



December 1, 2025

6:00 pm Convene Regular Meeting (County Auditorium)

Invocation and Pledge of Allegiance

Approval of Agenda

Item 1 Organization of the Board

Pages: 1

Item 2 Public Information

– Water Projects Update, Mark Turlington

Pages: 2

Item 3 Consent Agenda

Pages: 3-49

(as Board of Commissioners)

- a. Approve the minutes of the November 3, 2025 meeting
- b. Approve a late disabled veterans property tax exclusion request for Harry Wayne Naylor and Gary E. Naylor
- c. Approve a late property tax exemption application for Sapphire Rng LLC.
- d. Approve tax refunds and releases as submitted
- e. Approve budget amendments as submitted

(as Board of Health)

- f. Authorize the execution and submission of a Funding Request to United Way of Sampson County for the Sampson County Breast and Cervical Cancer Awareness and Outreach Program

Item 4 Public Hearing

– Naming of Private Roads

Item 5 Action Items

- a. Animal Waste Spills Line Item
- b. Kimley-Horn "On Call" Engineering Contract
- c. Northern and Southern Test and Production Wells
- d. GFL Landfill Water Main Extensions
- e. Everwood Subdivision Preliminary Plan
- f. Abandonment of State Road 1655 and State Road 1611

g. Request for Road Additions for the State Maintained Secondary Road System

Item 6 Board Appointments

Pages: 125-126

— Library Board

Item 7 Public Comment Period

Item 8 County Manager's Comments

Item 9 Commissioners' Comments and Reports

Item 10 Closed Session - § 143-318.11(a)(3) [Attorney Client Privilege]

Adjournment

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1

Meeting Date: December 1, 2025	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Organization of the Board

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON(S): County Manager Allen Vann (for election of Chairman)
Chairman (for election of Vice Chairman)

ATTACHMENTS: None

BACKGROUND:

North Carolina General Statutes require that the Board elect its officers during its first meeting in December each year. Customarily, the County Manager presides over the election of the Chairman. Then, the newly-elected Chairman presides over the election of Vice Chairman.

The person conducting the election should ask for nominations from the Board (nominations do not require a second). After all nominations have been made, the Board should vote (typically in the order received) on the candidates, with each member casting one vote. The Board should agree in advance on what procedure to follow if no candidate receives a majority of the votes cast on the first round of voting.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2

Meeting Date: December 1, 2025	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input checked="" type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Public Information – Water Systems Update

DEPARTMENT: Public Works

PUBLIC HEARING: No

CONTACT PERSON(S): Mark Turlington, Public Works Director
Ashley Holland

BACKGROUND:

Public Works Director Mark Turlington will provide an update on current and ongoing water projects.

RECOMMENDED ACTION OR MOTION:

No action required

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3

Meeting Date: December 1, 2025	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consent Agenda

DEPARTMENT: Various Departments

BACKGROUND:

(as Board of Commissioners)

- a. Approve the minutes of the June 20, 2025 and November 3, 2025 meetings
- b. Approve a late disabled veterans property tax exclusion request for Harry Wayne Naylor and Gary E. Naylor
- c. Approve a late property tax exemption application for Sapphire Rng LLC.
- d. Approve tax refunds and releases as submitted
- e. Approve budget amendments as submitted

(as Board of Health)

- f. Authorize the execution and submission of a Funding Request to United Way of Sampson County for the Sampson County Breast and Cervical Cancer Awareness and Outreach Program

RECOMMENDED ACTION OR MOTION:

Motion to approve the Consent Agenda as Presented

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, November 3, 2025, in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Allen McLamb, Vice Chairman Eric Pope and Commissioners Houston Crumpler III, Thaddeus Godwin, and Lethia Lee.

Chairman McLamb called the meeting to order and acknowledged Vice Chairman Pope who called upon members of the Sampson County Veterans Council to lead the Pledge of Allegiance and provide the invocation.

Approval of Agenda

Upon a motion by Commissioner Godwin and seconded by Vice Chairman Pope, the Board voted unanimously to amend the agenda with the following amendments:

- Added a discussion of the 2028 Countywide Revaluation to the Public Information Section

Item 1: Public Information

- Ron Lewis of Foundation Forward provided a presentation highlighting recent projects and installations of life-size replicas of the United States' Charters of Freedom. Mr. Lewis informed the Board that Foundation Forward would like to install the Charters of Freedom in Sampson County free of charge. Upon a motion by Commissioner Crumpler and seconded by Commissioner Godwin the Board voted unanimously to authorize staff to move forward with the project.
- Daniel Jones and Lance Eason with NCDOT provided a quarterly update on highway construction and maintenance projects within the county.
- Library Director Kelsey Edwards shared that The Sampson-Clinton Public Library has been awarded a \$18,000 grant from The Camber Foundation to support local digital literacy efforts.
- Public Works Director Mark Turlington provided updates on several ongoing water projects.
- Tax Administration Jim Johnson shared information regarding the 2028 Countywide Revaluation.

Item 2: Consent Agenda

Upon a motion by Commissioner Crumpler and seconded by Commissioner Godwin the Board voted unanimously to approve the Consent Agenda as follows:

(as Board of Commissioners)

- a. Approved the minutes of the October 6, 2025 meeting (Copies filed in Inc. Minute Book ____, Page ____.)
- b. Adopted a Proclamation Recognizing October 2025 as National Disability Employment Awareness Month
- c. Adopted a Proclamation Recognizing November 2025 as Veterans Appreciation Month
- d. Adopted a Proclamation Recognizing December 1, 2025 as World AIDS Day
- e. Approved the Sampson Community College budget for FY25-26 as presented
- f. Authorized the execution of a contract between Sampson County Department of Social Services and Warrick and Bradshaw, P.A. for legal services
- g. Authorized the execution of a contract between Sampson County Department of Social services and Crossway Transportation for non-emergency medical transportation
- h. Approved a late disabled veterans property tax exclusion request for David M. Matthews
- i. Approved a waiver of the late list penalty for South River EMC as recommended by the North Carolina Department of Revenue
- j. Approved tax refunds and releases as submitted
- k. Approved budget amendments as submitted

(as Board of Health)

- a. Authorized the execution of a contract between the Sampson County Health Department and Sampson County Schools for Nursing Services

Item 3: Public Hearings – Naming of Private Road

Chairman McLamb opened a public hearing and and opened the floor for public comments on the Series 2015 Limited Obligation Bonds Refinancing. Hearing none, he closed the public hearing.

Item 4: Action Items

Resolution Authorizing the County to Refinance Installment Payment Obligations Related to Series 15 Limited Obligation Bonds Chairman McLamb called upon Finance Director Melissa Burton who reviewed a resolution authorizing the County to refinance its installment payment obligations

related to refunding Limited Obligation Bonds, Series 2015 (the “2015 Bonds”), which financed the construction and equipping of Union High School and Midway High School. Upon a motion by Commissioner Godwin and seconded by Commissioner Crumpler the Board voted unanimously to adopt the resolution as presented.

Continuing Disclosure Policy Mrs. Burton went on to review the Continuing Disclosure Policy which contains a set of rules and agreements that obligates issuers of municipal bonds to provide ongoing financial and operating information to investors after the bonds are sold. Upon a motion by Commissioner Crumpler and seconded by Commissioner Lee the Board voted unanimously to approve the Continuing Disclosure Policy as presented.

Enterprise Operations Modernization Presentation Chairman McLamb called upon Special Projects Manager Brandon Wiggins regarding the Enterprise Operations Modernization Presentation. Before Mr. Wiggins’ presentation, County Manager Allen Vann introduced Mr. Wiggins and talked about the technological inefficiencies that the County currently faces. Finance Director Melissa Burton elaborated more on the County’s current inefficiencies, particularly how they affect the Finance Department. Mrs. Burton thanked Mr. Wiggins for his tremendous effort in this project and turned the presentation over to him. Mr. Wiggins shared a presentation about the Enterprise Operations Modernization Initiative, which is a comprehensive plan to transition the County from fragmented, costly, and paper-heavy systems to a single, unified enterprise-level digital ecosystem utilizing various complementary solutions from Tyler Technologies. Upon a motion by Commissioner Crumpler and seconded by Commissioner Godwin the Board voted unanimously to authorize staff to move forward with program implementation and to adopt the associated budget amendment.

Environmental Health Expedited Service Policy Chairman McLamb called upon Health Director Wanda Robinson who presented a policy that aims to provide an expedited review and evaluation process for Improvement Permits (IP) and Construction Authorizations (CA), also known as perc tests and septic permits, for applicants who prefer faster service, subject to meeting specific criteria. Upon a motion by Commissioner Godwin and seconded by Vice Chairman Pope the Board voted unanimously to approve the Environmental Health Expedited Service Policy.

Ivanhoe Water System Change Order #4 Chairman McLamb called upon Emma Ialeggio with Dewberry Engineers who reviewed a proposed change order on the Ivanhoe Water System project aims to include additive Schedule C, D, and E from the original contract. Ms. Ialeggio explained that this will expand the project to include water main extensions and residential service connections along Harrells Highway 1, East 2nd Street, and an additional parallel line on Harrells Highway 2. Upon a motion by Commissioner Lee and seconded by Commissioner Crumpler the Board voted unanimously to approve the change order.

Sampson County Infrastructure Improvements – Autryville Tank Chairman McLamb called upon Public Works Director Mark Turlington who shared that Sampson County has recently made infrastructure improvements in the Roseboro area, adding a new 125,000 gallon tank and booster pump station. He went on to explain that once this infrastructure was put into service, it caused an adverse reaction with the tank in Autryville. The proposed solution for this includes adding an altitude valve to the tank in Autryville as well as updating our existing SCADA to communicate with the Autryville tank. The estimated cost of this solution will be \$50,000 to \$75,000 with Sampson County covering 75% of the cost and the Town of Autryville covering the remaining 25% of the cost. Upon a motion by Commissioner Crumpler and seconded by Commissioner Godwin the Board voted

unanimously to authorize the execution of an Interlocal Agreement between Sampson County and the Town of Autryville with a “not to exceed” price of \$75,000, along with any necessary related documents. Upon a motion by Commissioner Crumpler and seconded by Commissioner Godwin the Board voted unanimously to adopt the associated Resolution Authorizing the Interlocal Agreement for the Financing of Water Infrastructure with the Town of Autryville.

Item 5: Public Comment Period

Chairman McLamb opened the floor for public comments. The following were received:

Anthony Monds – “Good evening. Alright, let’s get it going. First of all, you all know why I’m here. Nothing has changed. My stance is still the same and will continue to be until some things are implemented. I’ve reached out to the Chairman since last month since I spoke briefly with Commissioner Godwin before tonight’s meeting. I have parents, I have some who are here this evening who are willing and ready and able to sit and speak with your DSS director, the commissioner who sits on that particular board. I have no idea when these meetings are. I’ve went to the website. I don’t see them. I know we can attend them and speak at them but don’t have any idea when they occur. So, I informed my commissioner that I am trying to be as diplomatic as possible with the things that are happening but to not get feedback when I reach out, that’s something that is totally asinine. So, with that being said, I see on the Consent Agenda, I don’t think it was approved this evening or at least I didn’t hear it. It may have slipped by me that you all have attempted to renew the contract with Warrick and Bradshaw. I mentioned it last year about that contract at a meeting. You can go back to the archives and see that he’s had this contract for umpteen years now. Don’t know what the dynamics are, how someone else can get a bid for this contract. I don’t know if it’s a, pardon my expression, a good ole boys system, or the cliques or what have you. I don’t know what it is but it needs to be looked at. I assume you all have gotten the paper that I sent to my commissioner. I asked him to pass it on to you all. You all do know that Mr. Bradshaw is under investigation with the state bar. He’s been that way for two and a half years with by doing unscrupulous activities and he’s continued to do so but you all whether knowingly or unknowingly have allowed him to still receive this contract and so I’m asking for accountability. I’ve been asking for accountability. That’s all I’m asking for is accountability. I’m attempting to be as diplomatic as possible. If your children were in situations that these families have been under duress from the director, I mentioned last year when the new director was installed, I said that nothing was going to change, nothing has changed. When is somebody going to step up and do something about the situation that is happening and it continues to happen and evolve? All I’m asking for is accountability. That’s a simple word but it comes, if you accept this position it comes with a level of accountability. So with that being said then you hold others to be accountable and that’s all we’re asking for. We bring these situations to you. Let’s do something about it. I’m reaching across the table. Let’s meet. Its in your corner now. Thank you, y’all have a blessed evening.”

Angela Monds – “Good evening. I’m here to talk about a topic that’s deeply personal to me and painfully true. The corruption, the negligence, and the heartlessness of the Department of Social Services and the local government that enables it. The truth is, DSS has no real intentions of reuniting families. They tear families apart and they know exactly what they’re doing. Workers lie under oath, fabricate reports, and when they’re caught, instead of being held accountable they’re rewarded with promotions. In the last few months of my mother’s life, a woman battling breast cancer, she was only allowed to see her great-grandchild twice a month. Twice. My mother passed without the chance to make those memories or feel the joy of her great-granddaughter’s laugh. That time can not be

returned. DSS workers, lawyers, and those in positions of power, they allow and they know what's happening. Yet, they zip their lips, sit on their hands, and they look the other way because it doesn't affect them personally. That silence makes them just as guilty. There is a supervisor at DSS who went through a terrible situation. Her own spouse was found guilty of despicable crimes. She was shown grace and allowed to move forward with her children. Well, you would think a personal experience would give her empathy, but instead it, the experience gives her armor and now she helps destroy other families freely skating through the system that protects its own. People like her prove DSS isn't just broken, it's morally bankrupt. They say you're only a child once, well, that's exactly what DSS is destroying. Childhood, families, and futures all to meet their own agendas. I'm not asking you to walk in another person's shoes. I'm asking you to actually walk their path. Feel their pain. Feel their fear and their loss. Many in this room worry about budgets and numbers, but let me remind you, honesty, it doesn't cost anything. To quote Boys in the Hood, either they don't know, they don't show, or they don't care. Well, I believe you do know. And if you do know and you choose silence still, you are worse than those who commit the offense. It is time to stop ignoring this. Families are suffering. Children are paying the price and every day that you stay silent you become the problem. I would like to say that I wish that you have the same mercy and sympathy that these families are given and that you all have the night that you deserve. Oh, I have copies for you. Who would like to receive them?"

Elaine Hunt – "Good evening. My name is Elaine Hunt. I reside at 7171 Old Warsaw Road, Turkey, North Carolina. I'm up here, first of all, I want to thank Mr. Mark Turlington. And I'm mirroring back what I think I heard him say, that, a grant had been approved for Old Warsaw Road. We thank him and the EPA staff and we know it's going to be a process. We realize that, but we thank you for what has been told to us on this evening. One question I have for some of the residents that live in my area, and it's one that's on the list to speak but I'm asking the question for her. The water that has been supplied to the ones that have PFAS, will that be continued and how long will that be continued? Recognizing that this project is going to take a while before it's completed, even before, I mean, I haven't even gotten started. How long will they be able to receive the water if you know? Thank you again."

Item 6: County Manager's Report

Chairman McLamb called upon County Manager Allen Vann who shared information about the federal government shutdown and its effects on the SNAP and WIC programs. Mr. Vann also shared that interviews are being conducted for the vacant Inspections and Planning Director position. Mr. Vann also informed the Board that a telematics and fleet management program has been implemented for county-owned vehicles. Finally, he touched on the grand opening of the Pondberry Bay Preserve as well as upcoming holiday closures.

Item 7: Commissioners' Comments and Reports

Commissioner Lee thanked Mr. Vann for giving details about the SNAP program during the federal government shutdown. She also shared that the graduation rate for Sampson County Schools is higher than ever, inviting Superintendent Jamie King to elaborate on the topic.

Item 8: Closed Session – N.C.G.S. § 143-318.11(a)(1) & (a)(6) [Confidential Information & Personnel Matters]

Upon a motion by Commissioner Crumpler and seconded by Commissioner Godwin the Board voted unanimously to enter into Closed Session. Upon a motion by Vice Chairman Pope and seconded by Commissioner Crumpler the Board voted unanimously to come out of Closed Session.

Adjournment

Upon a motion made by Vice Chairman Pope and seconded by Commissioner Crumpler, the Board voted unanimously to adjourn.

C. Allen McLamb, Chairman

Stephanie P. Fulton, Clerk to the Board

Meeting Date:	DECEMBER 1, 2025				
Department:	TAX ADMINISTRATION				
Presenter(s):	JIM JOHNSON				
Title:	Late Disabled Veteran Exemption Applications				
Type:	Action ____	Consent _X_	Appointment____	Info Only____	Other ____
Background:	<p>The disabled veteran exclusion applications were received after June 1, 2025, the annual deadline to file. General Statute 105-282.1 (a1) grants the Board of Commissioners the authority to approve late applications. Attachments include a letter from the taxpayer requesting consideration for approval. The applicant meets all statutory guidelines other than being filed in a timely manner. The applicant is as follows:</p> <ol style="list-style-type: none"> 1. HARRY WAYNE NAYLOR 2. GARY E NAYLOR 				
Recommended Action/Motion:	RECOMMEND APPROVAL				
Attachments:	YES				

Meeting Date:	DECEMBER 1, 2025				
Department:	TAX ADMINISTRATION				
Presenter(s):	JIM JOHNSON				
Title:	LATE PROPERTY TAX EXEMPTION REQUEST				
Type:	Action ____	Consent _X_	Appointment____	Info Only____	Other ____
Background:	<p>The attached property tax exemption application was received on April 14, 2025. General Statute 105-281.1 (a) requires that all property tax exemption applications be filed in January, the annual listing period. The Board of Commissioners has the authority to approve late property tax exemption applications that are submitted within the same calendar year that the exemption application is applied for. The request meets all statutory guidelines other than being timely filed. A letter from the taxpayer requesting approval of the late application is attached. The taxpayer is as follows:</p> <p style="text-align: center;">1. SAPPHIRE RNG LLC.</p>				
Recommended Action/Motion:	Recommend approval.				
Attachments:	Yes				

TAX REFUNDS AND RELEASES

AGENDA DATE: DECEMBER 1, 2025

REFUND/RELEASE	REFUND NUMBER	TAXPAYER	TAXPAYER ADDRESS	REFUND/RELEASE AMOUNT	JUSTIFICATION	CHECK NUMBER
REFUND	11026	CHARLES KELVIN BLACKMAN	16 BRECKENRIDGE PL, DUNN, NC 28334	\$309.26	2020 CHEV, VEHICLE SOLD TAG TURNED IN, TAG #HBE4946	
REFUND	11023	DAVID M MATTHEWS	26 HILLSIDE LN, CLINTON, NC 28328	\$513.00	LATE DV APPLICATION APPROVED BY BOC	
REFUND	11018	IRIS DELL JOHNSON	191 DOCKEY ST, GARLAND, NC 28441	\$139.99	2021 OUTBACK CT, VEHICLE SOLD TAG TURNED IN, TAG#CM45501	
REFUND	11021	LEIGH ANN FAISON	275 SPRUNT DR, CLINTON, NC 28328	\$109.01	2015 TOYOTA, VEHICLE SOLD TAG TURNED IN, TAG #DET2262	
REFUND	11001	TRI STATE LAND AND TIMBER CO	PO BOX 841, ROCKY POINT, NC 28457	\$1,166.61	REQUESTED REMOVAL FROM PUV PROGRAM BY TAXPAYER'S ATTORNEY IN ERROR	
RELEASE		ATHEANA NICOLE BAZEMORE	3161 TYNDALL BRIDGE RD, SALEMBURG, NC 28385	\$313.34	PERSONAL PROPERTY BILLED AS BOAT INSTEAD OF BOAT MOTOR	
RELEASE		MATTHEW THOMAS YAEMMONGKOL	101 N RUNNING DEER CIR, DUDLEY, NC 28333	\$508.95	SINGLEWIDE MH SITUS AND LISTED IN WAYNE COUNTY	
RELEASE		DACEY HORNE	3017 S RIVER RD, AUTRYVILLE, NC 28318	\$390.83	WATERCRAFT SITUS AND LISTED IN THE STATE OF VA	
RELEASE		ANTONIO CRUZ CANAAN	190 W OLD STAGE RD, AUTRYVILLE, NC 28318	\$121.67	2014 HONDA, MILITARY EXEMPTION, LES STATE OF RESIDENCE-TEXAS	
RELEASE		ANNIE OLEAN LEE ROYAL	2144 DUDLEY RD, NEWTON GROVE, NC 28366	\$469.52	INCOME VERIFICATION PROVIDED, ELDERLY EXEMPTION GRANTED	
RELEASE		LEVI JUSTICE BELL	2912 BASSTOWN RD, CLINTON, NC 28328	\$275.27	2024 FORD, MILITARY EXEMPTION, LES STATE OF RESIDENCE-GEORGIA	
RELEASE		STEVEN DEVOND TEW	980 BOREN BRICK RD, ROSEBORO, NC 28382	\$2,014.10	BUSINESS AUDIT COMPLETED, 50% PENALTY REDUCTION REQUESTED	
RELEASE		KOوبا DAIRY INC	1719 PENNY TEW MILL RD, ROSEBORO, NC 28382	\$2,784.99	BUSINESS AUDIT COMPLETED, 50% PENALTY REDUCTION REQUESTED	

**Board of Commissioners
Agenda Request Form**

Meeting Date:	12/01/25				
Department:	Finance				
Presenter(s):	Melissa Burton				
Title:	Consent Agenda				
Type:	Action ____	Consent <input checked="" type="checkbox"/>	Appointment ____	Info Only ____	Other ____
Background:	a. Approve budget amendments as submitted.				
Recommended Action/Motion:					
Attachments:					

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: Rosemarie Oates Mobley, Director, SAT

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for 2025-2026

1. It is requested that the budget for Transportation Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
16145000-554002	Capital Outlay - Vehicles	72,221.25	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
16134500-408900	Misc Rev - Ins Settlement	72,221.25	

2. Reason(s) for the above request is/are as follows:
To budget insurance settlement to purchase a new transportation vehicle.

Rosemarie Oates Mobley
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/12, 2025
Melissa Burton
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/14, 2025
Allen Van
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: Kelsey Edwards

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2025-2026

1. It is requested that the budget for the Library Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11761100-512600	P/T Salaries		\$13,145
11761100-518100	FICA		\$806
11761100-518120	Medicare FICA		\$189

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11036110-408401	Donations		\$14,140

2. Reason(s) for the above request is/are as follows:

Less donation funding was received than originally anticipated.

Kelsey B. Edwards 11/12/25
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

Melissa Barta 11/12, 2025
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

Allen Van 11/14, 2025
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: Rosemarie Oates Mobley, Director, SAT

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2025-2026

1. It is requested that the budget for the Transportation Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
16134500-403645	WORK FIRST		2,987.00
16134500-403703	EDTAP	572.00	
16134500-403704	RGP		5,586.00

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
16134500-403645	WORK FIRST		2,987.00
16134500-403703	EDTAP	572.00	
16134500-403704	RGP		5,586.00

2. Reason(s) for the above request is/are as follows:
REVISE LINE ITEMS TO ACTUAL ROAP
AMOUNTS TO BE RECEIVED

Rosemarie Oates Mobley
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/12, 20²⁵
Melissa Burt
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/14, 20²⁵
A/Jan Van
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

November 5, 2025

FROM: Dana Hall, Director of Aging

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2025-2026

1. It is requested that the budget for the AGING Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558800-512600	PART TIME SALARIES	\$ 11,692.00	
02558800-522100	FOOD PROVISION	\$ 12,240.70	
02558800-531100	TRAVEL	\$ 2,378.00	
	ADMIN	\$ 2,768.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
		\$ 29,078.70	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE FUNDING FROM PEAS GRANT FOR NUTRITION PROGRAM.

Dana Hall

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

Melissa Burton

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

Allen Van

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

25-26-05

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

22-Oct-25

FROM: Patty Santos, DSS Director

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2025-2026

1. It is requested that the budget for the Social Services Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13553100-529902	ALCOHOL PREVENTION/SUPPORT	25,450.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13535310-408902	ALCOHOL PREVENTION/SUPPORT	25,450.00	

2. Reason(s) for the above request is/are as follows:

To record funds received from the Clinton ABC board for alcohol prevention initiatives

Patty H. Santos
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/12, 2025
Melissa Burt
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/14, 2025
Allen Van
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

Meeting Date:	12/02/2025				
Department:	Health				
Presenter(s):	Wanda Robinson				
Title:	Reports for Review				
Type:	Action ____	Consent _X_	Appointment____	Info Only____	Other ____
Background:	1. United Way Grant - Funding request for fiscal year 2026-2027.				
Recommended Action/Motion:					
Attachments:	United Way Grant				



United Way of Sampson County

Sponsoring Agency:

Sampson County Health Department

Program Name:

Sampson County Breast & Cervical Cancer
Awareness & Outreach Program

Mailing Address:

360 County Complex Rd., Suite 200, Clinton, NC 28328
(910) 592-1131 ext. 4971

Phone/email:

Wanda.robinson@sampsoncountync.gov

Funding Request for 2026 Program Funding

\$ 7,000.00

CERTIFICATION

The requested amount herein was considered and approved for submission by the
Sampson County Health Department (Sponsoring Agency) Board of Directors 12/01/2025 (Date)

Our fiscal Year is July 1, 2026 (Month and Day) to June 30, 2027 (Month and Day).

