents for CDBG No. 19-C-3137 Neighborhood Revitalization (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_\_.)
- h. Approved tax refunds and releases as submitted:

#9551	Rodney Flowers	\$401.20
#9550	Boyd Dixon Electrical LLC	\$148.92
#9549	Caleb Lovett	\$228.70
#9516	Alan Baxter Page	\$283.79
#9525	William Eaton	\$104.49
#9527	Rebecca Bennett	\$109.74
#9522	Jordan Knupp	\$260.79
#9511	Sampson Bladen Oil Company, Inc.	\$341.62
#9532	Michael Warren	\$140.42
#9531	Albert Newton	\$990.64
#9545	Gayle Naylor	\$118.42
#9517	Willie Owens	\$154.74
Tax Release	George Mercer, Jr.	\$191.89
Tax Release	Tanya Rojas	\$166.53

i. Approved budget amendments as submitted:

<b><u>EXPENDITURE</u></b>		Detention Center		
<b><u>Code Number</u></b>		<b><u>Description (Object of Expenditure)</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
11243200	519300	Medical Expenses	\$13,450.00	

<b><u>REVENUE</u></b>				
<b><u>Code Number</u></b>		<b><u>Source of Revenue</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
11039999	409800	Fund Balance Approp Encumbrances	\$13,450.00	

<b><u>EXPENDITURE</u></b>		Sheriff		
<b><u>Code Number</u></b>		<b><u>Description (Object of Expenditure)</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
1243100	581000	Transfer to State Agency (Weapon)	\$15,000.00	

<b><u>REVENUE</u></b>				
<b><u>Code Number</u></b>		<b><u>Source of Revenue</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
11034310	404115	Concealed Weapons Fee	\$15,000.00	

<b><u>EXPENDITURE</u></b>		City Schools Supplemental Current		
<b><u>Code Number</u></b>		<b><u>Description (Object of Expenditure)</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
26659100	581001	Transfer to City Schools	\$50,000.00	

<b><u>REVENUE</u></b>				
<b><u>Code Number</u></b>		<b><u>Source of Revenue</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
26031840	412000	Current Year Taxes	\$50,000.00	

<b><u>EXPENDITURE</u></b>		Emergency Management Facilities		
<b><u>Code Number</u></b>		<b><u>Description (Object of Expenditure)</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
15981530	558100	Construction	\$3,580,500.00	
15981530	509700	Contingency	\$358,050.00	
15981530	552000	Technology	\$851,903.00	
15981530	551000	Furniture	\$572,000.00	

15981530	555000	Capital Outlay other	\$74,500.00
15981530	519900	Other Professional Services	\$42,500.00
44981530	558100	Construction	\$7,129,400.00
44981530	509700	Contingency	\$182,009.00
44981530	519900	Other Professional Services	\$47,032.00
44981530	555000	Capital Outlay other	\$377,650.00
44981530	551000	Furniture	\$514,575.00
44981530	552000	Technology	\$307,710.00
44981530	574000	Capitalized Interest	\$141,624.00

**REVENUE**

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
15038153	420000	911 PSAP Grant	\$5,479,453.00	
44038153	409100	Loan Proceeds	\$7,700,000.00	
44038153	408922	Golden Leaf Grant	\$1,000,000.00	

**EXPENDITURE**

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11552100	506800	Contrib to mental health	\$12,000.00	
11999000	509700	Contingency		\$12,000.00

**EXPENDITURE**

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
13554810	568413	Crisis Intervention		\$50,000.00

**REVENUE**

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535480	403313	Crisis Intervention		\$50,000.00

**Consent Agenda (Board of Health)**

- j. Approved fee revisions as recommended by the Health Advisory Committee (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- k. Approved Health Department Volunteer Policy (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)

**Item 5: Board Information (Board of Health)**

The Board received the following items as information only:

- a. Health Advisory Board Minutes, January 25, 2021
- b. Dangerous Dog Appeal Hearing Minutes, January 27, 2021
- c. Communicable Disease Report - 2020

**Item 6: County Manager's Report**

County Manager Ed Causey reminded the Board of the 911 and Emergency Services Facilities Groundbreaking Ceremony on April 16, 2021 at 1 p.m. and the Board of Equalization and Review meeting scheduled on April 22, 2021 at 1 p.m. in the Administration Conference Room.

**Item 7: Public Comment Period**

The Chairman opened the floor for comments and no comments were received from those present. The Clerk reported no comments had been received by mail or email.

**Adjournment**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to recess to adjourn.

/signed copy on file in Clerk's office

Clark H. Wooten, Chairman

/signed copy on file in Clerk's office

Susan J. Holder, Clerk to the Board