

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, October 4, 2021 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Lethia Lee.

Chairman Clark Wooten called the meeting to order and acknowledged Vice Chairperson Sue Lee who called upon Commissioner Godwin to provide the invocation. Commissioner Kivett then led the pledge of allegiance.

Approval of Agenda

Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Lee, the board voted unanimously to approve the agenda as published.

Item 1: Action Items

Resolution Approving Commissioner Districts Redrawn Following 2020 Census
Chairman Wooten explained that based on the results of the 2020 Census, Sampson County is legally required to redraw the boundaries of its five county commissioner districts. Specifically, District 1 was more than 5% overpopulated. District 2 was more than 10% overpopulated. District 4 was more than 10% underpopulated. District 5 was more than 5% underpopulated. He noted that the Board had conducted a public hearing on the required redistricting on October 18, 2021. At that time, demographer John Morgan provided an overview of a draft redistricting plan and spoke about the proposed redistricting map. The Board also indicated at that time that the public could submit written comments through 5:00 pm on Friday, October 29, 2021. He asked the Clerk if additional comments had been received, and she reported that none had been received. County Attorney Joel Starling provided a resolution and proposed map of the redrawn commissioner districts, as prepared by John Morgan, a demographer with Applied Research Coordinates whom the County engaged to assist with the redistricting process. There were no comments from the Board or received from the public by the Clerk. Upon a motion made by Commissioner Godwin and seconded by Commissioner Lethia Lee, the Board voted unanimously to adopt the resolution approving the redrawn commissioner districts. (Copy filed in Inc. Minute Book _____, Page _____.)

Purchasing Policy Amendments In preparation for Sampson County's future expenditure of American Rescue Plan Act (ARPA) funds, County staff had reviewed the County's purchasing policies and recommended revisions to comply with the more restrictive of the procurement procedures set forth in the North Carolina General Statutes and the procurement procedures imposed by federal Uniform Guidance. Attorney Starling presented a Resolution Authorizing an Increase in the Micro-Purchase Threshold, amendments to the Federal Fund Procurement Policy, and amendments to the Purchasing Manual. Commissioner Kivett requested clarification regarding ARPA funds. Attorney Starling clarified that the most restrictive policies, whether they be local, state, or federal, must be followed while spending ARPA funds. Upon a motion by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to adopt the Resolution Authorizing an Increase in the Micro-Purchase Threshold. Upon a motion by Vice Chairperson Lee and seconded by Commissioner Lethia Lee, the Board voted unanimously to adopt the Procurement Policy as presented. Upon a motion by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to adopt the Purchasing Manual as presented. (Copies filed in Inc. Minute Book _____, Page _____.)

Finance - Amendment Budgeting American Rescue Plan Act (ARPA) Funding for Premium Pay for Full-Time Employees Finance Officer David Clack reviewed a proposal to use ARPA funds to pay all eligible full-time employees a 2.1% premium payment, with the total amount not expected to exceed \$600,000. He requested the Board approve the appropriation of up to \$95,000 of County funds for all employees who are not eligible to be paid from ARPA funds. Upon a motion by Vice Chairperson Lee and seconded by Commissioner Lethia Lee, the Board voted unanimously to approve the budget amendment as proposed:

<u>EXPENDITURE</u>	Finance		<u>Increase</u>	<u>Decrease</u>
<u>Code Number</u>	<u>Description (Object of Expenditure)</u>			
11141300	512200	Overtime	\$76,579.	
11141300	518100	FICA	\$4749.	
11141300	518120	Medicare	\$1,111.	
11141300	518200	Retirement	\$8,731.	
11141300	518901	401K County	\$3830.	
11999000	509700	Contingency		\$95,000.

Appointments - CVB Board Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to appoint Ms. Denise Rentz to the Convention and Visitors Bureau Board.

Item 2: Consent Agenda

Upon a motion made by Commissioner Kivett and seconded by Commissioner Lethia Lee, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the October 4, 2021 and October 18, 2021 meetings
- b. Adopted a resolution accepting American Rescue Plan Act (ARPA) funds and corresponding grant project ordinance (Copies filed in Inc. Minute Book _____, Page _____.)
- c. Authorized the Sampson-Clinton Public Library’s submission of an application to receive Grassroots Arts Program grant funding and to accept grant funds if awarded utilizing existing budget allocations as matching funds.
- d. Declared certain real property, parcel number 16091208001 located on Garland Highway, as surplus and authorized staff to advertise for upset bids
- e. Adopted the 2022 Board of Commissioners Meeting Schedule (Copy filed in Inc. Minute Book _____, Page _____.)
- f. Adopted the 2022 County Holiday Schedule (Copy filed in Inc. Minute Book _____, Page_____.)
- g. Approved the tax refunds and releases as submitted:

#9720	Edward A Tedford	\$416.25
#9721	Joseph D Austin	\$405.00
#9724	Tymasia Howard	\$102.65
#9722	Allen Ray Fowler	\$201.18
#9719	George Edward Stambaugh	\$174.83
#9716	Teresa Renee Lewis	\$117.54
#9699	Neal D DeVane	\$188.31
#9714	Cassell DeVane	\$272.32
#9709	Linda T Parrish	\$364.89
#9717	Johnny Cabbel McBride	\$343.40
Tax Release	Larry & Dale Phillips	\$637.59
Tax Release	Larry & Dale Phillips	\$307.94
Tax Release	Sue Carol & George Barber	\$281.64
Tax Release	Sonny Leon Kirby	\$640.84
Tax Release	Laura Elizabeth Deans	\$120.76
Tax Release	Thomas Ray McPhail	\$1476.28

- h. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		Social Services		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
13553770	529924	Links (Supplemental)	\$75,000.	
13553770	568406	Cares Act IV-B	\$14,748.	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535310	403328	Links (Supplemental)	\$75,000.	
13535310	403329	Cares Act IV-B	\$14,748.	

<u>EXPENDITURE</u>		Finance		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243250	526200	Departmental supplies	\$4,432.	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11039999	409800	Fund balance approp encumbrances	\$4,432.	

<u>EXPENDITURE</u>		Animal Shelter		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243800	526200	Departmental supplies	\$1,875.	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034380	408401	Donations	\$1,875.	

Item 3: Consideration of Tax Appeal

Upon a motion by Chairman Wooten and seconded by Commissioner Kivett, the Board unanimously voted to forgive 50% of the penalties in the tax appeal case of Stacy F. Moore, Jr.

Item 4: County Manager's Report

No report was given.

Item 5: Public Comment Period

No public comment was received, and none had been received by the Clerk prior to the meeting.

Adjournment

Upon a motion by Commissioner Godwin and seconded by Vice Chairperson Lee, the Board voted unanimously to adjourn.

/signed copy on filed in Clerk's Office

Clark H. Wooten, Chairman

/signed copy on file in Clerk's Office

Susan J. Holder, Clerk to the Board