Management and the Board of Directors have read and are prepared to discuss this Funding Request. We acknowledge that funds allocated by United Way of Sampson are contributed dollars and that fair and full disclosure is required in the completion of this Funding Request Application and all other requested information.

Wanda Robinson

Executive Director ~ Name

Allen McLamb, Chair

Board President or Authorized Name/Title

Signature - Executive Director

Signature ~ Board President or Authorized Person

Date

Date

PROGRAM OVERVIEW

Program Name: Sampson County Breast and Cervical Cancer Awareness and Outreach Program

Program Director's name: Kelly Parrish, Chair/Wanda Robinson, Co-Chair

1. Provide a *brief* program description and goals.

The Breast and Cervical Cancer Outreach Program is co-sponsored by the Sampson County Health Department and the Sampson County Breast and Cervical Cancer Control Program Advisory Board. This Board is a group of volunteers whose primary goal is to recruit and educate women on breast and cervical cancer and the importance of early detection and treatment.

The BCCCP Board's secondary goal is to provide health care access by obtaining funding to provide mammograms and diagnostic procedures (ultrasounds and biopsies) as needed for females that qualify for the program.

2. What social/human welfare issue(s) does this program address?

The Breast and Cervical Cancer Outreach Program is co-sponsored by the Sampson County Health Department and the Sampson County Breast and Cervical Cancer Control Program Advisory Board. This Board is a group of volunteers whose primary goal is to recruit and educate women on breast and cervical cancer and the importance of early detection and treatment.

The BCCCP Board's secondary goal is to provide health care access by obtaining funding to provide mammograms and diagnostic procedures (ultrasounds and biopsies) as needed for females that qualify for the program.

3. What is the program's targeted population, capacity, and number of people to served? Is it at capacity?

The target population is 40-64 year old minority females. Sampson County's total population has been estimated to be 59,317 with 50% of the population being female (US Census Bureau, 2022 American Community Survey 5-Year Estimates). For fiscal year 2024-2025, our outreach campaigns reached 1,100+ residents and the BCCCP clinic provided 29 mammograms and 12 ultrasounds using United Way funds. We were able to reach the target population, particularly minority women with a focus on African American, Hispanic and Native American women through the BCCCP Advisory Board website, newspaper articles/advertisements, Health Department Facebook page, and requests for breast cancer awareness educational materials. For fiscal year 2024-2025, the costs of the mammograms ranged from \$165.58 to \$176.14, depending on the type of mammogram needed. When both a mammogram and ultrasound were performed, the cost ranged from \$190.89 to \$358.04. For fiscal year 2025-2026, it is the BCCCP Board's hope to reach 1,500+ Sampsonians with outreach campaigns and to provide 25-30 mammograms. United Way funding will help supplement the increased cost of diagnostic tests such as evaluations, biopsies, and ultrasounds.

4. Do you have a waiting list for this program? If so, how many are on the waiting list, and what is the expected waiting time before your program will be able to provide services to them?

Currently there is not a waiting list; however, once state and federal funds are depleted for services, usually in the month of March, a waiting list may exist. United Way funds are normally used to fill in the gap during the waiting period until the new fiscal year begins in July. Eligible women with an immediate need are not wait listed, but rather, accommodations are made to provide services as soon as possible.

5. What are the eligibility requirements for participating in this program?

To be eligible for the BCCCP program, women must be 40-64 years old and have a gross family income at or below 250% of the federal poverty level based on family size. Other eligibility requirements include being uninsured, underinsured or without a source of health care. We also see women less than 40 years old if they have a breast issue that warrants a clinical breast exam and diagnostic work-up.

6. What fees are paid for services, what percentage of the fees are charged to participants?

Sampson County Health Department and the BCCCP program don't charge fees for services for items listed on the BCCCP fee schedule. If the contracted provider conducts a procedure not listed on the fee schedule and authorization form, they may charge the patient, but they must inform the patient of this charge and get permission before the procedure is performed.

7. What is the long-range plan for insuring financial stability for the program?

The Breast and Cervical Cancer Control Program Advisory Board plans to continue to actively seek grants and other funding sources for this program until every uninsured individual has comprehensive health insurance.

8. What impact would UWSC funding have on this program's outcomes?

United Way funds enhance the program by providing funding for patient services. Patients will be placed on a waiting list if UWSC funds are not provided. For fiscal year 2025-2026, the cost of mammograms is anticipated to range from \$164.93 to \$262.17; with an ultrasound, the anticipated cost range is \$277.86 to \$370.84. The BCCCP program has no control should there be an increase in cost. The Health Department reimburses using the Medicare rate, which means if there is an increase in cost, there could also be a decrease in the number of mammograms that can be provided annually. With the funding requested, the Breast and Cervical Cancer Control Program Advisory Board and Health Department would be able to sustain the number of mammograms provided by United Way.

9. To what extent are volunteers utilized in this program?

The Breast and Cervical Cancer Control Program (BCCCP) Advisory Board is completely a volunteer group that serves as a resource to the community, provides outreach, and communicates and advocates for breast and cervical cancer education. The volunteer advisory board promotes the "buddy system", solicits for members, and organizes activities and presentations.

10. Are reference/background checks complete on all volunteers?

YES _____ NO ☒ _____

11. What type of training do volunteers receive? Are they evaluated on a regular basis?

Training is provided by health department staff and members of the Breast and Cervical Cancer Control Program Advisory Board to new members and by health department staff and/or advisory board members as needed.

MEASURING PROGRAM EFFECTIVENESS OUTCOMES LOGIC MODEL PROGRAM

NAME Sampson County Breast and Cervical Cancer Awareness and Outreach Program

Please submit a logic model for the program for which UWSC funding is being requested. **Do Not** report on program outcomes in this model. Present in narrative format.

INPUTS

ACTIVITIES

OUTPUTS

1. Public Awareness Campaign and Outreach

1. Media campaign
 - Newspaper articles and advertisements, flyer distribution, faith-based and community presentations, health fairs, breast and cervical displays and Facebook announcements to reach target population.
 - Newspaper articles, displays, presentations, provide educational material as requested during October, Breast Cancer Awareness Month, and January, Cervical Cancer Awareness Month.

1. Increase knowledge among 1,500 minority county residents.

2. Annual BCCCP Health Fair and Rally

2. Education
 - Presentations and health fairs offered by the Sampson County Health Department and BCCCP Advisory Board to reach the target population.
 - Distribution of Breast and Cervical Cancer Awareness ribbons and educational material to various churches, public/private agencies and civic groups throughout the county to reach the target population.
 - Breast Cancer Rally and Health Fair held in October, which is designated as Breast Cancer Awareness Month to reach target population.
 - If the Annual BCCCP Rally and Health Fair are unable to be held due to current community or environmental factors related to public health, such as the COVID-19 pandemic, the Sampson County Health Department and BCCCP Advisory Board will still participate in other outreach events within the community with information on breast cancer awareness, screenings, diagnostic procedures and the Sampson County BCCCP program.

2. Increase number of pap smears and mammograms.

3. Access to Health Care

3. Provide 25-30 mammograms and diagnostic procedures (ultrasounds and biopsies) for women eligible through the BCCCP program.

3. BCCCP eligible women will receive mammograms and diagnostic procedures (ultrasounds and biopsies) without a barrier to care.

MEASURING PROGRAM EFFECTIVENESS OUTCOMES FRAMEWORK

PROGRAM NAME: Sampson County Breast and Cervical Cancer Awareness and Outreach Program

Complete an outcome measurement framework for the program for which UWSC funding is being requested.

OUTCOMES	INDICATORS	DATA SOURCE	DATA COLLECTION METHOD
1. Newspaper articles and advertisements (2), community requests for awareness educational information (13), breast and cervical displays (2), and Facebook posts (17) to increase breast and cervical cancer awareness among target population.	1. Increase the number of clients requesting appointments for BCCCP clinic and increase in number of BCCCP Advisory Board Members and volunteers.	1. Appointment system	1. Appointment system
2. 1,100+ participants reached through community breast and cervical cancer awareness events, health fairs, presentations, announcements, and distribution of educational material, and reported increase from target population in knowledge on the importance of early detection and treatment for breast and cervical cancer.	2. Increase in number of attendance at annual rally, health fairs and community presentations.	2. Sign in sheets at annual rally, presentations, and health fairs. Evaluation forms after the rally, health fairs and community presentations.	2. Sign in sheets at annual rally, presentations, and health fairs. Evaluation forms after the rally, health fairs and community presentations.
3. 25-30 eligible clients receive mammograms and diagnostic procedures (ultrasounds and biopsies) as needed through BCCCP clinic.	3. Increase in the number of clients requesting appointments.	3. Appointment system	3. Appointment system

OUTCOMES MEASUREMENT RESULTS

Program Name: Sampson County Breast and Cervical Cancer Awareness and Outreach Program

1. Viewing your outcomes as your program's goals, how many participants do you estimate will achieve the outcome results that you have targeted for the funding cycle requested?

BCCCP's priority population is minority women with a focus on African-American, Hispanic and Native American women; however, no woman is turned away based on race or ethnicity if they meet the income and insurance status guidelines. Based on previous program evaluations, it is estimated that at least 500 participants will attend Community Breast and Cervical Cancer Awareness events, visit the BCCCP program's education table at the Clinton Square Fair, request educational information pertaining to breast and cervical cancer awareness, and funding will be provided for 25-30 mammograms and follow-up procedures (ultrasounds and biopsies) as needed. At least 2,000 members of our target audience will be reached through flyers, faith-based presentations, community presentations, health fairs and the media.

2. How often do you measure this program's outcome results? (Daily, Monthly, Quarterly, Semi-Annually, etc)

Program outcomes and outreach activities are evaluated on a monthly basis during either the BCCCP Advisory Board meetings or Sampson County Health Department Grant Team meetings.

3. Who is responsible for implementing, collecting, and reviewing the outcomes/program effectiveness information for this program? (i.e. Committee, individuals with specific responsibilities, etc.)

The Sampson County BCCCP Program Coordinator, Nursing Director, and Health Director are responsible for evaluating program requirements and outcomes. The BCCCP Advisory Board and Health Department evaluate the efforts of the outreach campaigns and Community Breast and Cervical Cancer Awareness events.

4. What level of involvement does the Board of Directors have in the process of program outcome measurements and implementation?

Data is assimilated and reported to the BCCCP Advisory Board, Sampson County Health Department's Health Advisory Committee, and the Sampson County Board of County Commissioners.

5. What changes have been planned or made to the program as a result of the outcome measurements?

The Advisory Board has been able to increase promotion for the program and target the minority and hard to reach populations, such as the African American, Hispanic and Native American communities to encourage participation in the program. In addition, 25-30 women will receive mammograms. Due to the lack of adequate state funding United Way funds will be utilized in providing mammograms and diagnostic procedures such as ultrasounds and biopsies for BCCCP eligible women.



Program Name: Sampson County Breast & Cervical Awareness & Outreach P

	Actual 2025	Projected 2026		
	Program Budget	Program Budget	Program Variance	Comments
DIRECT EXPENSES				
1 Salaries (list positions on attached sheet)	\$1,373	\$1,961	\$588	retirement, medical & dental insurance, 401K FICA and Medicare FICA
2 Employee Benefits	\$506	\$753	\$247	
3 Payroll Taxes	\$99	\$150	\$51	
4 Property and other Taxes			\$0	
5 Advertising	\$500		-\$500	
6 Professional Fees & Contracts			\$0	
7 Investment Expenses: (Bank charges, broker fees, etc.)			\$0	
8 Supplies			\$0	
9 Telephone			\$0	
10 Postage & Shipping			\$0	
11 Occupancy (Building and Grounds)			\$0	
12 Utilities (power, water, etc)			\$0	
13 Insurance			\$0	
14 Property & Equipment			\$0	
15 Depreciation			\$0	
16 Rental & Maintenance of Equipment			\$0	
17 Outside Printing			\$0	
18 Public/Private Transportation Fees			\$0	
19 Other Transportation			\$0	
20 Conference and Conventions			\$0	
21 Training			\$0	
22 Specific Assistance to Individuals			\$0	
23 Organization Dues			\$0	
24 Thrift store operating expenses			\$0	
25 Special Events/Fundraiser/Sales to Public (Cookies, etc)			\$0	
26 Medical Services (Grant)	\$6,300	\$7,000	\$700	Mammograms and ultrasounds Mammograms,biopsies, readings, etc Labs for BCCCP patients allocated for BCCCP rally if needed Staff Training
27 Medical Services	\$7,999	\$11,336	\$3,337	
28 Lab Services	\$677	\$1,650	\$973	
29 Miscellaneous 4: Promotional Items	\$907	\$0	-\$907	
30 Lab Supplies	\$0	\$500	\$500	
31 TOTAL EXPENSES	\$18,363	\$23,350	\$4,987	
REVENUE				
32 UW Sampson County (Include request for projected year)	\$6,300	\$7,000	\$700	Mammograms and ultrasounds Mammograms,biopsies, readings, etc
33 Other United Ways			\$0	
34 Donataion - Ivanhoe Rally	\$0	\$0	\$0	
35 Other Foundation Grant 2 (explain)			\$0	
36 Other Foundation Grant 3 (explain)			\$0	
37 Other Foundation Grant 4 (explain)			\$0	
38 State Revenue/grants-1			\$0	
39 State Revenue/grants-2			\$0	
40 Federal Revenue/grants			\$0	
41 County Revenue/grants			\$0	
42 City Revenue/grants			\$0	
43 Thrift Store, retail sales			\$0	
44 Special Events/Fundraiser/Sales to Public (Cookies, etc)			\$0	
45 Membership Dues, parent fees etc			\$0	
46 Program Income: client fees, participant fees etc.			\$0	
47 Investment Income (interest, dividends, gain on sale of assets)			\$0	
48 Endowment Contribution			\$0	
49 Contributions (Restricted & Unrestricted)			\$0	
50 Refunds			\$0	
51 Match Requirements			\$0	
52 State Revenues	\$23,400	\$16,350	-\$7,050	Figures reflect SCHD's Fiscal Year (July 1, June 30, 2025). 2025 Actual represets FY 20 amounts. 2026 projected represents FY 202 estimates.
53 Donation	\$444		-\$444	
54 Miscellaneous 3: (explain)			\$0	
55 Miscellaneous 4: (explain)			\$0	
56 TOTAL REVENUE	\$30,144	\$23,350	-\$6,794	
57 SURPLUS/(DEFICIT)	\$11,781	\$0	(\$11,781)	



Program Name: **Sampson County Breast & Cervical Awareness & Outreach Program**

	Actual 2025			Projected 2026		
	Male	Female	Unknown	Male	Female	Unknown
UNDUPLICATED PEOPLE SERVED TOTAL						
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	40	0	0	20	0
	0	16	0	0	14	0
	0	0	0	0	2	0
	0	0	0	0	0	0
TOTAL	0	56	0	0	36	0
AGE						
0-12	0	0	0	0	0	0
13-18	0	0	0	0	0	0
19-45	0	40	0	0	20	0
46-64	0	16	0	0	14	0
65 +	0	0	0	0	2	0
Unknown	0	0	0	0	0	0
TOTAL	0	56	0	0	36	0
RACE/ETHNICITY						
Caucasian	0	2	0	0	5	0
Asian	0	0	0	0	0	0
African American	0	0	0	0	2	0
Hispanic	0	54	0	0	29	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
Unknown	0	0	0	0	0	0
TOTAL	0	56	0	0	36	0
INCOME						
\$7,500 or less	0	3	0	0	2	0
\$7,501 - \$15,000	0	7	0	0	4	0
\$15,001 - \$30,000	0	30	0	0	20	0
\$30,001 - \$50,000	0	14	0	0	9	0
\$50,000 +	0	2	0	0	1	0
TOTAL	0	56	0	0	36	0



Program Name: Sampson County Breast & Cervical Awareness & Outreach Program

	Staff Position	Salary	Number of Hours Worked/Week
1	20 Volunteers	\$0.00	N/A
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
TOTAL	1	\$0.00	0
	Average	\$0.00	#DIV/0!

This tool is provided for completion by each Agency applying for United Way funding in Sampson County. Some of the information may be captured on the full application, however, this form is intended to provide clear, summarized program/impact statements which will not only assist applicant presentations, but will also assist board members as considerations are given and award decisions made. Completion of this form is required as part of your application.

Introductory Statement

What is Community Impact? (as defined by United Way of Sampson County) The *measurable and substantial impact* made in the community by the *effective investment of funds to improve the lives of our residents*.

With the above impact statement in mind, please complete the following and restrict all responses to the allotted space for each.

AGENCY NAME: SCHD/BCCCP

COMPLETED BY: Wanda Robinson

DATE: 11/05/2025

1. Amount of funding requested? \$7,000.00
2. **For previous/current recipients:** Does your funding request reflect an increase, decrease or no change in relation to prior award? (Requests differing from prior year **must** include an explanation)

The funding request reflects an increase in relation to the prior year award due to diagnostic procedures such as ultrasounds and biopsies that further exhaust state funding.

3. What high priority need(s) will you address using United Way funds? (education, financial stability, health issues)

United Way funds will be utilized in providing mammograms and diagnostic procedures such as ultrasounds and biopsies for BCCCP eligible women due to lack of adequate state funding.

4. List the TOTAL anticipated number of individuals that benefit through this project AND the number benefited SPECIFICALLY due to United Way funds. Please include categorical data (such as children, teenagers, adults, elderly, etc.) and how you will address diversity among those served. (Note: At the conclusion of the United Way funding year, recipients will be asked to complete a final report of actual outcome in comparison to anticipated.)

During FY 24-25, 31 females ages 40-64 who were uninsured or underinsured and needed assistance obtaining basic preventive services such as screening mammograms benefited through the BCCCP clinic. Of those, 29 women were serviced with 29 mammograms/screenings and 12 ultrasounds provided specifically with United Way funds. During FY 25-26, at least 50 females will be seen through the BCCCP clinic. United Way funds will be used for mammograms and diagnostic procedures (ultrasounds and biopsies) in the BCCCP clinic.

Note: Women of all races/ethnicities are accepted in the BCCCP program with priority given to minority females due to greater risk factors such as heredity, low income, and low healthcare literacy.

5. List two measurable project goals and the anticipated outcome that will be used to gauge the effectiveness of your investment as explained above. (Example: % Increase due to United Way Funds). (Note: At the conclusion of the United Way funding year, recipients will be asked to complete a final report detailing actual outcomes in comparison to anticipated outcomes).

- 1.) BCCCP eligible women will receive mammograms and diagnostic procedures (ultrasounds and biopsies) without a barrier to care.
- 2.) Increase the number of women served utilizing United Way funds.

Note: In order for women to utilize United Way funds for mammograms and diagnostic procedures, they are required to come through the BCCCP clinic.

6. Please describe the impact on your project/services if you are not awarded United Way funding?

If we are not awarded United Way funding, there will likely be a gap in services due to unavailable funds. In addition, there will probably be a waiting list due to BCCCP state funds being exhausted.

7. Please describe how your Agency supports our United Way. (for example: Encouraging board members/employees to contribute to the annual campaign, increasing visibility via our logo on all written materials, mentioning our funding in newspaper articles, on social media, etc.)

We support United Way by:

- 1.) Using the United Way logo and mentioning United Way funding in newspaper articles and on social media in relation to providing mammograms and diagnostic procedures through our BCCCP clinic.
- 2.) Sampson County Health Department staff are encouraged to contribute to United Way via monthly payroll deductions and/or the annual campaign.

Form Revised/Effective October 28, 2019

United Way of Sampson County Audit Policy

The following Audit Policy was adopted by the United Way Board of Directors at a meeting held on October 30, 1991, and was revised on February 23, 1994, October 27, 1000, and February 7, 2005.

The financial records of the affiliated agencies shall be submitted and examined by the United Way of Sampson County, Inc. (UWSC) at least annually. Each agency should comply with the following set of rules when submitting financial reports to United Way, however, in no case should the reports be in any less detail than that which is required by each agency's governing board.

Failure to adhere to United Way of Sampson County's financial standing guidelines may restrict or prohibit funding of an agency and/or program.

- (A) If the total support and revenue to the agency from UWSC exceeds \$35,000 for the fiscal year, the agency shall submit a copy of their financial statement including both a balance sheet and income/expense statement in nothing less than an audit format and performed by a certified public accountant (CPA). Information as to the total support and revenue and all of the fundraising activities including the kind and amounts of all funds raised, costs and expenses incidental thereto, allocation and disbursement of funds raised, changes in fund balances, notes to the audit and opinion as to the fairness of the presentation by the accountant shall be included.
- (B) If the total support and revenue to the agency from UWSC exceeds \$10,000, but is less than or equal to \$35,000 for the fiscal year, the agency may select one of these options:
 - (1) A copy of their financial statement, audited by a certified public accountant as defined in (A) above, or
 - (2) A copy of their financial position (balance sheet and income statement) presented in a review format by a CPA.
- (C) If the total support and revenue to the agency from UWSC is less than or equal to \$10,000 for the fiscal year, the agency may select one of these options:
 - (1) A copy of the financial statements audited by a certified public accountant as defined in (A) above; OR
 - (2) A copy of a review performed by a certified public accountant as defined in (B) above; OR
 - (3) A copy of a compilation performed by an independent public accountant accompanied by a statement signed by three members of the organization's governing board that to the best of their knowledge and belief the financial reports are true and correct, OR
 - (4) A copy of your completed current year IRS Form 990 accompanied by a statement signed by three members of the organization's governing board that to the best of their knowledge and belief the financial report is true and correct. In addition, the organization must provide an income statement, balance sheet and prior six months of bank statements.
- (D) Annual financial statements shall be submitted to United Way within four months after the agency's fiscal year.

BY: Sampson County Health Department
AGENCY

BY: _____
CHAIRMAN/PRESIDENT OF BOARD OF DIRECTORS

BY: _____
CHIEF EXECUTIVE OFFICER OR SECRETARY

DATE

UNITED WAY OF SAMPSON COUNTY, INC.

BY: _____
PRESIDENT OF BOARD OF DIRECTORS

BY: _____
VICE PRESIDENT/SECRETARY/TREASURER

DATE

SAMPSON COUNTY, NORTH CAROLINA

Annual Financial Report

For the Fiscal Year Ended June 30, 2024

SAMPSON COUNTY, NORTH CAROLINA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Soil Conservation				
Salaries and employee benefits			319,405	
Operations and maintenance			11,096	
Total	<u>322,442</u>	<u>333,235</u>	<u>330,501</u>	<u>2,734</u>
Total Economic and Physical Development	<u>2,132,104</u>	<u>2,785,217</u>	<u>1,935,728</u>	<u>849,489</u>
Human Services				
Mental Health Administration				
Eastpointe Mental Health			274,680	
Total	<u>211,680</u>	<u>274,680</u>	<u>274,680</u>	<u>-</u>
Veterans				
Salaries and employee benefits			154,861	
Operations and maintenance			20,632	
Total	<u>179,231</u>	<u>184,495</u>	<u>175,493</u>	<u>9,002</u>
Youth Needs Task Force				
Salaries and employee benefits			91,780	
Programs			126,750	
Total	<u>214,815</u>	<u>222,527</u>	<u>218,530</u>	<u>3,997</u>
Health				
Administration				
Salaries and employee benefits			9,763	
Operations and maintenance			33,716	
Total	<u>75,623</u>	<u>75,623</u>	<u>43,479</u>	<u>32,144</u>
Rural Health				
Salaries and employee benefits			13,515	
Operations and maintenance			5,425	
Total	<u>218,881</u>	<u>218,881</u>	<u>18,940</u>	<u>199,941</u>

SAMPSON COUNTY, NORTH CAROLINA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
CARES Act Covid Response				
Salaries and employee benefits			79,386	
Operations and maintenance			344,633	
Capital outlay			15,800	
Total	<u>351,920</u>	<u>497,945</u>	<u>439,819</u>	<u>58,126</u>
Enhancing Detection Covid				
Salaries and employee benefits			30,540	
Operations and maintenance			136,909	
Total	<u>51,549</u>	<u>495,156</u>	<u>167,449</u>	<u>327,707</u>
School Nurse Initiatiave				
Contracted services			400,000	
Total	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>-</u>
BCCCP Wise Woman				
Salaries and employee benefits			-	
Operations and maintenance			163	
Total	<u>7,325</u>	<u>7,325</u>	<u>163</u>	<u>7,162</u>
Communicable Disease				
Salaries and employee benefits			447,662	
Operations and maintenance			101,865	
Capital outlay			-	
Total	<u>526,286</u>	<u>576,486</u>	<u>549,527</u>	<u>26,959</u>
Adult Services				
Salaries and employee benefits			30,933	
Operations and maintenance			10,275	
Total	<u>55,848</u>	<u>55,848</u>	<u>41,208</u>	<u>14,640</u>
Health Promotion				
Salaries and employee benefits			33,088	
Operations and maintenance			1,281	
Total	<u>35,178</u>	<u>35,178</u>	<u>34,369</u>	<u>809</u>

SAMPSON COUNTY, NORTH CAROLINA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Breast and Cervical Cancer				
Salaries and employee benefits			809	
Operations and maintenance			14,258	
Total	<u>18,350</u>	<u>24,100</u>	<u>15,067</u>	<u>9,033</u>
Immunization				
Salaries and employee benefits			64,337	
Operations and maintenance			194,861	
Total	<u>274,739</u>	<u>274,739</u>	<u>259,198</u>	<u>15,541</u>
Infant Mortality Reduction				
Salaries and employee benefits			-	
Operations and maintenance			-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Maternal Health & Outreach				
Salaries and employee benefits			558,865	
Operations and maintenance			111,473	
Total	<u>855,378</u>	<u>867,378</u>	<u>670,338</u>	<u>197,040</u>
Family Planning				
Salaries and employee benefits			329,851	
Operations and maintenance			164,353	
Total	<u>580,724</u>	<u>730,724</u>	<u>494,204</u>	<u>236,520</u>
WIC				
Salaries and employee benefits			370,355	
Operations and maintenance			122,151	
Total	<u>442,415</u>	<u>495,747</u>	<u>492,506</u>	<u>3,241</u>
Child Services Coordination				
Salaries and employee benefits			209,578	
Operations and maintenance			20,677	
Total	<u>248,068</u>	<u>252,874</u>	<u>230,255</u>	<u>22,619</u>

SAMPSON COUNTY, NORTH CAROLINA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Year Ended June 30, 2024

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Pregnancy Care Management				
Salaries and employee benefits			210,255	
Operations and maintenance			34,185	
Total	<u>318,144</u>	<u>322,950</u>	<u>244,440</u>	<u>78,510</u>
Child Health				
Salaries and employee benefits			66,717	
Operations and maintenance			12,173	
Capital outlay			-	
Total	<u>128,697</u>	<u>128,697</u>	<u>78,890</u>	<u>49,807</u>
Environmental Health				
Salaries and employee benefits			608,147	
Operations and maintenance			52,064	
Capital outlay			-	
Total	<u>752,195</u>	<u>758,446</u>	<u>660,211</u>	<u>98,235</u>
Food and Lodging				
Operations and maintenance			1,601	
Total	<u>16,712</u>	<u>16,712</u>	<u>1,601</u>	<u>15,111</u>
State Bio-Terrorism				
Salaries and employee benefits			36,237	
Operations and maintenance			-	
Total	<u>36,240</u>	<u>36,240</u>	<u>36,237</u>	<u>3</u>
Total Health	<u>5,394,272</u>	<u>6,271,049</u>	<u>4,877,901</u>	<u>1,393,148</u>
Social Services				
Administration				
Salaries and employee benefits			11,185,788	
Operations and maintenance			2,547,459	
Capital outlay			56,799	
Total	<u>13,482,075</u>	<u>14,133,018</u>	<u>13,790,046</u>	<u>342,972</u>

AGREEMENT OF AFFILIATION

BETWEEN

Sampson County Health Department

with its office located

360 County Complex Rd., Suite 200, Clinton, NC 28328

(Hereinafter referred to as the Agency)

And

UNITED WAY OF SAMPSON COUNTY, INC.

(Hereinafter referred to as United Way)

This agreement is entered into in the mutual beliefs of the above named parties that: (a) the county of Sampson, North Carolina forms the basis for our community--wide efforts and that participation from all areas of our community is essential; (b) a effective way of providing maximum resources for health and human care services: and (c) it is the consideration of the total health and human care needs of our community, development of volunteers and our commitment to bring about a delivery system according to open, rational and non-discriminatory procedures which form the basis for this working relationship.

Both United Way and the Agency Agree, That Each

1. Has an active, responsible, and voluntary governing body, with representation from diverse elements in the community, which exercises effective control over the operations of the organization;
2. Faithfully adheres to a policy of nondiscrimination with respect to age, sex, race, religion, and national origin in connection with the makeup of its governing body, committees, and staff and the persons whom it directly and indirectly serves;
3. Has been ruled exempt from taxation under Section 501(c)(3) of the Internal Revenue code as well as corresponding provisions of other applicable state, local, or foreign laws or regulations;
4. Uses ethical methods of publicity and promotion as established by national professional public relations associations. (For example, see attached "Code of Professional Standards" adopted by the Public Relations Society of America.);

5. Issues an annual report to the public, including a financial report that complies with the "Standards of Accounting and Financial Reporting for Voluntary Health and Welfare Organizations" or similar standards that are recognized and approved by United Way of America's Board of Governors.

B The Agency Agrees

1. To provide a needed, non-duplicated service of education, prevention, remediation and/or contribution in the field of health, welfare or recreation within our community/county;
2. To support and assist the United Way in the annual fund raising campaign;
3. To engage in an effective public relations program in which the objectives, services and accomplishments of the Agency and the United Way support of such services are adequately publicized; to cooperate with and assist the United Way in its public information programs; and to make use of the United Way logo on letterheads and at all of its public functions;
4. To submit its proposed annual budget and budget request approved in advance by its governing board and in the format prescribed by United Way to the United Way within the agreed upon time schedule and to cooperate with the Allocations Committee in accordance with its review procedures;
5. To cooperate with the United Way planning committee in its efforts to coordinate human care services in the community and cooperate in the conduct of such studies as may be needed in support or planning, Allocations, Communications and/ or Fund Raising;
6. To conform with the united Way audit policy as approved by the Board of Directors on 10/30/91 as revised 2/23/94. A copy of the audit, financial statement, or IRS form 990 should be submitted to the United Way within four months after the Agency's fiscal year;
7. To submit quarterly financial reports to the United Way on the forms provided for that purpose that accurately reflect the Agency's current financial status;
8. To submit for prior approval and discussion by the United Way, all proposals for supplementary fundraising efforts as outlined in the United Way Policy On

Supplementary Fund Raising;

9. To submit for prior approval and discussion by United Way all proposals for new programs and/or expansion of a programs that may require United Way financial support now or in the future; and

10. To realize and utilize all possible operating income that might be secured through the Agency's normal activities, e. g. , fees for service, interest, non-designated contributions and membership fees, while at no time paying a commission in connection with fund raising.

C. The United Way Agrees

1. To respect the essential autonomy of the individual Agency and the authority of its Board of Directors to determine its own policies and to manage its own service;
2. To develop its objectives for the annual fund raising campaign with due regard for the requirements of all anticipating agencies, fund raising realities and other pertinent considerations to raise the maximum funds. To use its best efforts to achieve the campaign objectives and to exceed those objectives whenever possible;
3. To provide a reasonable, comprehensive and courteous review of each Agency;
4. To allocate contributed funds in a manner which recognizes the relative need among services provided by the Agencies;
5. To pay the Agency on the basis of the annual approved allocation and campaign collections;
6. To act as a steward of contributed funds by informing the public of the allocations; and
7. To submit its annual financial records to an audit by a Certified Public Accountant, a copy of which shall be made available for inspection by the Agency upon request.

D. Enforcement and Termination

1. This agreement may be revoked by either party by such party giving written notice to the other party at least ninety (90) days prior to the United Way annual fund raising drive. The party to whom notice of termination

2. The United Way reserves the right to issue a "Notice of Exception" to an agency exhibiting substantial problems or deficiencies as identified by the United Way in any area of operation. Said Notice, signed by the originating allocations review committee, shall describe such problem or deficiency and explain the nature of contraction to United Way policy or understanding. The Agency shall be given one (1) year to show substantial progress in eliminating the problem or deficiency.

In witness of approval of this Agreement of Affiliation, the undersigned have affixed their signatures:

DATE _____

POLICY ON SUPPLEMENTAL FUND RAISING BY AFFILIATED

PREAMBLE

The United Way of Sampson County, Inc. (hereinafter referred to as United Way) and our affiliate agencies (hereinafter referred to as agencies) are jointly concerned with the total effect of all fund raising activities conducted throughout the Sampson County area by community service organizations. In order for the United Way to maintain its integrity, it must provide a clear set of guidelines for member agencies to follow when seeking additional (non-United Way) financial support. These guidelines for the conduct of supplemental fund raising activities are designed to maximize yield, minimize competition, and avoid excessive intrusion on the donor community.

In an environment of limited resources and expanding needs, the United Way recognizes the value to participating agencies and to the community served of expanded supplemental resources generated by activities which do not conflict with the United Way. The United Way endorses the concept that good management practices dictate that agencies explore all ethical avenues for earning and obtaining multiple sources of funding to provide human care services. However, the methods used by the agencies to approach these sources should be in harmony with the United Way's fund raising principle that there will be one (1) annual, comprehensive effort for contributions from the community.

It is therefore essential that supplemental fund raising activities be conducted in a manner which would not adversely affect the United Way annual campaign or the member agencies abilities to provide human care services.

STRUCTURE

The chairman of the allocations committee will be responsible for forming a standing subcommittee which will be called the supplemental income producing subcommittee. Membership may include representation from the executive committee to include the treasurer and from the planning committee. This subcommittee will provide a forum for careful consideration, encouragement, consultation and advice on agency income producing proposals. This subcommittee will also serve as a clearing house for gathering resource information and scheduling, as appropriate, to help prevent competing activities.

Agencies are encouraged to have preliminary discussion with United Way well in advance of commitments being made regarding any proposed fund raising activity. Agencies making proposals will submit a written request to the supplemental income producing subcommittee or the allocations committee chairman at least sixty (60) days

prior to the scheduled commencement dated, specifying the activity, the area and population to be covered, the resource development method to be employed, expected completion date and anticipated revenues. Annual activities will be discussed prior to the initial event and then again only if significant changes occur.

All supplemental income received by agencies will be considered part of the total agency budget and will be reviewed by the allocations committee.

III. DEFINITION

"Income producing activity" is any activity by or in behalf of a participating agency that produces income for any purpose in addition to and other than the support of United Way.

ACTIVITIES

Agency income producing activities as covered in these guidelines fall within three (3) major groups: (A) Self-support activities which do not require prior approval of United Way; (B) Activities which require consultation and prior approval by United Way; and (C) Activities which are generally inappropriate.

SELF-SUPPORT ACTIVITIES NOT REQUIRING PRIOR UNITED WAY APPROVAL

Certain types of revenues are encouraged by the United Way and do not require approval. Such operating revenue, however, must be reflected in the agency's annual operating budget.

1. Membership - All types of membership programs wherein the member becomes involved and identified with the agency and being a part of an active constituency.
2. Program Service Fees - Fees related to participating in agency programs and services. establishment of appropriate fees are entirely within the province of the agency's Board of directors.
3. Rental Fees - Fees for the use of agency facilities are appropriate sources of agency revenue.
4. Grants-In-Aid - Private and public foundations, corporations and individuals, government agencies and private organizations that are in the business of being grant makers to the extent that these funds have no implications for United Way funding.
5. Purchase of Service Contracts - Reimbursements

from private and public agencies for services rendered on a contractual basis.

6. Bequests and Memorials - Endowments, trusts, honor gifts, scholarships, real property, and other forms of deferred or donor restricted or unrestricted giving.
7. Investment Income - Agencies having endowment funds are encouraged to manage such funds in a manner consistent with the agency's endowment policy and donor's wishes.
8. Out of Area Contributions - Agencies rendering significant services outside the United Way of Sampson County defined community are expected to develop appropriate amounts of contribution support from such areas.
9. Sales of Services or Manufactured Products - Agencies able to derive income from the sale of services, salvaged materials, or manufactured items as a part of their service program are encouraged to develop income from these sources.
10. Contributed Equipment, Materials, or Services - which do not diminish the support of the annual United Way campaign, and for which no general appeal is made between September 1 and November 1.

ACTIVITIES WHICH REQUIRE CONSULTATION AND PRIOR

APPROVAL BY UNITED WAY

1. Sustaining Membership - Sustaining membership is an affiliation with an agency for the primary purpose of financially supporting the aims of the organization without expectation of use of services or participating in the activities of the agencies. Those approached for membership should have a genuine personal interest in a relationship with the agency.
2. Entertainment - Motion pictures, concerts, stage plays, celebrity show, circuses, ice show, variety show, amateur nights, rodeos, etc.
3. Meals and Refreshments - Breakfast, lunches, dinners, picnics, wine-tasting, cocktail parties, teas, etc.
4. Shows - Painting, photography, antiques, home and garden, hobbies, flower arranging, pets, boats, autos, sporting goods, program activities, fashions, etc.
5. Public Sales - Income from value received sales of products directed toward the community-at-large.

6. Sports Tournaments - Golf, bowling, tennis, bridge, baseball, basketball, football, automobiles, airplanes, boats, horses, etc., directed toward the general public.
7. Social Activities - Dances, tours, charter trips, skating parties, excursions, etc., directed toward the general public.
8. Solicitations of Agency Board Members, Volunteers and Staff only.
9. Capital Fund Raising Campaigns.
10. Any and all other forms of fund raising not mentioned above but which might occur during or immediately preceding the United Way annual campaign.

C. ACTIVITIES WHICH ARE GENERALLY INAPPROPRIATE

1. Commercial Promotions - wherein a for-profit business or organization is given responsibility for raising funds for the agency.
2. Activities - seeking charitable gifts in which the persons being solicited are not likely to be identified by the agency or its representatives such as those names received from a purchased mailing list.
3. Solicitation - from companies which are not presently contributing to the United Way. Confirmation with the United Way office prior to making such contacts is required.
4. Lending its Name - to the promotional campaign of a business or sales organization.
5. Telethons - or similar mass media appeals designed to raise funds for special or specifically identified projects or purposes not otherwise provided for in the agency's budget.
6. Door-to-Door fund - solicitation of the general public.
7. Mailing of unordered items - with a request for money in return.
8. Employee work place solicitations.
9. Gambling

ADVOCATE BODIES

All fund raising activities conducted by guilds, auxiliaries, or other community organizations on behalf of the member agency shall be considered activities of the agency itself. The agency will be considered responsible to assure that the fund raising activities conform to the United Way guidelines.

VI. APPROVAL PROCEDURES

Where prior United Way approval is required, the following process will be followed:

1. A written request on United Way forms at least sixty (60) days prior to the beginning of the event.
2. The written request will be reviewed by the designated United Way committee.
3. A decision will be given to the agency within thirty (30) days of submission of the request.

AMENDMENTS

Certain programs and activities historic in character and/or required by charter terms of the member agencies' national organization may necessitate ratification of these guidelines. These requirements should be presented by the member agency to the United Way in the form of an addendum to this policy. Any waivers of addenda negotiated between the United Way and one member agency will be made known to all member agencies.

EFFECTIVE DATE

These guidelines will take effect October 30, 1991.

AGENCY

BY: _____
CHAIRMAN/PRESIDENT OF BOARD OF DIRECTORS

By: _____
CHIEF EXECUTIVE OFFICER OR SECRETARY

DATE

UNITED WAY OF SAMPSON COUNTY, INC.

By: _____
PRESIDENT OF BOARD OF DIRECTORS

BY: _____
VICE PRESIDENT/SECRETARY/TREASURER

DATE

Sampson County Board of County Commissioners

Allen McLamb, Chair
406 County Complex Rd.
Clinton, NC 28328

Eric Pope, Vice-Chair
406 County Complex Rd.
Clinton, NC 28328

Houston Crumpler III
406 County Complex Rd.
Clinton, NC 28328

Thaddeus L. Godwin
406 County Complex Rd.
Clinton, NC 28328

Lethia R. Lee
406 County Complex Rd.
Clinton, NC 28328

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 4

Meeting Date: December 1, 2025	<input type="checkbox"/>	Information Only	<input checked="" type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Public Hearing – Naming of Private Roads

DEPARTMENT: GIS

PUBLIC HEARING: Yes

CONTACT PERSON(S): Jessie Matthews, GIS Coordinator

ATTACHMENTS: Memo, Ad

BACKGROUND:

We have duly advertised a public hearing to receive comments on the recommendations of the Road Naming Committee regarding the names of certain private roads. The Road Naming Committee recommends that PVT 421TB-6600 be named Register Farms Ln

RECOMMENDED ACTION OR MOTION:

Name the road as recommended

MEMORANDUM:

TO: Ms. Stephanie Fulton, Clerk to the Board

FROM: Jessie Matthews, GIS Coordinator
Joshua Bloodsworth, GIS Technician

DATE: November 13, 2025

SUBJECT: Private Road Name/Public Hearing Request

The 911 Addressing Committee members have reviewed road name suggestions for the following pending private road. The Committee's recommendation has been listed below:

PVT 421TB-6600

Register Farms Ln

This is being forwarded for your review and if you concur, please place this on the Board's agenda for consideration at a public hearing.

Please review and advise.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5(a)

Meeting Date: December 1, 2025	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Animal Waste Spills Line Item

DEPARTMENT: Administration

CONTACT PERSON(S): Allen Vann, County Manager

ATTACHMENTS: None

BACKGROUND:

There has been an on-going issue with not having appropriate protocol in place to address the issue of Animal Waste Spills in Sampson County. We have started the process of meetings with key stakeholders and there are break out meetings occurring over the next several weeks – all to help establish a clear protocol that will be more efficient and timelier in preventing the spills from become a public safety concern.

I'm asking the Board of Commissioners for consideration in establishing a line item that will allow Sampson County to immediately contact a clean up contractor so that when we have an event we don't waste precious time determining who should make the call. This will establish that Emergency Management can request the contractor's clean up services as soon as they are made aware of the spill. In turn, the County will process payment and will seek reimbursement from the company that created the spill. Once the County is reimbursed, the money will be put back into this line item. There may be times when a driver flees the scene, and the County will not be reimbursed. This is not the most advantageous system, but it will help us to better control something that has the potential of being a major public safety hazard. I propose that we put \$25,000 into this line item from our General Fund Balance and simply see how this all works out. We can certainly keep the Board informed as to the status of the arrangement as we continually work through this process.

RECOMMENDED ACTION OR MOTION:

Motion to approve the budget amendment appropriating \$25,000 from fund balance for Hazard Mitigation

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5(b)

Meeting Date: December 1, 2025	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Kimley-Horn On-Call Engineering Contract

DEPARTMENT: Public Works

CONTACT PERSON(S): Ashley Holland, Assistant Public Works Director

ATTACHMENTS: Contract

BACKGROUND:

Ashley Holland will review a proposed contract between Sampson County and Kimley-Horn for engineering services.

RECOMMENDED ACTION OR MOTION:

Motion to authorize the execution of a contract between Sampson County and Kimley-Horn for “on call” water and building infrastructure engineering services

**AGREEMENT FOR ENGINEERING SERVICES
BETWEEN THE COUNTY OF SAMPSON AND KIMLEY HORN**

THIS AGREEMENT, made and entered into this 1 day of November, 2025 (“Effective Date”), by and between the **COUNTY OF SAMPSON**, a North Carolina municipal corporation, hereinafter referred to as the “**County**”, and **(Kimley Horn, 532 Patterson Ave, Suite 160, Mooresville, NC 28115)**, hereinafter referred to as the “**Engineer**”.

GENERAL RECITALS

WHEREAS, the County desires to engage the Engineer to provide certain professional consulting, planning and engineering services for the Sampson County Public Works as described in separate Task Orders to be issued hereunder pursuant to the terms and conditions hereinafter set forth;

WHEREAS, the County is authorized to enter into an Agreement for performance of such services;

NOW THEREFORE, the County and the Engineer, for consideration as stipulated in subsequently issued Task Orders, mutually agree that the Engineer shall perform the services provided under this Agreement and shall do so, in a satisfactory manner, as determined by the County.

ARTICLE 1 – DESCRIPTION

GENERAL ENGINEERING SERVICES. Engineer shall provide all or some part of those services detailed in Exhibit A, attached herein, at the request of the County upon execution of a detailed Task Order. This Agreement does not create a guarantee of work, nor shall this Agreement be construed to guarantee or promise that any work or Task Order will be requested or executed between the County and Engineer.

ARTICLE 2 - ENGINEER’S RESPONSIBILITIES

The Engineer agrees to provide, in accordance herewith, the professional consulting services described in each separate Task Order issued hereunder (the “Services”). Each Task Order, when signed by the Parties, shall be incorporated into and form a part of this Agreement. Each such Task Order shall contain a Project Description, a detailed Scope of Basic and Special Services, Project Schedule, Deliverables, Compensation Terms and special provisions or conditions specific to the Services or project being authorized (the “Project”). In the event of a conflict between this Agreement and any Task Order issued hereunder, the terms of the Task Order shall govern the provisions of the particular Services or Project involved.

In addition, Engineer shall:

- a. Provide for the County professional services in all Projects to which this Agreement applies;
- b. Serve as County’s design professional for the Projects as directed by the County;
- c. Furnish professional consultation and advice and furnish customary civil, structural, and environmental engineering services incidental to the Projects;
- d. Review available data and consult with County to clarify and define County’s requirements;
- e. Obtain that information, conduct those investigations, and undertake other reasonable efforts necessary for the Engineer to become conversant with the purpose of each Project and to carry out its responsibilities;
- f. Identify and analyze requirements of governmental authorities having jurisdiction and assist the County in obtaining required approval from such authorities.

ARTICLE 3 - SCOPE OF SERVICES

See Article 1.

ARTICLE 4 – TIME OF BEGINNING AND COMPLETION

This term of this Agreement shall be from the Effective Date of **November 1, 2025 through October 31, 2028** unless sooner terminated as provided herein or extended by a written instrument signed by both parties.

Time is of the essence and the Engineer shall begin work immediately following issuance of a written Task Order. All services shall be completed in accordance with the project schedule associated with each Task Order.

ARTICLE 5 - PERSONNEL

The key personnel listed in the Engineer's organizational chart (**Exhibit B**) shall be assigned to the Project until completion. No changes in Engineer's key personnel shall be made without prior written approval of the County.

5.1 *Addition, Removal and Replacement of Personnel*

The County has the right to require any additional personnel that the County deems necessary to maintain the Project schedule. The County also has the right to require removal and replacement of any personnel deemed unsatisfactory by the County.

5.2 *Commercial Non-Discrimination Ordinance*

As a condition of entering into this Agreement, the Engineer agrees to: (a) promptly provide to the County all information and documentation that may be requested by the County from time to time regarding the solicitation, selection, treatment and payment of contractors or subcontractors/sub-engineers in connection with this Agreement; and (b) if requested, provide to the County within 60 days after the request a truthful and complete list of the names of all contractors, subcontractors, vendors, and suppliers that the Engineer has used on County contracts in the past five years, including the total dollar amount paid by Contractor on each subcontract or supply contract.

The County is committed to promoting equal opportunities for all and to eliminating prohibited discrimination in all forms. For purposes of this section, prohibited discrimination means discrimination in the solicitation, selection, and/or treatment of any subcontractor, vendor, supplier or commercial customer on the basis of race, ethnicity, gender, age, religion, national origin, disability or other unlawful form of discrimination. Without limiting the foregoing, prohibited discrimination also includes retaliating against any person, business or other entity for reporting any incident of prohibited discrimination. As a condition of entering into this Agreement, the Engineer represents, warrants and agrees that it does not and will not engage in or condone prohibited discrimination. Without limiting any rights the County may have at law or under any other provision of this Agreement, it is understood and agreed that a violation of this provision constitutes grounds for the County to terminate this Agreement.

5.3 *Subconsultant Employees*

For purposes of this section, Engineer's "employees" shall include employees of any subconsultant. The Engineers' employees who normally and regularly come in direct contact with the public shall be clearly identifiable by name badges, nametags, or identification cards. The Engineer shall assure that its employees serve the public in a courteous, helpful, and impartial manner. The County will not tolerate or condone discrimination or acts of harassment based upon race, sex, religion, national origin, color, age or disability. Violators of this policy constitutes grounds for the County to terminate this Agreement.

ARTICLE 6 - POINTS OF CONTACT; NOTIFICATION

6.1 *County's Point of Contact*

The County will designate a Project Manager who is authorized to act in the County's behalf with respect to the Project, except as otherwise limited by this Agreement. The Project Manager will examine the documents submitted by the Engineer and will expedite decisions concerning the documents in order to avoid unreasonable delay in the progress of the Engineer's Services. The Project Manager will coordinate all communication between the Engineer and the County unless otherwise specified in writing. The Engineer shall contact the Project Manager prior to all meetings involving County personnel.

The County's Point of Contact and Project Manager is:

Name/Title: Mark Turlington
Address: 827 Southeast Blvd
City/State: Clinton, NC 28328
Phone: 910-592-0188
Email: mark.turlington@sampsoncountync.gov

6.2 *Engineer's Point of Contact*

The duties of the Engineer's Point of Contact for each Project include, but are not limited to:

- Coordinating Services and the Engineer's resource assignments based on the County's requirements;
- Providing consultation and advice to the County on matters related to the Services and the Project and acting as a conduit to the Engineer's specialist resources that may be needed to supplement the Engineer's regular staff;
- Acting as the Engineer's point of contact for all aspects of contract administration, including invoicing for Services, and status reporting;
- Facilitating meetings and conferences between the County and the Engineer's staff when scheduled or requested by the County;
- Communicating among and between the County and the Engineer's staff;
- Promptly responding to the County's Project Manager when consulted in writing with respect to Service deviation and necessary documentation;
- Identifying and providing the County with written notice immediately after the Engineer becomes aware of any issue that may threaten the delivery of Services in the manner contemplated by this Agreement; and
- Ensuring that adequate quality assurance procedures are in place for the performance of Services.

The Engineer's Point of Contact is

Liza Patton
532 Patterson Ave, Suite 160
Mooresville, NC 28115
Phone: (727) 382-0735
Email: Liza.Patton@kimley-horn.com

6.3 *Legal Notices*

Any notice, consent or other formal communication required or contemplated by this Agreement shall be in writing and shall be delivered in person, by U.S. mail, by overnight courier, or by electronic mail to the intended recipient at the address set forth below:

For the County:

Sampson County Attorney
406 County Complex Rd. Bldg. C
Clinton, NC 28328
Attn: Paul Allen
Phone: 910 592-6308 ext. 2271
paul.allen@sampsoncountync.gov

Dept:

Sampson Co Public Works
827 Southeast Blvd
Clinton, NC 28328
Attn: Mark Turlington
910-592-0188
mark.turlington.sampsoncountnc.com

For the Engineer

Kimley Horn
532 Patterson Ave, Ste 160
Mooresville, NC 28115
Attn: Shelby Hughes, PE
Phone: 727-382-0735
shelby.hughes@kimley-horn.com

Notice shall be effective upon the date of receipt by the intended recipient, provided that any notice that is sent by electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier. Each party may change its address for notification purposes by giving the other party written notice of the new address and the date upon which it shall become effective.

ARTICLE 7 - COMPENSATION AND PAYMENTS

7.1 *Lump Sum Fees*

Engineer shall be compensated on a lump sum basis for each separately issued Task Order for the services listed in this Agreement using rates contained in the fee schedules in Exhibit C and D.

Owner may withhold 10% retainage until the successful completion of each phase.

7.2 *Allowance for Additional Services*

Additional services shall be performed by the Engineer only after **written** instructions to do so are received from the County's Project Manager. Compensation for additional services performed shall be in accordance with Section 7.1. For large projects, the Engineer may be required to develop a schedule of work and schedule of payments by which compensation may be paid.

7.3 *Invoices*

Payment of the fees provided for under this Agreement will be made to the Engineer upon equal monthly invoices for each individual project as stated in Exhibit "C". Payments will be made within 30 calendar days of the date of receipt of a correct payment request. A correct payment request is defined as an invoice that indicates only those work items that have been satisfactorily completed and accepted by the County. Hourly basis fees and reimbursable expenses shall be itemized on each invoice.

7.4 *Accounting and Auditing*

The Engineer shall maintain complete and accurate records, using Generally Accepted Accounting Practices (GAAP), of all costs related to this Agreement. Such records shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by the County's agent or authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments, or claims submitted by the Engineer or any of his payees in connection with this Agreement. Records subject to examination will include, but are not limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this Agreement.

For the purpose of such inspections, the County's agent or authorized representative shall have access to said records from the Effective Date of this Agreement, for the duration of the Services, and until three (3) years after the date of final payment by the County to the Engineer pursuant to this Agreement.

The County's agent or authorized representative shall have access to the Engineer's facilities and shall be provided an adequate and appropriate work place, in order to conduct audits in compliance with this Article. The County will give the Engineer reasonable advance notice of planned inspections. If, as the result of an audit hereunder, the Engineer is determined to have charged the County for amounts that are not allocable or verifiable, the Engineer shall reimburse the County for said amount within thirty (30) days.

ARTICLE 8 - ITEMS TO BE FURNISHED BY THE COUNTY

At the request of the Engineer and in connection with providing the services, the County will furnish documents and plans in its possession for each project. All other documents or plans shall be the responsibility of the Engineer.

ARTICLE 9 - INSURANCE

The Engineer shall purchase and maintain during the life of this Agreement with an insurance company acceptable to the County and authorized to do business in the State of North Carolina the following insurance:

9.1 *Automobile Liability*

Automobile Liability \$100,000 Bodily Injury per Person / \$300,000 Bodily Injury per Accident / \$50,000 Property Damage per Accident or,
\$300,000 Automobile Liability Combined Single Limit Bodily and Property Damage

9.2 *Commercial General Liability*

Bodily injury and property damage liability as shall protect the Engineer and any subcontractor performing work under this Agreement from claims of bodily injury or property damage which arise from operation of this Agreement whether such operations are performed by Engineer, any subcontractor or any person directly or indirectly employed by either. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence/aggregate and \$1,000,000 property damage each occurrence/aggregate or \$1,000,000 bodily injury and property damage combined single limits each occurrence/aggregate. This insurance shall include coverage for products/completed operation, personal injury liability and contractual liability assumed under the indemnity provision of this Agreement.

9.3 *Workers' Compensation Insurance*

Meeting the statutory requirements of the State of North Carolina and Employers Liability - \$100,000 per accident limit, \$500,000 disease per policy limit, \$100,000 disease each employee limit, providing coverage for employees and owners.

9.4 *Professional Liability Insurance*

In an amount of not less than \$1,000,000 each claim and \$1,000,000 aggregate.

The County shall be exempt from, and in no way liable for, any sums of money that may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Engineer and/or subconsultant providing such insurance.

The County of Sampson shall be named as additional insured under the commercial general liability insurance for operations and services rendered under this Agreement. Certificates of all required insurance shall be furnished to the County and shall contain the provision that the County will be given 30-day written notice of any intent to reduce coverage in any manner or to any extent, or to terminate by either the insured or the insuring company.

If any part of the work under this Agreement is sublet, the subconsultant shall be required to meet all insurance requirements set forth in this Agreement. Nothing contained herein shall relieve the Engineer from meeting all insurance requirements or otherwise being responsible for the subconsultant.

ARTICLE 10 - QUALITY CONTROL PROGRAM

The Engineer shall establish and follow a quality control program throughout the term of this Agreement. The Quality Control Program will identify review personnel and describe the procedures to be used to verify, to independently check, and to review all drawings, reports, designs, specifications and other documentation prepared, as well as any function, activity, or task as part

of this Agreement. The Quality Control Program will specify the manner for documenting the check and review processes, for recording required procedures, and for verifying work activities. It will provide for internal reviews and will detail the frequency and types of reviews to be conducted for the specific job to ensure compliance with quality standards. Within 30 days after receiving a notice to proceed, the Engineer shall submit a written Quality Control Program, to address all quality assurance/quality control issues in connection with the Project, for review and approval by the County's Project Manager.

Throughout the project development, the Engineer will maintain quality control procedures as covered in the approved Quality Control Program and documentation of the Engineer's internal design reviews for inspection by the County's Project Manager. The County's Project Manager will have the option to review planning and design documents in the Engineer's office periodically to verify that proper quality control procedures are employed in the development process.

ARTICLE 11 - OWNERSHIP AND USE OF WORK PRODUCT

The County shall own title to any and all intellectual property rights in and to all documents, reports, specifications, designs, developments, computations, and other materials prepared, obtained or delivered under the terms of this Agreement (collectively the "Deliverables"). The County may use, transfer, copy and distribute the Deliverables without restriction or limitation. The County accepts responsibility for any changes made by the County to these Deliverables after final submittal by the Engineer.

11.1 *Ownership*

The County acknowledges that the Deliverables are instruments of professional service. The County acknowledges and agrees that the Engineer may retain one copy of each Deliverable and use the Deliverable solely for its internal general reference.

11.2 *Modification or Reuse Risk*

Any modification or reuse of the Deliverables by the County without the involvement of the Engineer shall be at the sole risk of the County.

ARTICLE 12 - TERMINATION

12.1 *Termination for Convenience*

The County may terminate this Agreement for any reason by giving written notice of termination at least thirty (30) days before the date of termination. The notice shall specify the date upon which such termination becomes effective and the County shall pay the Engineer for Services rendered prior to the effective date of termination.

12.2 *Termination for Default*

By giving written notice, either party may terminate this Agreement upon the occurrence of one or more of the following events, each of which constitute a non-exclusive Event of Default under this Agreement:

- a. The other party violates or fails to perform any covenant, provision, obligation, term, or condition contained in this Agreement, provided that, unless otherwise provided in this Agreement, such failure or violation shall not be cause for termination if the defaulting party cures such default (if the default is susceptible to cure) within thirty (30) days of receipt of written notice of default from the other party.
- b. The Engineer takes or fails to take any action which constitutes grounds for immediate termination under the terms of this Agreement, including but not limited to failure to obtain or maintain the insurance policies and endorsements as required by this Agreement, or failure to provide the proof of insurance as required by this Agreement.

Any notice of default shall state the party's intent to terminate this Agreement if the default is not cured within a specified time period.

12.3 ***Additional Grounds for Termination by the County***

The County may terminate this Agreement immediately by written notice to the Engineer upon the occurrence of one or more of the following events each of which shall also constitute a non-exclusive Event of Default:

- a. The other party makes or allows to be made any material written misrepresentation or provides any materially misleading written information in connection with this Agreement, the Engineer's Proposal, or any covenant, agreement, obligation, term, or condition contained in this Agreement; or
- b. The Engineer ceases to do business as a going concern, makes an assignment for the benefit of creditors, admits in writing its inability to pay debts as they become due, files a petition in bankruptcy or has an involuntary bankruptcy petition filed against it (except in connection with a reorganization under which the business of such party is continued and performance of all its obligations under this Agreement shall continue), or if a receiver, trustee or liquidator is appointed for it or any substantial part of the other party's assets or properties.
- c. The Consultant takes or fails to take any action which constitutes grounds for immediate termination under the terms of this Agreement, including but not limited to failure to obtain or maintain the insurance policies and endorsements as required by this Agreement, or failure to provide the proof of insurance as required by this Agreement.

12.4 ***Obligations Upon Expiration Or Termination***

Upon expiration or termination of the Agreement, the Engineer shall promptly provide or return to the County:

- a. All Deliverables, in whatever form;
- b. Documentation showing the percentage of completion of matters covered by this Agreement and setting forth progress in developing the Deliverables to the date of termination; and
- c. All equipment, materials, documents, or data, whether in written, graphic, machine readable or other form, supplied by the County in connection with this Agreement, in as good condition as when delivered, reasonable wear and tear excepted.

Upon the request of the County, the Engineer agrees to provide reasonable assistance and cooperation to the County and County contractors for a period of up to twelve (12) months after expiration or termination of this Agreement at its then-current rates.

12.5 ***No Effect On Taxes, Fees, Charges Or Reports***

Any termination of this Agreement shall not relieve the Engineer of the obligation to pay any fees, taxes, or other charges then due to the County, nor relieve the Engineer of the obligation to file any daily, monthly, quarterly, or annual reports covering the period to termination nor relieve the Engineer from any claim for damages previously accrued or then accruing against the Engineer.

12.6 ***Substitute Performance***

In the event the Engineer fails to perform any part of the Scope of Services within the time frame set forth in this Agreement without good cause, then, without limiting any other remedies available to the County, the County may take either or both of the following actions:

- a. Employ such means as it may deem advisable and appropriate to continue work until the matter is resolved and the Engineer is again able to carry out operations under this Agreement; and

- b. Deduct any and all operating expenses incurred by the County from any money then due or to become due the Engineer and, should the County's cost of continuing the operation exceed the amount due the Engineer, collect the amount due from the Engineer.

12.7 ***Cancellation Of Orders And Subcontracts***

In the event this Agreement is terminated by the County for any reason, the Engineer shall upon the effective date of termination (unless the County's notice of termination directs otherwise), immediately discontinue all service in connection with this Agreement and promptly cancel all existing orders and subcontracts which are chargeable to this Agreement. As soon as reasonable after receipt of notice of termination, the Engineer shall submit a statement to the County showing in detail the services performed under this Agreement to the date of termination.

12.8 ***Authority to Terminate***

The County Manager, or his designee, will have authority to terminate this Agreement on behalf of the County.

ARTICLE 13 - COVENANTS AND REPRESENTATIONS

- 13.1 The Engineer covenants and represents that it shall exercise a customary degree of care and diligence in performing all services under this Agreement. The Engineer shall render services under this Agreement in accordance with the customary professional standards prevailing in the Sampson County area.
- 13.2 The Engineer further covenants and represents that (i) the services performed by it under this Agreement do not violate any contracts with third parties or any third party rights in any patent, trademark, copyright, trade secret or similar right, (ii) that the services performed hereunder shall be performed in a professional manner and by qualified staff and shall satisfy the requirements set forth in this Agreement, and (iii) that it has sufficient expertise and resources to perform under this Agreement.
- 13.3 The Engineer further represents and covenants that:
 - a. It is validly existing and in good standing under the laws of North Carolina;
 - b. It has all the requisite power and/or authority to execute, deliver and perform its obligations under this Agreement;
 - c. The execution, delivery, and performance of this Agreement have been duly authorized by the Engineer;
 - d. No approval, authorization, or consent of any governmental or regulatory authority is required to be obtained or made by it in order for it to enter into and perform its obligations under this Agreement; and
 - e. In connection with its obligations under this Agreement, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses.
- 13.4 Any defective designs, specifications, plats or surveys furnished by the Engineer and any failure of any services performed by the Engineer to comply with any requirements set forth in this Agreement shall be promptly corrected by the Engineer at no cost to the County. The County's approval, acceptance, use of, or payment for all or any part of the Engineer's services or of the Project itself in no way alter the Engineer's obligations or the County's rights under this Agreement.
- 13.5 Engineer shall not at any time supervise, direct, or have control over any contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

- 13.6 Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.
- 13.7 Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Engineer.

ARTICLE 14 - INDEMNIFICATION

To the fullest extent permitted by law, the Engineer shall indemnify, and hold harmless the County and the County's officers, agents and employees from and against any and all claims, losses, damages, obligations, liabilities and expenses (including reasonable attorneys' fees and costs of defense) to the extent caused by:

- 14.1 Any negligent act(s), error(s) or omission(s) or willful misconduct by the Engineer or any of its agents, employees or subcontractors (or any allegations of any of the foregoing), including but not limited to any liability caused by an accident or other occurrence resulting in bodily injury, death, sickness or disease to any person(s) or damage or destruction to any property, real or personal; or
- 14.2 Any claims by any persons or entities supplying labor or material to the Engineer in connection with the performance of the Engineer's obligations under this Agreement ("Labor and Material Claims").

ARTICLE 15 - GENERAL COMPLIANCE WITH LAWS

The Engineer shall comply with all Federal, State, and local laws, ordinances, and regulations applicable to the services provided herein. If, due to conflicts between two or more such ordinances, statutes, laws, rules, and regulations (the "Regulations") the Engineer is unable to comply with such Regulations, the Engineer shall exercise usual and customary professional care in the in complying with such conflicting Regulations.

The Engineer further agrees that it will at all times during the term of this Agreement be in compliance with all applicable Federal, State and/or local laws regarding employment practices. Such laws include, but shall not be limited to workers' compensation, the Fair Labor Standards Act (FSLA), the Americans with Disabilities Act (ADA), the Family and Medical Leave Act (FMLA), and all Occupational Safety and Health Administration (OSHA) regulations applicable to the work.

ARTICLE 16 - IRAN DIVESTMENT ACT

Engineer certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government Units. (G.S. 143C-6A-6(a).) It is each engineer's responsibility to monitor its compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

ARTICLE 17 - DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL

The Engineer certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

ARTICLE 18 - GOOD STANDING WITH COUNTY

Engineer certifies that it is not delinquent on any taxes, fees, or other debt owed by Engineer to County. Engineer covenants and agrees to remain current on any taxes, fees, or other debt owed by Engineer to County during the Term of this Contract.

ARTICLE 19 - DRUG FREE WORKPLACE REQUIREMENT

The Engineer shall provide a drug-free workplace during the performance of this Agreement. This obligation is met by:

- a. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the Engineer's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about (i) the dangers of drug abuse in the workplace, (ii) the Engineer's policy of maintaining a drug-free workplace, (iii) any available drug counseling, rehabilitation, and employee assistance programs and (iv) the penalties that may be imposed upon employees for drug abuse violations;
- c. Notifying each employee that as a condition of employment, the employee will (i) abide by the terms of the prohibition outlined in this ARTICLE and (ii) notify the Engineer of any criminal drug statute conviction for a violation occurring in the workplace not later than five (5) days after such conviction;
- d. Notifying the County within ten (10) days after receiving from an employee a notice of a criminal drug statute conviction or after otherwise receiving actual notice of such conviction, unless otherwise forbidden to communicate such information to third parties under the Engineer's drug-free awareness program or other restrictions;
- e. Imposing a sanction on, or requiring the satisfactory participation in a drug counseling, rehabilitation or abuse program by an employee convicted of drug crime
- f. Making a good faith effort to continue to maintain a drug-free workplace for employees; and
- g. Requiring any party to which it subcontracts any portion of the work under the Agreement to comply with the provisions above.

If the Engineer is an individual, the requirement is met by not engaging in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance.

Failure to comply with the above drug-free workplace requirements during the performance of the Agreement shall be grounds for suspension, termination or debarment.

ARTICLE 20- MISCELLANEOUS CONDITIONS

20.1 *Relationship of the Parties*

The relationship of the parties established by this Agreement is solely that of independent contractors, and nothing contained in this Agreement shall be construed to (i) give any party the power to direct or control the day-to-day activities of the other; or (ii) constitute such parties as partners, joint venturers, co-owners or otherwise as participants in a joint or common undertaking; or (iii) make either party an agent of the other for any purpose whatsoever. Neither party nor its agents or employees is the representative of the other for any purpose, and neither has power or authority to act as agent or employee to represent, act for, bind, or otherwise create or assume any obligation on behalf of the other, unless expressly authorized in writing by the County for the performance of specific tasks by the Engineer.

20.2 *Entire Agreement*

This Agreement is the entire agreement between the parties with respect to its subject matter, and there are no other representations, understandings, or agreements between the parties relative to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations, and proposals (prior agreements), written or oral, except to the extent such prior agreements are incorporated by reference into this Agreement. This Contract, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Contract may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et

seq.). Delivery of an executed counterpart of this Contract by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

20.3 ***Amendment***

No amendment or change to this Agreement shall be valid unless in writing and signed by both parties to this Agreement.

20.4 ***Governing Law and Jurisdiction***

The parties acknowledge that this Agreement is made and entered into in Sampson County, North Carolina. The parties further acknowledge and agree that North Carolina law shall govern all rights, obligations, duties, and liabilities of the parties to this Agreement, and that North Carolina law shall govern interpretation of this Agreement and any other matters relating to this Agreement.

20.5 ***Binding Nature and Assignment***

This Agreement shall bind the parties and their successors and permitted assigns. Neither party may assign this Agreement without the prior written consent of the other. Any assignment attempted without the written consent of the other party shall be void.

20.6 ***Delays and Extensions***

Reasonable extensions of time for unforeseen or unavoidable delays may be made by mutual consent of the parties involved.

20.7 ***Force Majeure***

Neither party shall be liable for any failure or delay in the performance of its obligation pursuant to the Contracts, and such failure or delay shall not be deemed a default of the Contract or grounds for termination hereunder if all of the following conditions are satisfied:

- a. If such failure or delay could not have been prevented by reasonable precautions;
- b. If such failure or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, work-around plans, or other means; and
- c. If and to the extent, such failure or delay is caused, directly or indirectly, by fire, flood, earthquake, hurricane, elements of nature or acts of God, acts of war, terrorism, riots, civil disorders, rebellions or revolutions or court order.

An event, which satisfies all of the conditions set forth above, shall be referred to as a "Force Majeure Event". Upon the occurrence of a Force Majeure Event, the affected party shall be excused from any further performance of those of its obligations, which are affected by the Force Majeure Event for as long as (a) such Force Majeure Event continues and (b) the affected party continues to use reasonable efforts to recommence performance whenever and to whatever extent possible.

Upon the occurrence of a Force Majeure Event, the affected party shall promptly notify the other by telephone (to be confirmed by written notice within five (5) days of the inception of the failure or delay) of the occurrence of a Force Majeure Event and shall describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event prevents the Company from performing its obligations for more than fifteen (15) days, County shall have the right to terminate the Contract(s) by written notice to the Company.

Notwithstanding anything contained herein to the contrary, strikes, slow-downs, walkouts, lockouts, and industrial disputes of the Company or its subcontractors shall not constitute "Force Majeure Events" and are not excused under this provision.

20.8 ***Severability***

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of the Agreement can be determined and effectuated. If any provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

20.9 ***Approvals***

All approvals or consents required under this Agreement must be in writing. Electronic documents shall have the same validity as physical documents.

20.10 ***Waiver***

No delay or omission by either party to exercise any right or power it has under this Agreement shall impair or be construed as a waiver of such right or power. A waiver by either party of any covenant or breach of this Agreement shall not constitute or operate as a waiver of any succeeding breach of that covenant or of any other covenant. No waiver of any provision of this Agreement shall be effective unless in writing and signed by the party waiving the rights.

20.11 ***Taxes***

The Engineer shall pay all applicable Federal, State and local taxes that may be chargeable against the performance of the Services.

20.12 ***Change in Control***

In the event of a change in "Control" of the Engineer (as defined below), the County shall have the option of terminating this Agreement by written notice to the Engineer. The Engineer shall notify the County within ten (10) days of the occurrence of a change in control. As used in this Agreement, the term "Control" shall mean the possession, direct or indirect, of either:

- a. The ownership of or ability to direct the voting of, as the case may be, fifty-one percent (51%) or more of the equity interests, value or voting power in the Engineer; or
- b. The power to direct or cause the direction of the management and policies of the Engineer whether through the ownership of voting securities, by contract or otherwise.

20.13 ***Assignment***

This Agreement shall not be assigned or subcontracted without the written approval of the County.

20.14 ***County Not Liable for Delays***

Except as expressly provided in this Agreement, the County shall not be liable to the Engineer, its agents, representatives or subconsultants for or on account of any stoppages or delay in the performance of any obligations of the County.

20.15 ***Survival of Terms***

All warranties, covenants, and representations contained within this contract and all applicable work authorizations, if any, shall continue in full force and effect for three (3) years after the execution and delivery of the final product, act, or service taken in furtherance of this contract. Survivability shall not be impacted, or otherwise shall not be rendered null or void, by the termination or natural expiration of this contract or other applicable work undertaken in furtherance of this contract.

20.16 ***Endorsement of Documents***

The Engineer shall sign and seal, or shall cause to be signed and sealed, with the appropriate North Carolina Professional Seal, all plans, specifications, calculations, reports, plats, and construction documents prepared by the Engineer under this Agreement.

20.17 ***Reliance on County-Furnished Information***

In response to reasonable requests by the Engineer, the County will endeavor to provide to the Engineer all information in the possession of Sampson County reasonably related to the Scope of Services. Except as otherwise expressly stated herein, the Engineer may reasonably rely upon the accuracy, timeliness and completeness of such information provided by the County, unless the Engineer knew or should have known that such information was not timely, accurate or complete.

20.18 ***Access to Facilities***

The County will make its facilities reasonably accessible to the Engineer as required for the Engineer's performance of its services under this Agreement.

20.19 ***Advertisements, Permits and Access***

Except as expressly stated herein, the County will obtain, arrange, and pay for all advertisements for bids, permits and licenses required by applicable law, and all land, easements and access thereto necessary for the Engineer to perform its services under this Agreement.

20.20 ***Compliance***

The Consultant will ensure that all work products are in compliance with all applicable laws, regulations, grant obligations and assurances, orders, circulars, criteria, or other related documents that may apply to the County.

20.21 ***Venue and Forum Selection.*** The Parties expressly agree that if litigation is brought in connection with this contract and (1) the litigation proceeds in the Courts of the State of North Carolina, the parties agree that the appropriate venue shall be in Sampson County (District 4a); or (2) the litigation proceeds in a federal court, the parties agree that the appropriate venue shall be the United States District Court for the Eastern District of North Carolina.

20.21 ***E-Verify***

As a condition of payment for services rendered under this agreement, Consultant shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if Consultant provides the services to the County utilizing a subcontractor, Consultant shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. Consultant shall verify, by affidavit, compliance of the terms of this section upon request by the County.

20.22 ***Annual Appropriations and Funding***

This Agreement may be subject to the annual appropriation of funds by the Sampson County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

[REMAINDER OF THIS PAGE LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have entered into and executed this Agreement as of the day and year first written above.

COUNTY OF SAMPSON

By: _____

Title: _____

Date: _____

This instrument has been preaudited
in the manner required by the Local
Government Budget and Fiscal Control Act.

Finance Officer

FIRM NAME

By: Seth A. Denney

Title: Vice President

Date: October 23, 2025

Reviewed by Department Head

Date: _____

EXHIBIT A
BASIC SERVICES

1. Feasibility studies and reports: development of preliminary project scope schematics and cost estimates.
2. Grant writing: support services including development of project narrative application and grant administration.
3. Municipal Civil Engineering: water treatment, distribution and collection, new construction of county buildings.
4. Environmental: Phase 1 and 2 surveys, abatement, remediation/mitigation.
5. Construction Services: bidding, SUE, DEI, testing, inspection, and administration.
6. Disaster Response and Recovery: support monitoring, documentation for FEMA reimbursement (major events).
7. Surveying/Geomatics: field surveys, GIS base drawings, staking, easements rights of way.
8. Permitting: NCDEQ, DWI, NCDOT, USACE, FEMA, etc.
9. Information Technology: GIS Database development and maintenance, Asset Management, IT support, etc.

EXHIBIT B
ORGANIZATIONAL CHART

SAMPSON COUNTY



Project Manager
Shelby Hughes, PE



QC/QA
Zak Purvis, PE

**Municipal Civil
Engineering**

Shelby Hughes, PE
Alex Garlaschi, PE
Nate Harvey, PE
Nolan Raney, PE
Matt Shoesmith, PE
Liza Patton, EI
Vincent Marinelli, EI
Jason Hoyt, PE (Electrical)

**Disaster Response
and Recovery**

Shelby Hughes, PE
Matt Shoesmith, PE
Travis Crissman, PE
Jason Diaz, PE, CFM
Jake Maschoff, PE
Sam Illes, PE
Jordan Bendl, PE

Permitting

Shelby Hughes, PE
Nate Harvey, PE
Liza Patton, EI
Tara Allden, MS, JD, PWS
David Hursey, PE
Travis Crissman, PE
Jason Hartshorn, PWS
Willie Sullivan, PWS

**Feasibility
Studies**

Shelby Hughes, PE
Evan Parrott, PE
Liza Patton, EI

**Grant
Writing**

Shelby Hughes, PE
Matt Shoesmith, PE
Liza Patton, EI
Alex Garlaschi, PE

**Information
Technology**

Brett Kamm, GISP
Rachel Patterson, GISP
Pam Turner, GISP

**Construction
Services**

Nate Harvey, PE
Nolan Raney, PE
Nabil Djafi, EI

Subconsultants

**Geotechnical
Engineering**

TERRACON
Justin DeNicola, PE
Tom Schiporeit, PE, D.GE

**Construction
Inspection Services**

SUMMIT
Mark Stroud
Brady Fisher

Survey Services

STEWART
Jordan Schoff, PLS
Ryan Davenport, PLS
Brandon Firmstone

EXHIBIT C
FEE SCHEDULE



Kimley-Horn and Associates, Inc.

Hourly Labor Rate Schedule

Classification	<i>Rate</i>
Analyst I	\$130 - \$160
Analyst II	\$170 - \$200
Professional	\$200 - \$230
Senior Professional I	\$255 - \$325
Senior Professional II	\$350- \$410
Senior Technical Support	\$120 - \$300
Technical Support	\$100 - \$175
Support Staff	\$85 - \$145

Effective through June 30, 2026

Subject to annual adjustment thereafter

Internal Reimbursable Expenses will be charged at 5% of Labor Billings

External Reimbursable Expenses will be charged at 15% mark-up, or per the Contract

Sub-Consultants will be billed per the Contract

EXHIBIT D
REIMBURSABLE EXPENSES

Internal Reimbursable Expenses will be charged at 5% of Labor Billings

External Reimbursable Expenses will be charged at 15% mark-up, or per the Contract

Sub-Consultants will be billed per the Contract

IN WITNESS WHEREOF, the parties hereto have entered into and executed this Agreement as of the day and year first written above.

COUNTY OF SAMPSON

By: _____


Title: _____

Date: _____

This instrument has been preaudited
in the manner required by the Local
Government Budget and Fiscal Control Act.

Finance Officer

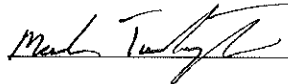
FIRM NAME

By: Seth A. Denney 

Title: Vice President

Date: October 23, 2025

Reviewed by Department Head

 _____

Date: 11-17-25

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5(c)

Meeting Date: December 1, 2025	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Northern & Southern Test and Production Wells

DEPARTMENT: Public Works

CONTACT PERSON(S): Emma Ialeggio, Dewberry Engineers

ATTACHMENTS: Capital Project Ordinance

BACKGROUND:

The proposed project aims to expand the public water supply system in Sampson County with the addition of two groundwater wells. The primary goal is to increase the capacity of the county water system and the amount of potable water available for county residents, therefore providing potable water service to residents with future linear infrastructure upon the completion of the groundwater wells. This phase of the project is only for the drilling and installation of the test and production wells, with the next phase of the project encompassing the potential wellhead completion, treatment systems, and distribution lines.

The required infrastructure improvements for the King Road Well Site include:

- Drilling of both the test and production wells.

The required infrastructure improvements for the Taylors Bridge Well Site include:

- Drilling of both the test and production wells.

The Northern (King Rd) well site is being funded by the direct appropriated state capital infrastructure fund.

The Southern Groundwater Well Project has received approximately \$1,255,000 from the Drinking Water/Wastewater State Reserve in S.L. 2023-134, which includes construction, contingency, funding administration, construction administration, and planning.

RECOMMENDED ACTION OR MOTION:

Motion to adopt the Capital Project Ordinance associated with this project

Capital Project Ordinance

Be it ORDAINED by the Board of Commissioners of Sampson County, North Carolina, that pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital Project Ordinance is hereby adopted.

Section 1: The Project authorized is the (construction/rehabilitation of a wastewater treatment/collection System) to be financed by (the sale of general obligation bonds/ARRA loan /federal loan/state loan / state grants and reserves).

Section 2: The officers of this unit are hereby directed to proceed with the capital project within the terms of the board resolution, loan documents and the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Engineering	\$ 120,000
Land Acquisition	44,908
Construction	384,805
Contingency	<u>19,240</u>
	<u>\$568,953</u>

Section 4: The following revenues are anticipated to be available to complete this project:

Drinking Water/Wastewater State Reserve (S.L.	<u>\$ 1,255,000</u>
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Section 5: The finance officer is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations. The terms of the bond resolution also shall be met.

Section 5: Funds may be advanced from the General Fund for the purpose of making payments as due.

Disbursement requests should be made to the grantor agency in an orderly and timely manner. Section

7: The finance officer is directed to report, on a quarterly basis, on the financial status of each project element in section 3 and on the total grant/loan revenues received or claimed.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this board.

Section 9: Copies of this capital project ordinance shall be furnished to the clerk to the Governing Board, and to the Budget Officer and the Finance officer for direction in carrying out this project.

Duly adopted this ____ day of _____ 2025.

Signature, Chairperson

(Seal)

Attest: _____
Signature, Clerk to the
Board

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO.

5(d)

Meeting Date: December 1, 2025	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: GFL Landfill Water Main Extensions

DEPARTMENT: Public Works

CONTACT PERSON(S): Emma Ialeggio, Dewberry Engineers

ATTACHMENTS: Resolution, Recommendation of Award

BACKGROUND:

This Sampson County GFL Landfill Water Main Extensions project is to design and construct a new public water supply system for the residences and businesses in the vicinity of the GFL Landfill area in Sampson County. The project is funded via the drinking water/wastewater reserve S.L. 2023-134 appropriations Act Directed projects and administered through the Division of Water Infrastructure under project number SRP-D-134-0079. The project will include the completion of approximately 88,200 linear feet of water main which will provide water services to South Salemburg Highway (NC 242), Lakewood School Road, Bubba Gump Lane, Laurel Lake Road, White Woods Road, Marion-Amos Road, Fleet Cooper Road, The Avenue, and Bonnetsville Road .

Dewberry recommends that Sampson County tentatively award, pending DWI approval and obtaining the permanent utility easements, the contract for the GFL Landfill Water Main Extensions to Herring-Rivenbark Inc, the apparent low, responsible, responsive bidder on the basis of Schedule A (Base Bid) + B + C. The Contract award will be for \$ 3,701,287.35.

A summary of the costs and funds available is shown below:

Approximate Contract Value.	\$ 3,701,287.35
Contingency (5%).	\$ 185,064.37
Total Required for Construction.	\$ 3,886,351.72
Available Funding (S.L. 2023-134).	\$ 3,283,031.00
Available Funding (OSBM agency special appropriations (SCIF)	\$ 603,320.72

RECOMMENDED ACTION OR MOTION:

Motion to adopt a Resolution of Tentative Award to Herring & Rivenbark, Inc., contingent upon the approval of the North Carolina Department of Environmental Quality

November 17th, 2025

Mr. Allen McLamb
Sampson County Board of Commissioners
827 Southeast Blvd, Clinton, NC 28328

**RE: Letter of Recommendation of Tentative Award
Sampson County GFL Landfill Water Main Extensions**

Dear Mr. McLamb:

This Sampson County GFL Landfill Water Main Extensions project is to design and construct a new public water supply system for the residences and businesses in the vicinity of the GFL Landfill area in Sampson County. The project is funded via the drinking water/wastewater reserve S.L. 2023-134 appropriations Act Directed projects and administered through the Division of Water Infrastructure under project number SRP-D-134-0079. The project will include the completion of approximately 88,200 linear feet of water main which will provide water services to South Salemburg Highway (NC 242), Lakewood School Road (SR #1340), Bubba Gump Lane (SR #1505), Laurel Lake Road (SR #1322), White Woods Road (SR #1305), Marion-Amos Road (SR #1301), Fleet Cooper Road (SR #1240), The Avenue (SR #1306), and Bonnetsville Road (SR #1233).

Bids for the GFL Landfill Water Main Extensions were received on Tuesday, November 4, 2025 at 2:00 pm at the Sampson County Public Works Office located at 827 SE Blvd., Clinton, NC. After declaring bidding closed, it was noted that four (4) bid proposals for the project were submitted. Four (4) bidders were present for the bid opening.

Each of the four (4) bid proposals were then opened and read aloud. After the bid opening, Dewberry Engineers Inc. (Dewberry) reviewed the bids received for this project and it is our opinion that each bidder has submitted a responsive, responsible bid. The following questions were asked and received unanimous responses noted in italics:

- Were all addenda received? One was issued. *Yes.*
- Was anyone denied the right to bid? *No.*
- Are there any objections to proceeding with the bid opening? *No.*

The apparent low, responsive, responsible bidder is Herring-Rivenbark, Inc. The results of each bidder's base bid with alternates are provided below, and the Certified Bid Tabulation is enclosed for your reference. The bid schedules delineate roads to be included in the project to manage project budget considerations.

	Allen Grading Company	Busco Contractors Inc.	Herring-Rivenbark, Inc.	Jymco Construction Company Inc.
Schedule A (Base Bid)	\$ 3,317,945.00	\$ 2,481,986.00	\$ 1,983,359.10	\$ 3,388,704.00
Schedule B (Additive)	\$ 1,284,920.00	\$ 940,104.00	\$ 726,533.00	\$ 1,324,786.00
Schedule C (Additive)	\$ 1,732,620.00	\$ 1,087,670.00	\$ 991,395.25	\$ 1,840,187.00
Total of Schedule A – C	\$ 6,335,485.00	\$ 4,509,760.00	\$ 3,701,287.35	\$ 6,553,677.00
Schedule A + Alternate 1	No Bid	\$ 2,521,316.00	\$ 2,028,359.10	\$ 3,488,704.00

This project is funded by S.L. 2023-134 Funds. Approximately \$ 3,283,031 is available for the construction contract. The total available funding for construction, engineering, and administrative costs for S.L. 2023-134 Funds is \$ 4,057,531 all of which is grant. To complete construction schedules A, B, and C, the remaining \$ 603,320.72 will be paid through the OSBM agency special appropriations (SCIF) grant.

NC DWI requires that a 5% contingency be provided on the entire construction contract. Based on the lowest cost alternate provided by Herring-Rivenbark (Schedule A - C), the contingency amount is \$185,064.37. A summary of the construction funding is provided below:

Approximate Contract Value.	\$ 3,701,287.35
Contingency (5%).	\$ 185,064.37
Total Required for Construction.	\$ 3,886,351.72
Available Funding (S.L. 2023-134).	\$ 3,283,031.00
Available Funding (OSBM agency special appropriations (SCIF)	\$ 603,320.72

Dewberry recommends that Sampson County tentatively award, pending DWI approval and obtaining the permanent utility easements, the contract for the GFL Landfill Water Main Extensions to Herring-Rivenbark Inc, the apparent low, responsible, responsive bidder on the basis of Schedule A (Base Bid) + B + C. The Contract award will be for **\$ 3,701,287.35**. The tentative award is contingent on the approval of the DWI and securing the remaining easements.

Sincerely,

Dewberry Engineers Inc.

Ben Koski.
Project Manager

Enclosures: Certified Bid Tabulation
Expenditures to Date
Project Budget

Cc: Mark Turlington, Sampson County
Mac Ellen Brown, Sampson County
Matt West, P.E., Dewberry
Emma Ialeggio, Dewberry

BID TABULATION
PROJECT: GFL Landfill Water Main Extensions
OWNER: Sampson County, NC
SRP-D-134-0079
BID OPENING DATE: November 4, 2025



Ben Koski, P.E.
Certified as Correct

				Allen Grading Company		Busco Contractors Inc		Herring-Rivenbark, Inc		Jymco Construction Company Inc	
BID SCHEDULE A (BASE BID)											
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization		1	\$ 85,000.00	\$ 85,000.00	\$ 60,000.00	\$ 60,000.00	\$ 55,000.00	\$ 55,000.00	\$ 253,000.00	\$ 253,000.00
2	Water Main (Open Cut)										
2a	S. Salemburg Hwy 6-inch SDR 21 PVC	LF	5,151	\$ 30.00	\$ 154,530.00	\$ 31.00	\$ 159,681.00	\$ 23.00	\$ 118,473.00	\$ 26.00	\$ 133,926.00
2b	Lakewood School Rd 6-inch SDR 21 PVC	LF	8,869	\$ 30.00	\$ 266,070.00	\$ 31.00	\$ 274,939.00	\$ 22.30	\$ 197,778.70	\$ 25.00	\$ 221,725.00
2c	Laurel Lake Rd Rd 6-inch SDR 21 PVC	LF	3,074	\$ 30.00	\$ 92,220.00	\$ 31.00	\$ 95,294.00	\$ 22.80	\$ 70,087.20	\$ 25.00	\$ 76,850.00
2d	White Woods Rd 6-inch SDR 21 PVC	LF	16,019	\$ 30.00	\$ 480,570.00	\$ 31.00	\$ 496,589.00	\$ 22.10	\$ 354,019.90	\$ 25.00	\$ 400,475.00
2e	Marion-Amos Rd 6-inch SDR 21 PVC	LF	5,069	\$ 30.00	\$ 152,070.00	\$ 31.00	\$ 157,139.00	\$ 22.30	\$ 113,038.70	\$ 25.00	\$ 126,725.00
2f	Bubba Gump Ln 4-inch SDR 21 PVC	LF	1,721	\$ 25.00	\$ 43,025.00	\$ 31.00	\$ 53,351.00	\$ 16.60	\$ 28,568.60	\$ 21.00	\$ 36,141.00
4	8-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP Transitions										
4a	CU 100 515 LF	EA	1	\$ 64,000.00	\$ 64,000.00	\$ 39,140.00	\$ 39,140.00	\$ 36,750.00	\$ 36,750.00	\$ 85,880.00	\$ 85,880.00
4b	CU 102 516 LF	EA	1	\$ 64,000.00	\$ 64,000.00	\$ 39,216.00	\$ 39,216.00	\$ 36,750.00	\$ 36,750.00	\$ 85,977.00	\$ 85,977.00
4c	CU 103 585 LF	EA	1	\$ 73,000.00	\$ 73,000.00	\$ 44,460.00	\$ 44,460.00	\$ 37,720.00	\$ 37,720.00	\$ 92,761.00	\$ 92,761.00
4d	CU 104 428 LF	EA	1	\$ 55,000.00	\$ 55,000.00	\$ 32,528.00	\$ 32,528.00	\$ 34,850.00	\$ 34,850.00	\$ 78,631.00	\$ 78,631.00
4e	CU 200 339 LF	EA	1	\$ 39,000.00	\$ 39,000.00	\$ 25,764.00	\$ 25,764.00	\$ 33,000.00	\$ 33,000.00	\$ 59,387.00	\$ 59,387.00
4f	CU 206 316 LF	EA	1	\$ 39,000.00	\$ 39,000.00	\$ 24,016.00	\$ 24,016.00	\$ 32,350.00	\$ 32,350.00	\$ 68,129.00	\$ 68,129.00
4g	CU 207 635 LF	EA	1	\$ 78,000.00	\$ 78,000.00	\$ 48,260.00	\$ 48,260.00	\$ 38,450.00	\$ 38,450.00	\$ 96,030.00	\$ 96,030.00
4h	CU 701 564 LF	EA	1	\$ 69,000.00	\$ 69,000.00	\$ 42,864.00	\$ 42,864.00	\$ 36,525.00	\$ 36,525.00	\$ 89,527.00	\$ 89,527.00
6	DIP PC 350 by Dry Bore or Open Cut										
6a	6" DIP by Dry Bore	LF	500	\$ 315.00	\$ 157,500.00	\$ 150.00	\$ 75,000.00	\$ 160.00	\$ 80,000.00	\$ 184.00	\$ 92,000.00
6b	4" DIP by Dry Bore	LF	20	\$ 340.00	\$ 6,800.00	\$ 350.00	\$ 7,000.00	\$ 181.00	\$ 3,620.00	\$ 206.00	\$ 4,120.00
6c	6" DIP by Open Cut	LF	347	\$ 80.00	\$ 27,760.00	\$ 60.00	\$ 20,820.00	\$ 79.00	\$ 27,413.00	\$ 164.00	\$ 56,908.00
7	DIP PC 350 and Encasement by Bore & Jack										
7a	CU 104 -6" DIP with 75 LF 12" steel encasement	EA	1	\$ 49,000.00	\$ 49,000.00	\$ 35,625.00	\$ 35,625.00	\$ 27,900.00	\$ 27,900.00	\$ 53,432.00	\$ 53,432.00
7b	CU 105 -6" DIP with 260 LF 12" steel encasement	EA	1	\$ 170,000.00	\$ 170,000.00	\$ 130,000.00	\$ 130,000.00	\$ 121,420.00	\$ 121,420.00	\$ 145,518.00	\$ 145,518.00
7c	CU 351 -6" DIP with 30 LF 12" steel encasement	EA	1	\$ 34,000.00	\$ 34,000.00	\$ 15,000.00	\$ 15,000.00	\$ 11,160.00	\$ 11,160.00	\$ 27,515.00	\$ 27,515.00
7d	CU 511 -6" DIP with 60 LF 12" steel encasement	EA	1	\$ 65,000.00	\$ 65,000.00	\$ 28,000.00	\$ 28,000.00	\$ 22,320.00	\$ 22,320.00	\$ 45,151.00	\$ 45,151.00
7e	CU 700 -6" DIP with 140 LF 12" steel encasement	EA	1	\$ 92,000.00	\$ 92,000.00	\$ 70,000.00	\$ 70,000.00	\$ 52,080.00	\$ 52,080.00	\$ 98,564.00	\$ 98,564.00
7f	CU 704 -6" DIP with 35 LF 12" steel encasement	EA	1	\$ 38,000.00	\$ 38,000.00	\$ 17,500.00	\$ 17,500.00	\$ 13,125.00	\$ 13,125.00	\$ 31,109.00	\$ 31,109.00
8	DIP PC 350 and Encasement by Bore & Jack										
a	6" X 6" X 4" Tee and Valve(s)	EA	1	\$ 6,500.00	\$ 6,500.00	\$ 4,700.00	\$ 4,700.00	\$ 6,850.00	\$ 6,850.00	\$ 5,529.00	\$ 5,529.00
b	6" X 6" X 6" Tee and Valve(s)	EA	3	\$ 6,800.00	\$ 20,400.00	\$ 8,000.00	\$ 24,000.00	\$ 6,650.00	\$ 19,950.00	\$ 6,116.00	\$ 18,348.00
c	10" x 6" Tapping Sleeve and Valve(s)	EA	2	\$ 7,450.00	\$ 14,900.00	\$ 8,200.00	\$ 16,400.00	\$ 6,450.00	\$ 12,900.00	\$ 8,789.00	\$ 17,578.00
d	2" Blow-off Type 1	EA	7	\$ 9,200.00	\$ 64,400.00	\$ 6,500.00	\$ 45,500.00	\$ 7,520.00	\$ 52,640.00	\$ 10,735.00	\$ 75,145.00
e	2" Automatic Flushing Device	EA	8	\$ 11,000.00	\$ 88,000.00	\$ 7,500.00	\$ 60,000.00	\$ 13,500.00	\$ 108,000.00	\$ 15,781.00	\$ 126,248.00
f	3/4" Domestic Taps with Tapping Sleeve, Corporation Stop, 3/4" CTO Polyethylene Service Line	EA	96	\$ 3,100.00	\$ 297,600.00	\$ 1,500.00	\$ 144,000.00	\$ 1,570.00	\$ 150,720.00	\$ 3,155.00	\$ 302,880.00
g	2" Domestic Taps with Tapping Sleeve, Corporation Stop, 2" CTO Polyethylene Service Line	EA	1	\$ 6,600.00	\$ 6,600.00	\$ 3,200.00	\$ 3,200.00	\$ 6,900.00	\$ 6,900.00	\$ 9,495.00	\$ 9,495.00
10	Driveway Repairs, Erosion Control, & Traffic Control										
a	Gravel Driveway Repair	LS	1	\$ 45,000.00	\$ 45,000.00	\$ 20,000.00	\$ 20,000.00	\$ 7,000.00	\$ 7,000.00	\$ 45,000.00	\$ 45,000.00
b	Erosion and Sediment Control	LS	1	\$ 155,000.00	\$ 155,000.00	\$ 15,000.00	\$ 15,000.00	\$ 13,000.00	\$ 13,000.00	\$ 102,000.00	\$ 102,000.00
c	Cleanup, Seeding, and Matting Along Utility Pipelines	LS	1	\$ 130,000.00	\$ 130,000.00	\$ 55,000.00	\$ 55,000.00	\$ 18,000.00	\$ 18,000.00	\$ 102,000.00	\$ 102,000.00
d	Traffic Control and Construction Access	LS	1	\$ 95,000.00	\$ 95,000.00	\$ 102,000.00	\$ 102,000.00	\$ 5,000.00	\$ 5,000.00	\$ 125,000.00	\$ 125,000.00
Total Construction Cost					\$ 3,317,945.00		\$ 2,481,986.00		\$ 1,983,359.10		\$ 3,388,704.00
BID SCHEDULE B (FLEET COOPER RD) BID ADDITIVE											
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization		1	\$ 45,000.00	\$ 45,000.00	\$ 27,000.00	\$ 27,000.00	\$ 21,000.00	\$ 21,000.00	\$ 95,000.00	\$ 95,000.00
2	Water Main (Open Cut)										
2a	Fleet Cooper Rd 6-inch SDR 21 PVC	LF	18,414	\$ 30.00	\$ 552,420.00	\$ 30.00	\$ 552,420.00	\$ 22.00	\$ 405,108.00	\$ 25.00	\$ 460,350.00
4	8-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP Transitions										
4a	CU 802 725 LF	EA	1	\$ 95,000.00	\$ 95,000.00	\$ 55,100.00	\$ 55,100.00	\$ 40,300.00	\$ 40,300.00	\$ 103,583.00	\$ 103,583.00
4b	CU 803 680 LF	EA	1	\$ 85,000.00	\$ 85,000.00	\$ 51,680.00	\$ 51,680.00	\$ 39,950.00	\$ 39,950.00	\$ 100,024.00	\$ 100,024.00
4c	CU 812 296 LF	EA	1	\$ 45,000.00	\$ 45,000.00	\$ 22,496.00	\$ 22,496.00	\$ 32,350.00	\$ 32,350.00	\$ 68,069.00	\$ 68,069.00

4d	CU 813 308 LF	EA	1	\$ 45,000.00	\$ 45,000.00	\$ 23,408.00	\$ 23,408.00	\$ 32,350.00	\$ 32,350.00	\$ 68,035.00	\$ 68,035.00
6	DIP PC 350 by Dry Bore or Open Cut										
6a	6" DIP by Dry Bore	LF	60	\$ 315.00	\$ 18,900.00	\$ 210.00	\$ 12,600.00	\$ 160.00	\$ 9,600.00	\$ 204.00	\$ 12,240.00
6b	6" DIP by Open Cut	LF	160	\$ 80.00	\$ 12,800.00	\$ 90.00	\$ 14,400.00	\$ 79.00	\$ 12,640.00	\$ 166.00	\$ 26,560.00
7	DIP PC 350 and Encasement by Bore & Jack										
7a	CU 813 -6" DIP with 30 LF 12" steel encasement	EA	1	\$ 45,000.00	\$ 45,000.00	\$ 15,000.00	\$ 15,000.00	\$ 11,160.00	\$ 11,160.00	\$ 27,369.00	\$ 27,369.00
8	DIP PC 350 and Encasement by Bore & Jack										
8a	6" X 6" X 6" Tee and Valve(s)	EA	1	\$ 6,800.00	\$ 6,800.00	\$ 8,000.00	\$ 8,000.00	\$ 5,805.00	\$ 5,805.00	\$ 6,155.00	\$ 6,155.00
8b	2" Blow-off Type 1	EA	3	\$ 9,200.00	\$ 27,600.00	\$ 6,500.00	\$ 19,500.00	\$ 7,520.00	\$ 22,560.00	\$ 10,734.00	\$ 32,202.00
8c	2" Automatic Flushing Device	EA	3	\$ 11,000.00	\$ 33,000.00	\$ 7,500.00	\$ 22,500.00	\$ 13,560.00	\$ 40,680.00	\$ 16,241.00	\$ 48,723.00
8d	Relocate Fire Hydrant	EA	1	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00	\$ 5,200.00	\$ 5,200.00	\$ 16,550.00	\$ 16,550.00
8e	3/4" Domestic Taps with Tapping Sleeve, Corporation Stop, 3/4" CTO Polyethylene Service Line	EA	19	\$ 3,100.00	\$ 58,900.00	\$ 1,500.00	\$ 28,500.00	\$ 1,570.00	\$ 29,830.00	\$ 3,154.00	\$ 59,926.00
10	Driveway Repairs, Erosion Control, & Traffic Control										
10a	Gravel Driveway Repair	LS	1	\$ 12,500.00	\$ 12,500.00	\$ 25,000.00	\$ 25,000.00	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00	\$ 15,000.00
10b	Erosion and Sediment Control	LS	1	\$ 90,000.00	\$ 90,000.00	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 55,000.00	\$ 55,000.00
10c	Cleanup, Seeding, and Matting Along Utility Pipelines	LS	1	\$ 62,000.00	\$ 62,000.00	\$ 30,000.00	\$ 30,000.00	\$ 7,000.00	\$ 7,000.00	\$ 55,000.00	\$ 55,000.00
10d	Traffic Control and Construction Access	LS	1	\$ 45,000.00	\$ 45,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,500.00	\$ 3,500.00	\$ 75,000.00	\$ 75,000.00
Total Construction Cost					\$ 1,284,920.00		\$ 940,104.00		\$ 726,533.00		\$ 1,324,786.00

BID SCHEDULE C (THE AVE + BONNETSVILLE RD) BID ADDITIVE

Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization		1	\$ 45,000.00	\$ 45,000.00		\$ -	\$ 29,000.00	\$ 29,000.00	\$ 96,500.00	\$ 96,500.00
2	Water Main (Open Cut)										
2a	The Ave 6-inch SDR 21 PVC	LF	17,756	\$ 30.00	\$ 532,680.00	\$ 30.00	\$ 532,680.00	\$ 22.25	\$ 395,071.00	\$ 25.00	\$ 443,900.00
2b	Bonnetsville Rd 6-inch SDR 21 PVC	LF	73	\$ 30.00	\$ 2,190.00	\$ 30.00	\$ 2,190.00	\$ 22.25	\$ 1,624.25	\$ 24.00	\$ 1,752.00
4	8-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP Transitions										
4a	CU 1200 390 LF	EA	1	\$ 56,000.00	\$ 56,000.00	\$ 29,640.00	\$ 29,640.00	\$ 35,100.00	\$ 35,100.00	\$ 71,993.00	\$ 71,993.00
4b	CU 1201 302 LF	EA	1	\$ 45,000.00	\$ 45,000.00	\$ 22,952.00	\$ 22,952.00	\$ 32,450.00	\$ 32,450.00	\$ 68,140.00	\$ 68,140.00
4c	CU 1205 318 LF	EA	1	\$ 45,000.00	\$ 45,000.00	\$ 24,168.00	\$ 24,168.00	\$ 32,710.00	\$ 32,710.00	\$ 68,326.00	\$ 68,326.00
4d	CU 1206 435 LF	EA	1	\$ 60,000.00	\$ 60,000.00	\$ 33,060.00	\$ 33,060.00	\$ 34,925.00	\$ 34,925.00	\$ 78,792.00	\$ 78,792.00
4e	CU 1206 668 LF	EA	1	\$ 89,000.00	\$ 89,000.00	\$ 50,768.00	\$ 50,768.00	\$ 39,450.00	\$ 39,450.00	\$ 99,885.00	\$ 99,885.00
4f	CU 1210 342 LF	EA	1	\$ 49,000.00	\$ 49,000.00	\$ 25,992.00	\$ 25,992.00	\$ 33,190.00	\$ 33,190.00	\$ 71,640.00	\$ 71,640.00
4g	CU 1212 526 LF	EA	1	\$ 69,000.00	\$ 69,000.00	\$ 39,976.00	\$ 39,976.00	\$ 36,365.00	\$ 36,365.00	\$ 85,747.00	\$ 85,747.00
4h	CU 1213 282 LF	EA	1	\$ 39,000.00	\$ 39,000.00	\$ 21,432.00	\$ 21,432.00	\$ 32,075.00	\$ 32,075.00	\$ 64,871.00	\$ 64,871.00
4i	CU 1500 412 LF	EA	1	\$ 55,000.00	\$ 55,000.00	\$ 31,312.00	\$ 31,312.00	\$ 34,500.00	\$ 34,500.00	\$ 75,448.00	\$ 75,448.00
6	DIP PC 350 by Dry Bore or Open Cut										
a	6" DIP by Dry Bore	LF	210	\$ 315.00	\$ 66,150.00	\$ 135.00	\$ 28,350.00	\$ 160.00	\$ 33,600.00	\$ 185.00	\$ 38,850.00
b	6" DIP by Open Cut	LF	360	\$ 80.00	\$ 28,800.00	\$ 75.00	\$ 27,000.00	\$ 79.00	\$ 28,440.00	\$ 165.00	\$ 59,400.00
7	DIP PC 350 and Encasement by Bore & Jack										
a	CU 1200 -6" DIP with 30 LF 12" steel encasement	EA	1	\$ 39,000.00	\$ 39,000.00	\$ 15,300.00	\$ 15,300.00	\$ 11,160.00	\$ 11,160.00	\$ 27,368.00	\$ 27,368.00
b	CU 1202 -6" DIP with 30 LF 12" steel encasement	EA	1	\$ 39,000.00	\$ 39,000.00	\$ 15,300.00	\$ 15,300.00	\$ 11,160.00	\$ 11,160.00	\$ 27,368.00	\$ 27,368.00
c	CU 1208 -6" DIP with 30 LF 12" steel encasement	EA	1	\$ 39,000.00	\$ 39,000.00	\$ 15,300.00	\$ 15,300.00	\$ 11,160.00	\$ 11,160.00	\$ 27,368.00	\$ 27,368.00
d	CU 1209 -6" DIP with 30 LF 12" steel encasement	EA	1	\$ 39,000.00	\$ 39,000.00	\$ 15,300.00	\$ 15,300.00	\$ 11,160.00	\$ 11,160.00	\$ 27,368.00	\$ 27,368.00
e	CU 1215 -6" DIP with 30 LF 12" steel encasement	EA	1	\$ 39,000.00	\$ 39,000.00	\$ 15,300.00	\$ 15,300.00	\$ 11,160.00	\$ 11,160.00	\$ 27,368.00	\$ 27,368.00
8	DIP PC 350 and Encasement by Bore & Jack										
8a	6" X 6" X 4" Tee and Valve(s)	EA	1	\$ 6,400.00	\$ 6,400.00	\$ 6,000.00	\$ 6,000.00	\$ 6,850.00	\$ 6,850.00	\$ 5,600.00	\$ 5,600.00
8b	6" X 6" X 6" Tee and Valve(s)	EA	2	\$ 6,800.00	\$ 13,600.00	\$ 8,000.00	\$ 16,000.00	\$ 5,805.00	\$ 11,610.00	\$ 5,937.00	\$ 11,874.00
8c	4" x 4" Tapping Sleeve and Valve(s) w/ 4"x6" Reducer	EA	1	\$ 7,500.00	\$ 7,500.00	\$ 3,700.00	\$ 3,700.00	\$ 6,685.00	\$ 6,685.00	\$ 5,682.00	\$ 5,682.00
8d	6" x 6" Tapping Sleeve and Valve(s)	EA	1	\$ 7,500.00	\$ 7,500.00	\$ 4,950.00	\$ 4,950.00	\$ 6,350.00	\$ 6,350.00	\$ 6,425.00	\$ 6,425.00
8e	2" Blow-off Type 1	EA	4	\$ 9,200.00	\$ 36,800.00	\$ 6,500.00	\$ 26,000.00	\$ 7,520.00	\$ 30,080.00	\$ 10,735.00	\$ 42,940.00
8g	2" Automatic Flushing Device	EA	2	\$ 11,000.00	\$ 22,000.00	\$ 7,500.00	\$ 15,000.00	\$ 13,560.00	\$ 27,120.00	\$ 16,241.00	\$ 32,482.00
8h	3/4" Domestic Taps with Tapping Sleeve, Corporation Stop, 3/4" CTO Polyethylene Service Line	EA	20	\$ 3,100.00	\$ 62,000.00	\$ 1,500.00	\$ 30,000.00	\$ 1,570.00	\$ 31,400.00	\$ 3,155.00	\$ 63,100.00
10	Driveway Repairs, Erosion Control, & Traffic Control										
10a	Gravel Driveway Repair	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	\$ 25,000.00	\$ 25,000.00
10b	Erosion and Sediment Control	LS	1	\$ 65,000.00	\$ 65,000.00	\$ 10,000.00	\$ 10,000.00	\$ 4,500.00	\$ 4,500.00	\$ 67,500.00	\$ 67,500.00
10c	Cleanup, Seeding, and Matting Along Utility Pipelines	LS	1	\$ 75,000.00	\$ 75,000.00	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	\$ 6,500.00	\$ 67,500.00	\$ 67,500.00
10d	Traffic Control and Construction Access	LS	1	\$ 45,000.00	\$ 45,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 50,000.00	\$ 50,000.00
Total Construction Cost					\$ 1,732,620.00		\$ 1,087,670.00		\$ 991,395.25		\$ 1,840,187.00

Total of all Bid Additives					
Total of Bid Schedule A	\$	3,317,945.00	\$	2,481,986.00	\$ 1,983,359.10 \$ 3,388,704.00
Total of Bid Schedules A + B + C	\$	6,335,485.00	\$	4,509,760.00	\$ 3,701,287.35 \$ 6,553,677.00

Add Alternate 1 - SDR21 PVC in lieu of C900 PVC					
Alternate 1 - SDR21 PVC in lieu of C900 PVC SCHEDULE A	No Bid	\$	39,330.00	\$	45,000.00 \$ 100,000.00
Total of Bid Schedule A + Alternate 1	N/A	\$	2,521,316.00	\$	2,028,359.10 \$ 3,488,704.00
Alternate 1 - SDR21 PVC in lieu of C900 PVC SCHEDULE A + B + C	No Bid	\$	98,946.00	\$	105,000.00 No Bid
Total of Bid Schedules A + B + C + Alternate 1	N/A	\$	4,608,706.00	\$	3,806,287.35 N/A

Does not match the contractor's bid amount; however this Alternate bid will not be awarded.

Does not match the contractor's bid amount; however this contractor is not the low bidder.

Does not match contractors bid amount and has been corrected

Project Name: T.O. 15 - Landfill Water Mains
Expenditures to Date
Work Performed Thru: 11/01/2025

**Dewberry**[®]

Dewberry Engineers Inc.
2610 Wycliff Road, Suite 410
Raleigh, NC 27607-3073

919.881.9939
919.881.9923 fax
www.dewberry.com

CONSTRUCTION CONTRACTS	Total Contract Amount	Cumulative Cost to Date	Minus Retainage on Payable Cost	Minus Cumulative Sales Tax	Minus Previously Paid to Date	Requested For This Pay Request
Contract (Includes the Roads below)	\$ 3,701,287	\$ -			\$ -	
NC 242, Lakewood School Rd, Bubba Gump Ln	\$ -					
Laurel Lake Rd, White Woods Rd, The Avenue						
Marion-Amos Rd, Fleet Cooper Rd						
Bonnetsville Rd						
Contingency (5% of Construction)	\$ 185,064.37					
Construction Total	\$ 3,886,351.72	\$ -				
ENGINEERING CONTRACT (Task Order No.1)	Total Contract Amount	Cumulative Cost to Date			Minus Previously Paid to Date	Requested For This Pay Request
Surveying Services	\$ 131,500	\$ 93,000			\$ (93,000)	\$ -
Engineering Design	\$ 270,000	\$ 270,000			\$ (270,000)	\$ -
Permitting	\$ 30,000	\$ 30,000			\$ (30,000)	\$ -
Bidding	\$ 13,000	\$ -			\$ -	\$ -
Construction Administration	\$ 30,000	\$ -			\$ -	\$ -
Funding Administration	\$ 20,000	\$ -			\$ -	\$ -
Additional Inspection	\$ 10,000	\$ -				
Engineering Total	\$ 504,500	\$ 393,000				
ADMINISTRATION	Total Contract Amount	Cumulative Cost to Date			Minus Previously Paid to Date	Requested For This Pay Request
Materials	\$ 200,000					
Land Acquisition	\$ 50,000					
Easement Preperation	\$ 20,000					
Administration Total	\$ 270,000	\$ -				
PAY REQUEST TOTALS		Cumulative Cost to Date	Minus Retainage on Payable Cost		Minus Previously Paid to Date	Total Requested For This Pay Request
		\$ 393,000	\$ -		\$ (393,000)	\$ -
FUNDING	Total Funding Amount				Funds Dispersed to Date	Requested Reimbursement For This Pay Request
S.L. 2023-134	\$ 4,057,531					\$ -
OSBM agency special appropriations (SCIF) - The Ave	\$ 603,321					\$ -
Total Funding	\$ 4,660,852					
Total Project Budgeted Cost	\$ 4,660,852					
Variance	\$ 0.00				Funds Remaining	\$ 4,267,852

RESOLUTION OF TENTATIVE AWARD

WHEREAS, the County of Sampson, North Carolina has received bids, pursuant to duly advertisement notice therefore, for construction of the GFL Landfill Water Main Extensions, and

WHEREAS, the Dewberry Engineers, Inc. (Consulting Engineers) have reviewed the bids; and

WHEREAS, Herring & Rivenbark, Inc. was the lowest bidder for GFL Landfill Water Main Extensions, in the total bid amount of \$3,701,287.35, and

WHEREAS, the consulting Engineers recommend **TENTATIVE AWARD** to the lowest bidder(s).

NOW, THEREFORE, BE IT RESOLVED that TENTATIVE AWARD is made to the lowest bidder(s) in the Total Bid Amount of \$3,701,287.35.

	Allen Grading Company	Busco Contractors Inc.	Herring-Rivenbark, Inc.	Jymco Construction Company Inc
Schedule A (Base Bid)	\$ 3,317,945.00	\$ 2,481,986.00	\$ 1,983,359.10	\$ 3,388,704.00
Schedule B (Additive)	\$ 1,284,920.00	\$ 940,104.00	\$ 726,533.00	\$ 1,324,786.00
Schedule C (Additive)	\$ 1,732,620.00	\$ 1,087,670.00	\$ 991,395.25	\$ 1,840,187.00
Total of Schedule A – C	\$ 6,335,485.00	\$ 4,509,760.00	\$ 3,701,287.35	\$ 6,553,677.00
Schedule A + Alternate 1	No Bid	\$ 2,521,316.00	\$ 2,028,359.10	\$ 3,488,704.00

BE IT FURTHER RESOLVED that such TENTATIVE AWARD be contingent upon the approval of the North Carolina Department of Environmental Quality.

Upon motion of _____, seconded by _____, the above **RESOLUTION** was unanimously adopted.

This is 17th day of November, 2025.

Chairperson, Sampson County Board of Commissioners

Attest:

Clerk to the Board

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO.

5(e)

Meeting Date: December 1, 2025	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Everwood Subdivision Preliminary Plan

DEPARTMENT: Planning & Zoning

CONTACT PERSON(S): Michelle Lance, Senior Planner

ATTACHMENTS: Memo, Staff Report, Preliminary Site Plan, Subdivision Application

BACKGROUND:

At its November meeting, the Sampson County Planning Board reviewed the preliminary plan for Everwood Subdivision and discussed its conformity with applicable regulations. The Planning Board requests that the preliminary plan be reviewed and considered for conditional approval.

Project Summary

- **Applicant:** Godwin Engineering, PA
- **Landowner:** Ashley Braswell Realty, LLC
- **Parcel ID:** 14000580001
- **Location:** Harnett Dunn Highway, Plainview Township
- **Zoning:** Residential Agricultural (RA)
- **Proposal:** Subdivision of approximately 44.75 acres into 45 single-family residential lots
- **Utilities:** County water; individual septic systems (18 lots proposed to utilize off-site septic)
- **Infrastructure:** Proposed 50-foot public right-of-way with three internal roads ending in cul-de-sacs
- **Environmental Considerations:** No mapped floodplain; no Section 404 wetlands identified
- **Planning Context:** Property is located within the Residential Growth Node designated in the Sampson County Future Land Use Map
- **Previous Action:** Sketch plan approved by the Planning Board on September 9, 2025

In a unanimous vote (5–0), the Planning Board moved to recommend conditional approval of the preliminary plan, contingent upon the final plat meeting the requirements of Sections 504–506 of the Subdivision Regulations. The Planning Board finds that the proposed preliminary plan complies with the Sampson County Subdivision Regulations and is consistent with the Residential Growth designation in the Sampson County Land Use Plan.

RECOMMENDED ACTION OR MOTION:

Motion to approve the Preliminary Plan for Everwood Subdivision as submitted



SAMPSON COUNTY

NORTH CAROLINA

Agenda Request Form

Meeting Date:

Department(s):

Presenter(s):

Title:

Type:

Action

Consent

Board Appointment

Information Only

Other

Background: (maximum of 1500 characters)

Check box if additional page has been submitted:

Recommendation/Action Requested: (maximum of 500 characters)

Attachments:

Clerk to the Board:

Approved by the Board:

Yes:

86

No:

Deferred:

N/A:



MEMORANDUM

To: Allen Vann, County Manager

From: Michelle Lance, Senior Planner

Date: December 1, 2025

Re: Everwood Subdivision- Preliminary Plan Review

Sampson County Planning respectfully requests consideration of the preliminary plan for the proposed Everwood Subdivision. At its November meeting, the Sampson County Planning Board reviewed the preliminary plan and discussed its conformity with applicable regulations.

The Planning Board requests that the preliminary plan be reviewed and considered for conditional approval.

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- **Landowner:** Ashley Braswell Realty, LLC
- **Parcel ID:** 14000580001
- **Location:** Harnett Dunn Highway, Plainview Township
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In a unanimous vote (5–0), the Planning Board moved to recommend conditional approval of the preliminary plan, contingent upon the final plat meeting the requirements of Sections 504–506 of the Subdivision Regulations. The Planning Board finds that the proposed preliminary plan complies with the Sampson County Subdivision Regulations and is consistent with the Residential Growth designation in the Sampson County Land Use Plan.

Please let me know if additional information or documentation is needed.



SAMPSON COUNTY

PLANNING & INSPECTIONS

CASE: 1250610, "Everwood Subdivision", Preliminary Plan

MEETING DATE: December 1, 2025

PIN #: 14000580001

APPLICANT: Godwin Engineering, PA

OWNER: Ashley Braswell Realty, LLC

LOCATION: Highway 55/Harnett-Dunn Highway

REQUEST: The applicant is requesting approval of a major subdivision preliminary plan to subdivide 44.75 acres into 45 single-family residential lots.



SITE DATA



Acreage: 44.75 acres
 Existing Use: Agricultural
 Proposed Use: Residential
 Current Zoning: RA
 Site Features: None
 Utilities: County Water
 Private Septic
 Flood: Flood zone X

ZONING



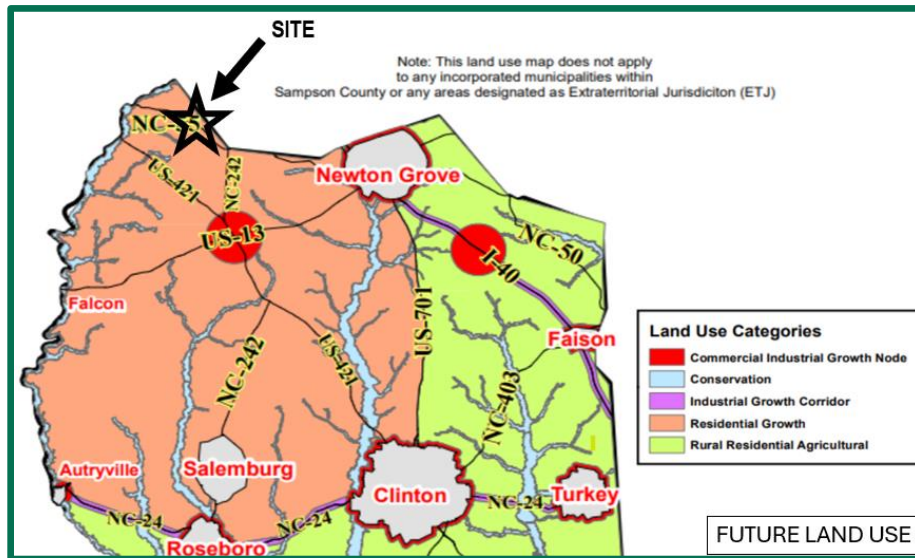
Surrounding Property Data

DIRECTION	ZONING	EXISTING USE
North	Mixed Residential (MRD); Residential-Agricultural (RA)	Residential; Vacant
Northwest	Residential (R); Mixed Residential (MRD)	Residential
South	Residential (R); Residential-Agricultural (RA)	Residential; Vacant
East	Residential-Agricultural (RA)	Wooded/Vacant; Agriculture

USE: Single-family Residential
UNITS: 45 Units
PROJECT NAME: Everwood Subdivision
ACCESS: Highway 55/Harnett-Dunn Highway
LOT SIZE: 35,928 square feet (average); 30,030 square feet (smallest)

90

LAND USE PLAN CONSISTENCY



The proposed preliminary plan is consistent with the Sampson County Land Use Plan.

The Future Land Use Map (FLUM) places this property in an area designated as “Residential Growth.” The Residential Growth area is intended to support low- to medium-density residential development and commercial uses that meet locational criteria and serve the surrounding neighborhoods and communities.

The proposed use of this development is consistent with the County’s vision for the Residential Growth area, as low- and medium-density residential is deemed an appropriate use for this area.

Relevant goals and objectives detailed in the Sampson County Land Use Plan:

Objective 1-2: Minimize conflicts between incompatible land uses by preserving large tracts of prime agricultural land from early development.

Implementation Strategy 1: Discourage incompatible non-farm development from intruding into prime agricultural areas.

Objective 1-3: Provide for a variety of housing types, densities, and price ranges.

Implementation Strategy 1: Accommodate the development and appropriate placement of a variety of housing types, including single-family homes, accessory dwelling units, manufactured homes, modular homes, and apartments.

RECOMMENDATION

Staff recommend approval of 1250610, “Everwood Subdivision” based on the submitted preliminary plan’s compliance with the Sampson County Subdivision Regulations. The proposal is also consistent with the Sampson County Land

Use Plan. The development will provide single-family homes in an area of the county where the Future Land Use Map calls for residential growth and is consistent with the Land Use Plan's goals and objectives. The proposed development is located near other compatible residential uses and will provide single-family homes, lending itself to Objective 1-2 and Objective 1-3.

PRELIMINARY
NOT FOR CONSTRUCTION,
CONVEYANCES, OR SALES

JOHN CARL ALLEN, JR., TRUSTEE OF THE
JOHN CARL ALLEN JR. REVOCABLE TRUST
PIN: 14000516016
DB/PG: 1939/369
ZONED: RA

JOHN CARL ALLEN, JR.,
TRUSTEE OF THE
JOHN CARL ALLEN JR.
REVOCABLE TRUST
PIN: 14000516015
DB/PG: 1939/369
ZONED: RA

LARRY C. PHILLIPS &
DALE G. PHILLIPS
PIN: 14011046608
DB/PG: 2076/225
ZONED: RA

CHARLES R. LUCAS &
MAMIE LEE LUCAS
PIN: 14010918501
DB/PG: 1073/881
ZONED: MRD

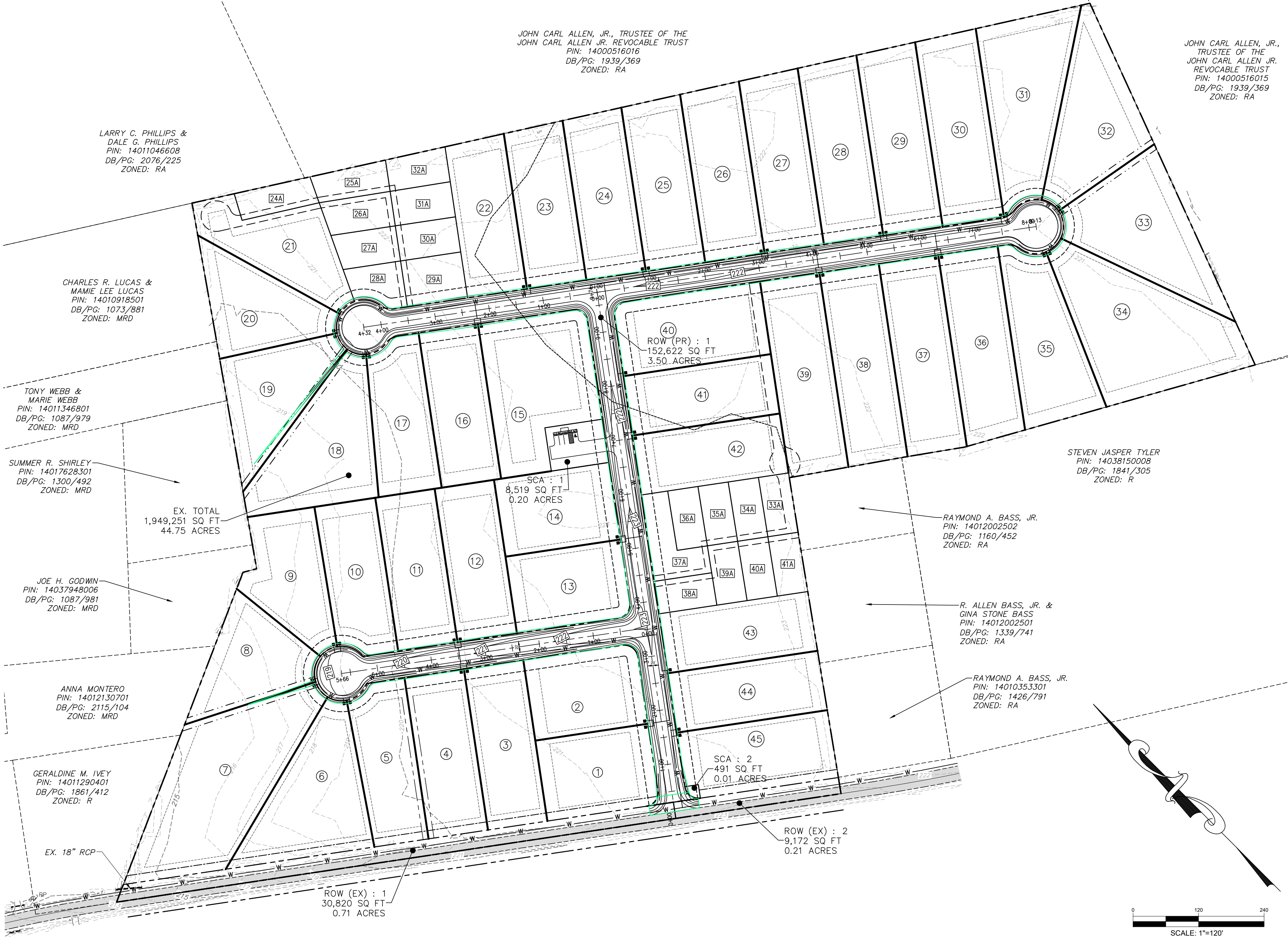
TONY WEBB &
MARIE WEBB
PIN: 14011346801
DB/PG: 1087/979
ZONED: MRD

SUMMER R. SHIRLEY
PIN: 14017628301
DB/PG: 1300/492
ZONED: MRD

JOE H. GODWIN
PIN: 14037948006
DB/PG: 1087/981
ZONED: MRD

ANNA MONTERO
PIN: 14012130701
DB/PG: 2115/104
ZONED: MRD

GERALDINE M. IVEY
PIN: 14011290401
DB/PG: 1861/412
ZONED: R



Godwin Engineering, PA

P.O. Box 4339, Winchester, VA 22604

www.godwinengineering.com

Phone: (540)450-4508

Firm No.: NC: C-2992 / VA: 08486

OVERALL SITEPLAN

EVERWOOD SUBDIVISION

TITLE

SEAL:

PRELIMINARY
NOT FOR CONSTRUCTION,

DATE:
10/20/2025

CLIENT:
G.C. ADAMS
CONSTRUCTION
10000 RALEIGH ROAD
BENSON, NC 27504

PROJECT NO.: 18WN0002
DESIGNED BY: JWL
DRAWN BY: JWL
CHECKED BY: JEGJ
SCALE: AS SHOWN

PROJECT ADDRESS:
HARNETT-DUNN HWY
DUNN, NC 28334

APPROXIMATE COORDINATES:
35.291N, -78.536W
TOWNSHIP: PLAINVIEW
COUNTY: SAMPSON

CS101

SHEET:



SAMPSON COUNTY

PLANNING & INSPECTIONS



Planning: (910) 631-1039
Inspections: (910) 592-0146



Planning: planning@sampsoncountync.gov
Inspections: inspections@sampsoncountync.gov



Address: 335 County Complex Rd, Bldg D Clinton, NC 28328
Hours of Operation: Monday – Friday, 8am – 5pm

Submit Application and Plat to: planning@sampsoncountync.gov

MAJOR SUBDIVISION APPLICATION

REVIEW FEES:

SKETCH PLAN: \$300

PRELIMINARY PLAT: \$400 + \$10/lot

FINAL PLAT: \$100 + \$10/lot

APPLICATION TYPE

PLEASE SELECT ONE OF THE FOLLOWING:

SKETCH PLAN

☐

PRELIMINARY PLAT

☒

FINAL PLAT

☐

SUBDIVISION INFORMATION

SUBDIVISION NAME: Everwood Subdivision (Formerly Highway 55 Subdivision)

SITE ADDRESS/LOCATION: Harnett-Dunn Highway Dunn, NC 28334

PIN(S): 14000580001

ZONING DISTRICT: RA DEED BOOK/PAGE NUMBER: 2208 / 139

EXISTING LOTS: 1 # RESULTING LOTS: 45 TOTAL ACREAGE: 44.75 AC

SMALLEST LOT SIZE: 30,030 SQ FT AVERAGE LOT SIZE: 35,928 SQ FT

PROPOSED DEVELOPMENT TYPE (SELECT ONE):

☒ SINGLE-FAMILY DETACHED ☐ TOWNHOME/MULTIFAMILY ☐ COMMERCIAL

PROPOSED WATER SERVICE (SELECT ONE): ☒ PUBLIC WATER ☐ PRIVATE WELLS

PUBLIC/PRIVATE STREETS (SELECT ONE): ☒ PUBLIC STREETS ☐ PRIVATE STREETS

APPLICANT INFORMATION

APPLICANT NAME: Joe Godwin Jr.

BUSINESS NAME (IF APPLICABLE): Godwin Engineering, PA

CONTACT PERSON: Joe Godwin Jr.

MAILING ADDRESS: P.O. Box 4339 Winchester, VA 22604

PHONE NUMBER: (540) 450-4508 EMAIL ADDRESS: joe@godwinengineering.com

PROPERTY OWNER INFORMATION

If the applicant is not the property owner, attach a complete owner's consent form giving express authorization of the proposed subdivision.

PROPERTY OWNER NAME: Ashley Braswell Realty, LLC

MAILING ADDRESS: 121 Meridian Drive Garner, NC 27529

PHONE NUMBER: (919) 868-7700

EMAIL ADDRESS: cameron.adams1087@gmail.com

DEVELOPER INFORMATION

BUSINESS NAME (IF APPLICABLE): G.C. Adams Construction

CONTACT PERSON: Cameron Adams

MAILING ADDRESS: 10000 Raleigh Road Benson, NC 27504

PHONE NUMBER: (919) 868-7700 EMAIL ADDRESS: cameron.adams1087@gmail.com

SURVEYOR/ENGINEER INFORMATION

BUSINESS NAME (IF APPLICABLE): Godwin Engineering, PA

CONTACT PERSON: Joe Godwin, Jr.

MAILING ADDRESS: P.O. Box 4339 Winchester, VA 22604

PHONE NUMBER: (540) 450-4508 EMAIL ADDRESS: joe@godwinengineering.com

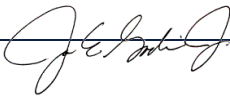
APPLICANT SIGNATURE

I/We, Joe Godwin, do hereby make application and petition to Sampson County to approve the subject Major Subdivision. I hereby certify that I have full legal right to request such action and that the statements or information submitted with this application are accurate. By signing this application, I am acknowledging that I am responsible for obtaining the proper permits from Sampson County Building Inspections; Sampson County Environmental Health; North Carolina Department of Transportation; North Carolina Department of Environmental Quality; and any other state or federal agency as applicable. I understand this application, related material and all attachments become official records of the Planning Department of Sampson County, North Carolina, and will not be returned.

DocuSigned by:

9/30/2025

APPLICANT SIGNATURE


339EA4405059480...

DATE

D*R*A*F*T

SAMPSON COUNTY PLANNING BOARD

Regular Meeting – November 10th, 2025
County Auditorium, 435 Rowan Road, Clinton, North Carolina

Call to Order

The Sampson County Planning Board, also sitting as the Board of Adjustment, convened for its regular meeting at 6:00 p.m. on Monday, November 10th, 2025, in the County Auditorium, 435 Rowan Road, Clinton, North Carolina.

Members Present:

Chairman Jason Tyndall, Vice Chair Gail Gainey, Randy Simmons, Jason Smith, and Tate Naylor

Staff Present:

Planner Deborah Jacobs, Senior Planner Michelle Lance, and County Attorney Paul Allen

Chairman Jason Tyndall called the meeting to order, led the Pledge of Allegiance, and Randy Simmons gave the invocation.

Approval of Agenda and Minutes

Upon a motion by Jason Smith, seconded by Randy Simmons, the Board unanimously approved the agenda as presented.

Minutes of September 9th, 2025, regular meeting and Board decision for SUP1250393 were presented for approval. Upon a motion by Tate Naylor, seconded by Jason Smith, the Board unanimously approved the minutes and Board decision as presented.

New Business

Preliminary Plan Review- Case #1250610 Everwood Subdivision

Applicant: Godwin Engineering, PA

Landowner: Ashley Braswell Realty, LLC

Parcel ID #: 14000580001

The applicant is requesting approval of a major subdivision preliminary plan to subdivide 44.75 acres into 45 single family residential lots.

Staff Report

Mrs. Lance presented the preliminary plan for the **Everwood Subdivision** and reported the following:

- The applicant, Godwin Engineering, proposes to subdivide approximately 44.75 acres located on Harnett Dunn Highway in Plainview Township into 45 single-family residential lots.
- The property (Parcel ID #14000580001) is zoned Residential Agricultural (RA), and its current use is agricultural.
- The parcel is situated within the Residential Growth Node of the Sampson County Land Use Map.
- The subdivision will be served by County water and individual septic systems, with 18 lots utilizing off-site septic systems.
- A 50-foot public right-of-way is proposed, with three internal roads terminating in cul-de-sacs.
- The property is not located within a regulated floodplain, and no Section 404 wetlands have been identified on the site.
- The Planning Board previously approved the sketch plan for this subdivision on September 9, 2025.

Staff Recommendation

Staff recommends conditional approval of the Everwood Subdivision preliminary plan, contingent upon the final plat meeting all requirements of Sections 504–506 of the Sampson County Subdivision Regulations.

Board Discussion

Chairman Jason Tyndall called for questions for staff and opened the floor for Board discussion regarding the preliminary plan for the **Everwood Subdivision**. There being no questions or discussion, the Board proceeded to action.

Board Action

- **Motion:** Randy Simmons moved to recommend **conditional approval** of the Everwood Subdivision preliminary plan to the Sampson County Board of Commissioners, contingent upon the final plat meeting all requirements of **Sections 504–506** of the Sampson County Subdivision Regulations and based on the plan's demonstrated compliance with those regulations.
 - **Second:** Gail Gainey
 - **Vote:** Unanimous approval
-

Other Business:

Mrs. Lance presented the 2026 Planning Board meeting schedule, noting that the dates are contingent on having cases to hear and that only one meeting is scheduled for a Tuesday.

Action:

Upon a motion by Tate Naylor, seconded by Randy Simmons, the Board unanimously approved the Planning Board meeting schedule for 2026.

Adjournment

There being no further business, the meeting was adjourned at 6:21 p.m.

Respectfully submitted,

Jason Tyndall, Chairman

Michelle Lance, Secretary

SAMPSON COUNTY
BOARD OF COMMISSIONERS

ITEM NO. 5(f)

Meeting Date: December 1, 2025

<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

DEPARTMENT: Legal

ATTACHMENTS: Resolutions

As part of the Department of Transportation’s process for adding or abandoning roads, they require a resolution in support of the matter before they can move forward. They have made a request for 2 road abandonments. The requested road abandonments involve a “paper” road which was never physically constructed and a small secondary road that the owner will use for farmland. There is one owner for both relevant parcels and the owner requested this abandonment to DOT.

Motion to Adopt Resolutions in Support of Abandonment of State Road 1655 and State Road 1611

**RESOLUTION IN SUPPORT OF ABANDONMENT
OF PART OF STATE ROAD 1611 (Ottis Road)**

WHEREAS, the North Carolina Department of Transportation Division of Highways has received a request for the abandonment of State Road 1611 (Ottis Road) from the State System for maintenance; and

WHEREAS, the North Carolina Department of Transportation Division of Highways has completed a field survey which indicates that the only property owner on State Road 1611 (Ottis Road) requested to be abandoned, Pope Family Farms, LLC, has signed an abandonment petition requesting and approving of the abandonment; and

WHEREAS, the North Carolina Department of Transportation Division of Highways requires a resolution to be adopted by the Board of County Commissioners in order to proceed with the abandonment process.

NOW, THEREFORE, let be it Resolved that the Sampson Board of County Commissioners, does hereby resolve to support the abandonment of State Road 1611 (Ottis Road) from the State Maintained System.

Adopted the 1st day of December, 2025.

By: _____
Allen McLamb, Chairman,
Sampson County Board of Commissioners

ATTEST: _____
STEPHANIE FULTON,
Clerk to the Sampson County Board of Commissioner

**RESOLUTION IN SUPPORT OF ABANDONMENT
OF STATE ROAD 1655 (Wellons Road)**

WHEREAS, the North Carolina Department of Transportation Division of Highways has received a request for the abandonment of State Road 1655 (Wellons Road) from the State System for maintenance; and

WHEREAS, the North Carolina Department of Transportation Division of Highways has completed a field survey which indicates that the only property owner on State Road 1655 (Wellons Road) requested to be abandoned, Pope Family Farms, LLC, has signed an abandonment petition requesting and approving of the abandonment; and

WHEREAS, the North Carolina Department of Transportation Division of Highways requires a resolution to be adopted by the Board of County Commissioners in order to proceed with the abandonment process.

NOW, THEREFORE, let be it Resolved that the Sampson Board of County Commissioners, does hereby resolve to support the abandonment of State Road 1655 (Wellons Road) from the State Maintained System.

Adopted the 1st day of December, 2025.

By: _____
Allen McLamb, Chairman,
Sampson County Board of Commissioners

ATTEST: _____
STEPHANIE FULTON,
Clerk to the Sampson County Board of Commissioner

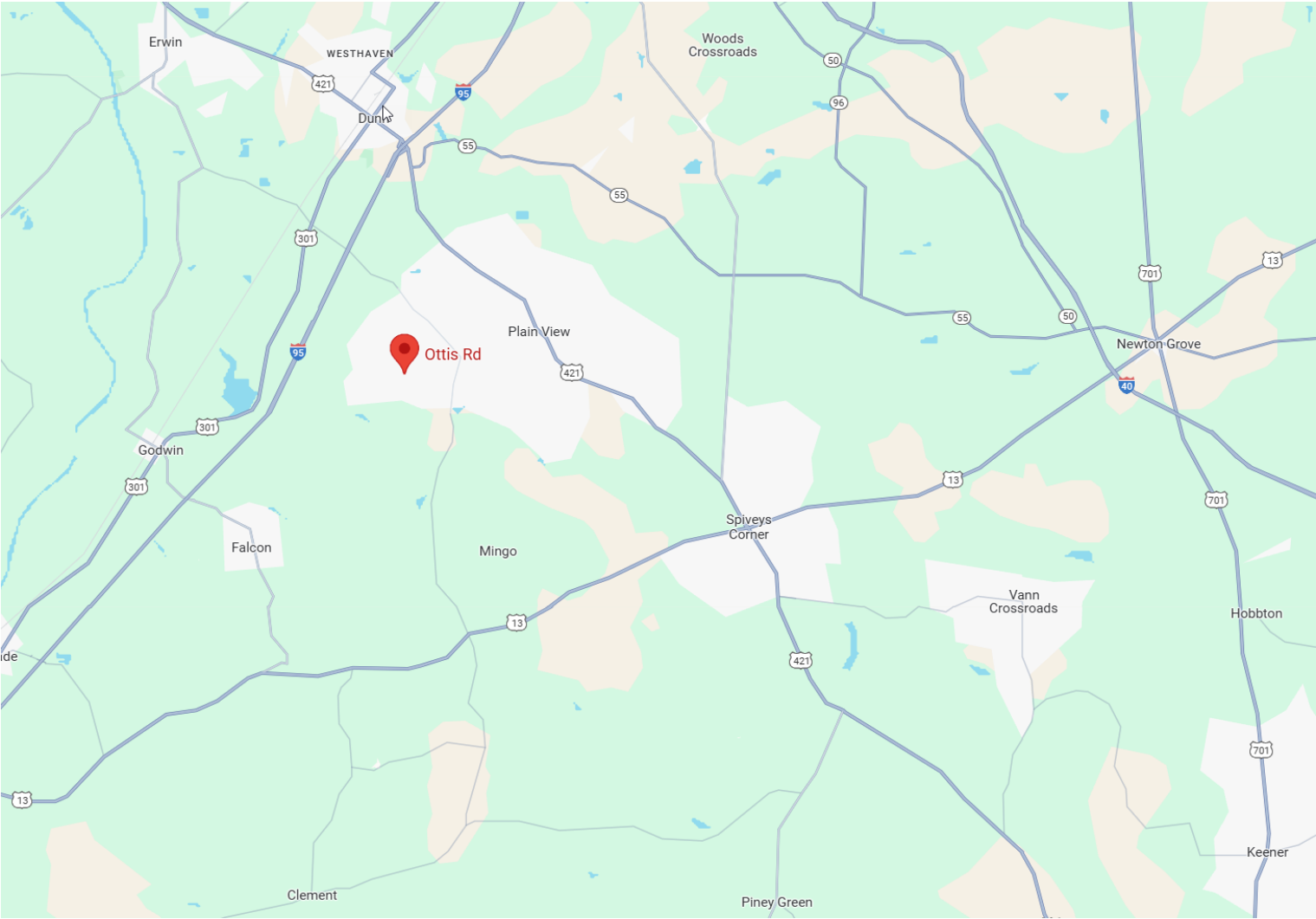
PROPERTY HISTORY WORKSHEET

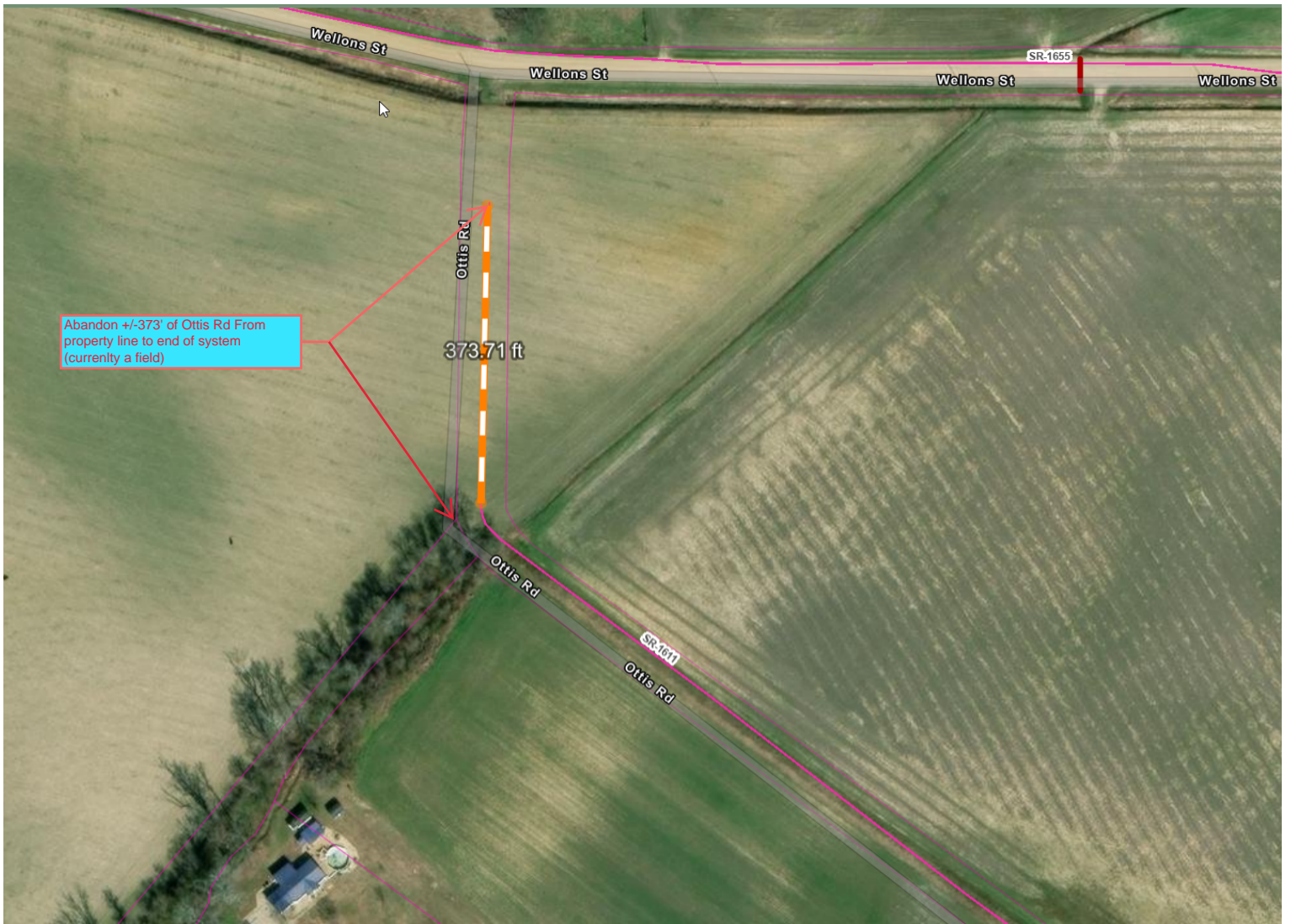
Instructions: The purpose of the worksheet is to determine how best to proceed with Secondary Road Abandonment, Residue Property, Surplus Right of Way and Control of Access Revisions. The District Engineer will complete Section 1, and send the worksheet to the Division Right of Way Agent, who will complete Sections 2 & 3, and return the worksheet and supporting documents to the requesting District Engineer. The completed worksheet must accompany all requests for surplus r/w disposals and all requests for control of access revisions.

SECTION 1	REQUESTING DISTRICT ENGINEER: Daniel Jones		
Division 3	County: Sampson	City/Town: N/A	
TIP No.	N/A	Route:	SR 1611
State Project No.	N/A	F.A. Project No.	N/A
Station(s):	17+04 to end of system		
Requesting Party or Agent for Requesting Party: Pope Family Farms, LLC			
Property location: +/- 5327 feet South of intersection of SR 1002 and SR 1005 Located on SR 1005			
SECTION 2	PROPERTY RESEARCH:		
R/W or Easements obtained by: <input type="checkbox"/> Fee Simple, <input type="checkbox"/> R/W Agreement, <input type="checkbox"/> Permanent Easement, <input type="checkbox"/> Maintenance/Plat, R/W or Easements obtained by Condemnation: 1. Was it a total take <input type="checkbox"/> Yes, <input type="checkbox"/> No - If no, answer #2. <input type="checkbox"/> Yes <input type="checkbox"/> No - If yes, answer two questions to right 2. Does condemned party still own remainder <input type="checkbox"/> Yes, <input type="checkbox"/> No Was it recorded? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Book _____, Page _____ (attach copy) Is there controlled access? <input type="checkbox"/> Yes <input type="checkbox"/> No Is the area landlocked? <input type="checkbox"/> Yes <input type="checkbox"/> No Are plans from the acquisition available? <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, attach copy) List names of all owners adjoining surplus or C/A revision (Attach copy of GIS or Tax Map showing owners):			
SECTION 3	DETERMINATION:		
SECONDARY ROAD ABANDONMENT: Area is along an existing Secondary Road, does not involve control of access or a TIP Project, and was acquired by a secondary road agreement, plat, or by maintenance. To be handled by the District Engineer as secondary road abandonment. RESIDUE PROPERTY: Area is outside the right of way limits. The area was purchased in conjunction with the settlement of the right of way acquisition claim. To be handled by the District Engineer, Division Engineer, Division Right of Way Agent, and the Right of Way Unit. SURPLUS RIGHT OF WAY/EASEMENTS: All rights of way or easements acquired or held by DOT on all roads, except secondary road abandonments as defined above. To be handled by the District Engineer, Division Engineer, R/W Disposal and Control of Access Review Committee, and Chief Engineer. CONTROL OF ACCESS REVISION: Area is within the control of access limits on all completed highway projects or completed parcels on highway projects under construction. To be handled by the District Engineer, Division Engineer, R/W Disposal and Control of Access Review Committee and Chief Engineer. (C/A revisions on unresolved condemned parcels are not reviewed by the Committee)			
Agree that Request is for Surplus R/W – Assistant State Negotiator		Division Right of Way Agent	Date

County	Sampson	Co. File No.		Date	04-03-2025
Township	Plain View	Div. File No.		Div.#	3

Submitted by _____ Reviewed and Approved _____
DISTRICT ENGINEER DIVISION ENGINEER
Reviewed and Approved
BOARD OF TRANSPORTATION MEMBER





April 05, 2001

SAMPSON COUNTY

MEMORANDUM TO: Mr. John Anderson

MEMORANDUM FROM: K. E. Fussell, PE

SUBJECT: Right of Way Acquisition
SR 1611
From SR 1005 to Dead End

Attached please find survey plan, pole data sheets and locator map relative to the acquisition of right of way on SR 1611 (From SR 1005 to Dead End) in Sampson County. This road should be paved in the 2010-2011 paving season with a priority # 69.

Work on this road will consist of grade, drain, base and pave. All charges should be made to the county wide work order number 6.282445.

Your further handling will be greatly appreciated.

KEF:jjp

Atta.

SAMPSON COUNTY

NORTH CAROLINA

PREPARED BY THE
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS—PLANNING AND RESEARCH BRANCH

IN COOPERATION WITH THE
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION



73

83

(69.22A) 93
3411

Abandon this section of SR 1411

WELLONS ROAD

SR 1655 (1776)

William Calvin Lee
Trust DB 1350/131

(1910)

72

82

William Calvin Lee
Trust DB 1350/131

William Calvin Lee Trust
Others DB 1350/131
5254
PO Box 1018
Morehead City NC 28557

(76.77A)
6834

Hardy Warren Sp
Clo Ellen Warren
3328 St. Hardy Dr
Fayetteville NC 28301
DB 849/387
(13.35A)
4438

81

(16.64A)
1171

Mrs. Warren
H. H. Red Fox Trail
2300 Red Fox Trail
Charlottesville NC 22821
(22.88A)
8632 DB 492/585

(18.73A)
9625

80

90

SR 1005
GREEN PATH ROAD
(128.1)
(138.1)
INDEXED ON 1570

County	Sampson	Co. File No.		Date	4-3-2025
Township	Plain View	Div. File No.		Div.#	3

Submitted by _____ Reviewed and Approved _____
DISTRICT ENGINEER DIVISION ENGINEER
Reviewed and Approved
BOARD OF TRANSPORTATION MEMBER

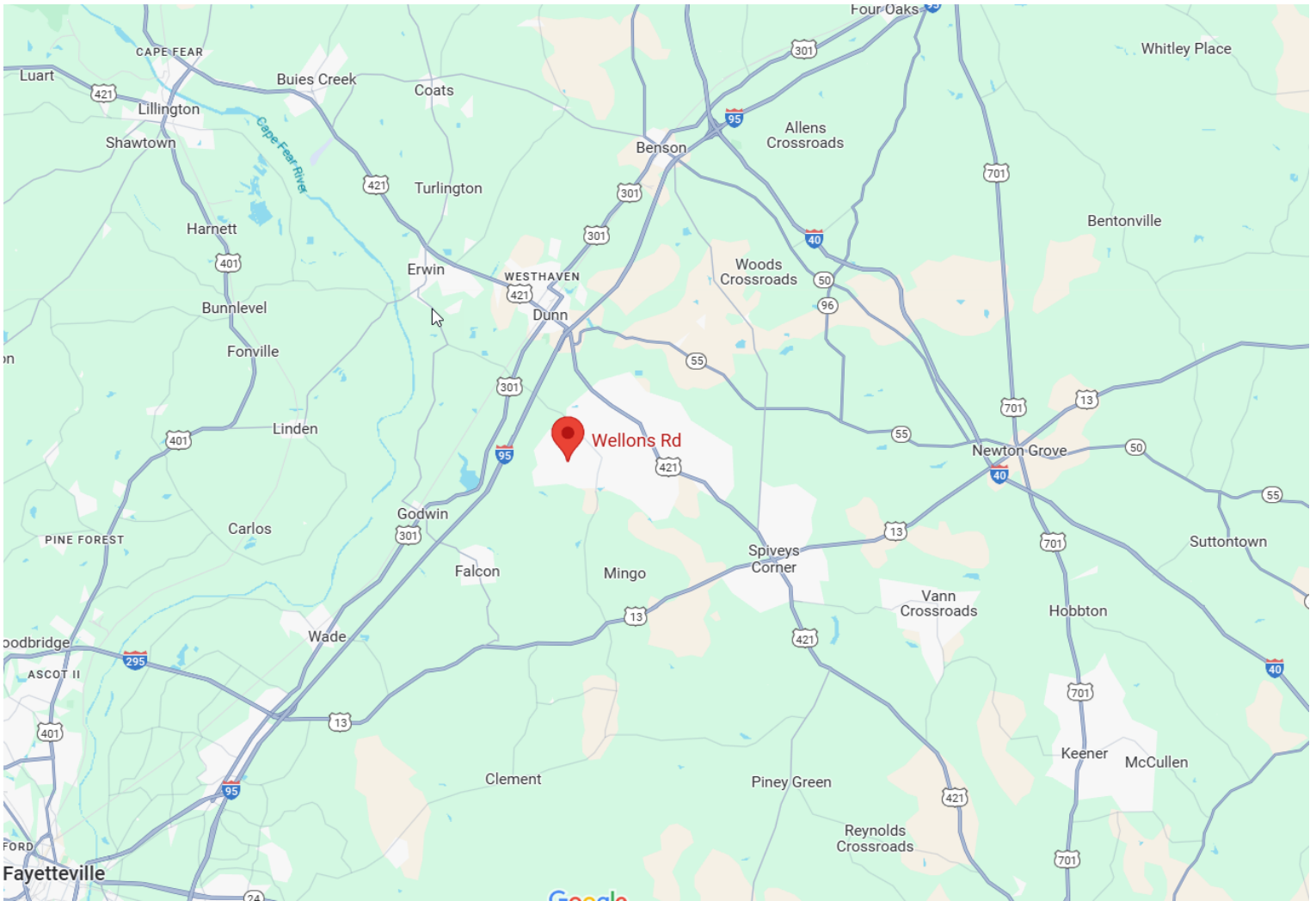
PROPERTY HISTORY WORKSHEET

Instructions: The purpose of the worksheet is to determine how best to proceed with Secondary Road Abandonment, Residue Property, Surplus Right of Way and Control of Access Revisions. The District Engineer will complete Section 1, and send the worksheet to the Division Right of Way Agent, who will complete Sections 2 & 3, and return the worksheet and supporting documents to the requesting District Engineer. The completed worksheet must accompany all requests for surplus r/w disposals and all requests for control of access revisions.

SECTION 1	REQUESTING DISTRICT ENGINEER: Daniel Jones		
Division 3	County: Sampson	City/Town: N/A - County	
TIP No.	N/A	Route:	SR 1655
State Project No.	N/A	F.A. Project No.	N/A
Station(s):	00+00 to 27+24 (intersection of SR 1005 to end of maintenance limits)		
Requesting Party or Agent for Requesting Party: Pope Family Farms, LLC			
Property location: +/-3,592 feet SW from Intersection of SR 1002 and SR 1005			

SECTION 2	PROPERTY RESEARCH:
R/W or Easements obtained by: <input type="checkbox"/> Fee Simple, <input type="checkbox"/> R/W Agreement, <input type="checkbox"/> Permanent Easement, <input type="checkbox"/> Maintenance/Plat, R/W or Easements obtained by Condemnation: 1. Was it a total take <input type="checkbox"/> Yes, <input type="checkbox"/> No - If no, answer #2. <input type="checkbox"/> Yes <input type="checkbox"/> No - If yes, answer two questions to right 2. Does condemned party still own remainder <input type="checkbox"/> Yes, <input type="checkbox"/> No Was it recorded? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Book _____, Page _____ (attach copy) Is there controlled access? <input type="checkbox"/> Yes <input type="checkbox"/> No Is the area landlocked? <input type="checkbox"/> Yes <input type="checkbox"/> No Are plans from the acquisition available? <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, attach copy) List names of all owners adjoining surplus or C/A revision (Attach copy of GIS or Tax Map showing owners):	

SECTION 3	DETERMINATION:				
X	<p>SECONDARY ROAD ABANDONMENT: Area is along an existing Secondary Road, does not involve control of access or a TIP Project, and was acquired by a secondary road agreement, plat, or by maintenance. To be handled by the District Engineer as secondary road abandonment.</p> <p>RESIDUE PROPERTY: Area is outside the right of way limits. The area was purchased in conjunction with the settlement of the right of way acquisition claim. To be handled by the District Engineer, Division Engineer, Division Right of Way Agent, and the Right of Way Unit.</p> <p>SURPLUS RIGHT OF WAY/EASEMENTS: All rights of way or easements acquired or held by DOT on all roads, except secondary road abandonments as defined above. To be handled by the District Engineer, Division Engineer, R/W Disposal and Control of Access Review Committee, and Chief Engineer.</p> <p>CONTROL OF ACCESS REVISION: Area is within the control of access limits on all completed highway projects or completed parcels on highway projects under construction. To be handled by the District Engineer, Division Engineer, R/W Disposal and Control of Access Review Committee and Chief Engineer. (C/A revisions on unresolved condemned parcels are not reviewed by the Committee)</p>				
<table style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"> Agree that Request is for Surplus R/W – Assistant State Negotiator </td> <td style="width: 50%; text-align: center;"> Division Right of Way Agent </td> </tr> <tr> <td></td> <td style="text-align: center;">Date</td> </tr> </table>		Agree that Request is for Surplus R/W – Assistant State Negotiator	Division Right of Way Agent		Date
Agree that Request is for Surplus R/W – Assistant State Negotiator	Division Right of Way Agent				
	Date				





DEC 2 1963

STATE OF NORTH CAROLINA

STATE HIGHWAY COMMISSION

TERRY SANFORD, GOVERNOR

MERRILL EVANS, CHAIRMAN

CLIFTON L. BENSON
C. WATSON BRAME
GRAHAM ELLIOTT
LAUCH FAIRCLOTH
JAMES K. GLENN
WILLIAM E. HORNER
TED JORDAN
D. WORTH JOYNER
JACK B. KIRKSEY



JAMES G. W. MACLAMROC
TOM MCLEAN
ANDREW W. NESBITT
CLINT NEWTON
H. G. PHILLIPS
E. MURRAY TATE, JR.
J. ELSIE WEBB
J. GILLIAM WOOD
PAUL R. YOUNTS

W. F. BABCOCK, DIRECTOR

November 25, 1963

MEMO TO: Mr. R. V. Biberstein, Division 3 Engineer, Wilmington, North Carolina
FROM: James S. Burch
SUBJECT: Change Secondary Road Numbers

We have been authorized to make the following change in Secondary Road Numbers on County Maps as indicated below. We request that you make similar change on your file maps in Division and District, and have the necessary changes made by your Sign Supervisor on the ground. We are changing our basic county maps accordingly. If our plan does not fit actual ground conditions, please return this with letter of explanation and recommendation.

County Sampson

Old numbers _____
New numbers 1655
Cancel numbers _____

Petition No. 6785
Length 0.5 miles
Report Date 5-22-63
Date of Approval 10-3-63
Road Name J. W. Lee Rd.

System Addition x
System Deletion _____
System Reassignment _____
Number Reassignment _____
(See Map)

Remarks:

JSB:gh

cc: Bridge Department
Traffic Engineer

James S. Burch
PLANNING ENGINEER

Posted on Dist Office Map 12-6-63 JSB/K

STATE OF NORTH CAROLINA
STATE HIGHWAY COMMISSION

TERRY SANFORD, GOVERNOR

MERRILL EVANS, CHAIRMAN

CLIFTON L. BENSON
C. WATSON BRAME
GRAHAM ELLIOTT
LAUCH FAIRCLOTH
JAMES K. GLENN
WILLIAM E. HORNER
TED JORDAN
D. WORTH JOYNER
JACK B. KIRKSEY



JAMES G. W. MACLAMROC
TOM MCLEAN
ANDREW W. NESBITT
CLINT NEWTON
H. G. PHILLIPS
E. MURRAY TATE, JR.
J. ELSIE WEBB
J. GILLIAM WOOD
PAUL R. YOUNTS

W. F. BABCOCK, DIRECTOR

Wilmington, N. C.
September 16, 1963

Sampson County

Subject: Addition to System - J. W. Lee Road *SR 1055*
From Co. Rd. 1005 to Dead End

MEMORANDUM TO MR. FLOYD J. BASS:

This is to advise that all right of way has been secured on the above mentioned road which is to be added to the system. I am attaching for your files a survey map showing the right of way as it is staked out upon the ground.

If additional information is needed, please advise.

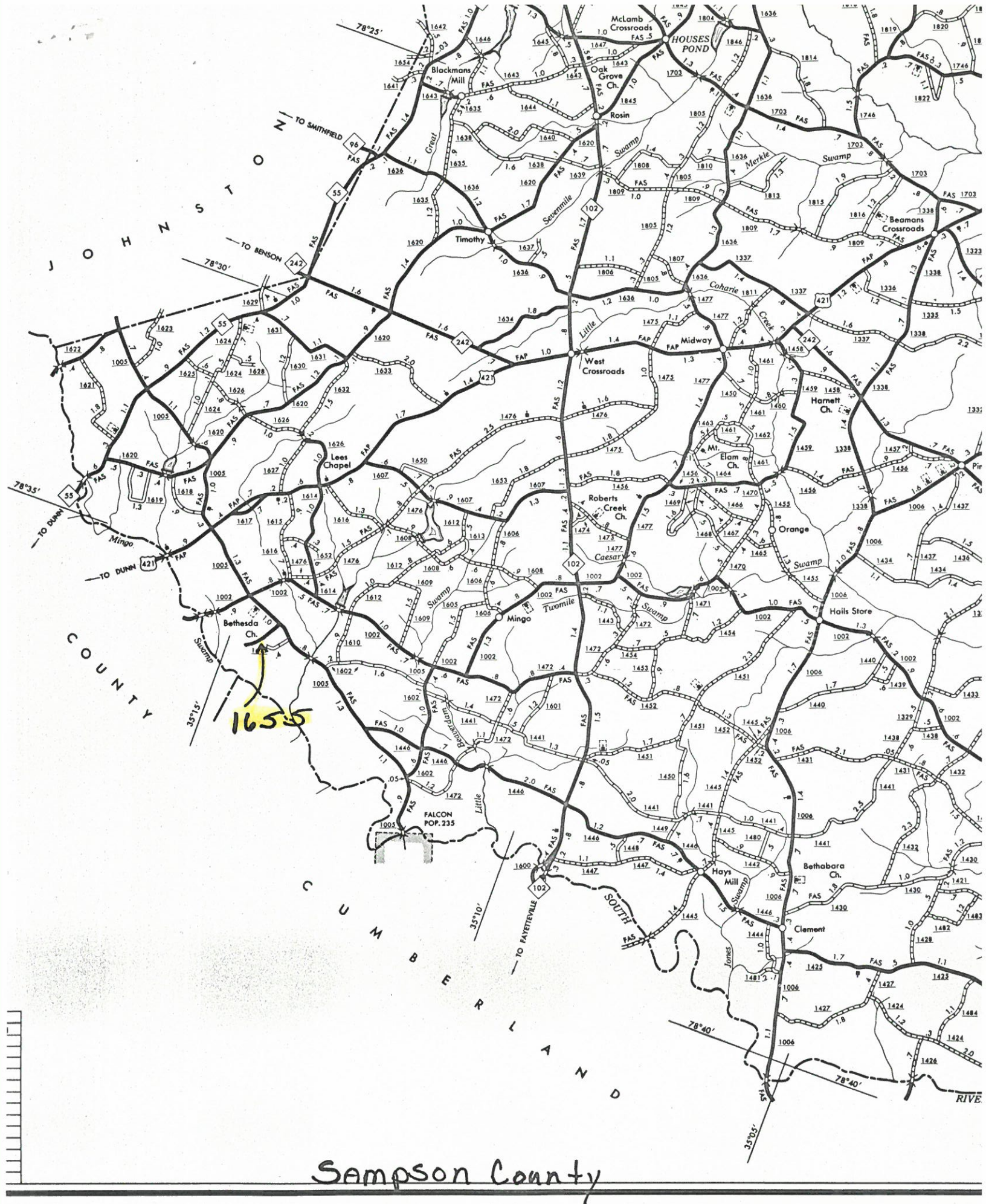
Yours very truly,

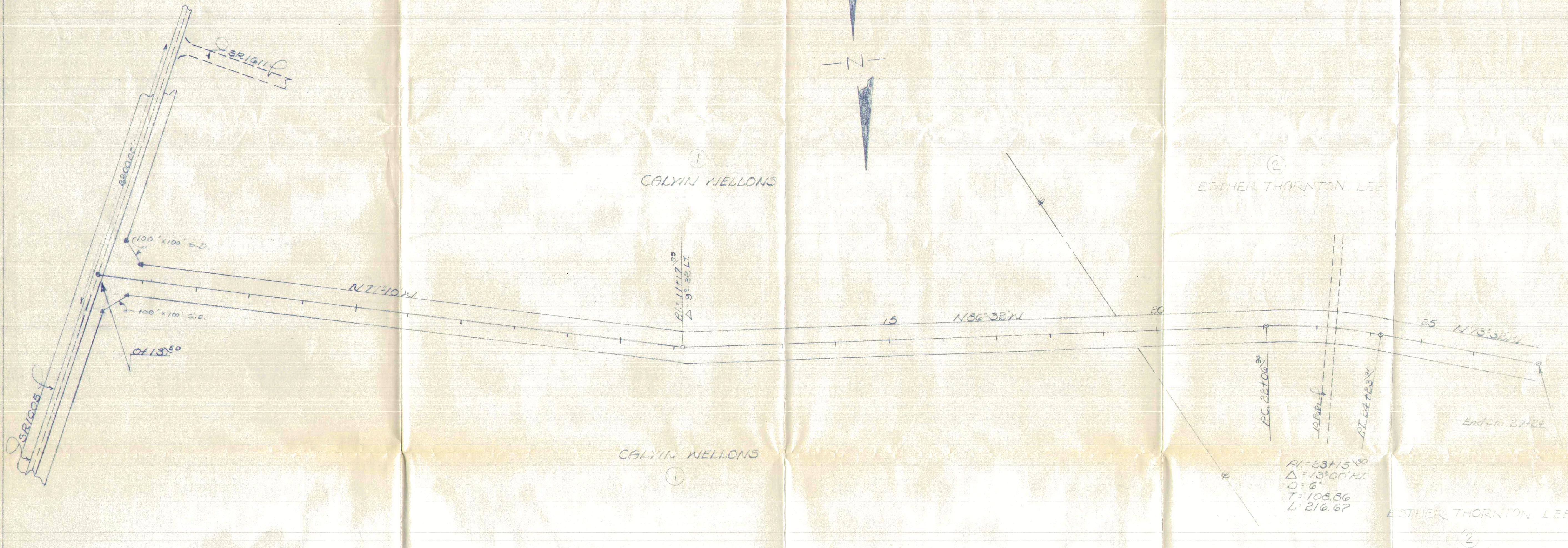
A handwritten signature in blue ink that reads "Carl D. Parker, Jr.".

Carl D. Parker, Jr.
Right of Way Agent

CDP, JR.:ap
Atta.

CC: Mr. J. G. Gibbs
Mr. R. V. Biberstein





N. C. STATE HWY. COMM. SEC. ROAD SURVEY

"J.W. LEE ROAD"

"Addition" FROM SR 1005 TO DEAD END

PLAINVIEW TOWNSHIP ——— SAMPSON COUNTY

DATE: 5-8-63 SURVEY BY: T.D. KING SCALE 1"=100'

DRAWN BY: T.D. KING

REV 2-9-63 T.D. King

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5(g)

Meeting Date: December 1, 2025	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Request for Road Additions for the State Maintained Secondary Road System

DEPARTMENT: Legal

CONTACT PERSON(S): Paul Allen, County Attorney

ATTACHMENTS: Resolutions

BACKGROUND:

As part of the Department of Transportation's process for adding or abandoning roads, they require a resolution in support of the matter before they can move forward. They have made a request for 3 road additions. All requested road additions (Pony Cart Lane, Double Tree Road, and Single Tree Lane) are within the same subdivision, Stagecoach Estates, and are currently owned by the same owner who has requested this addition by DOT.

RECOMMENDED ACTION OR MOTION:

Motion to Adopt Resolutions in Support of Request for Road Additions for the State Maintained Secondary Road System

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Sampson

Road Description: Double Tree Rd

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Sampson requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Sampson that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Sampson at a meeting on the 1st day of December, 2025.

WITNESS my hand and official seal this the 1st day of December, 2025.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Sampson

Road Description: Pony Cart Lane

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Sampson requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Sampson that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Sampson at a meeting on the 1st day of December, 2025.

WITNESS my hand and official seal this the 1st day of December, 2025.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Sampson

Road Description: Single Tree Lane

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Sampson requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Sampson that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Sampson at a meeting on the 1st day of December, 2025.

WITNESS my hand and official seal this the 1st day of December, 2025.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: Sampson Road Name: Double Tree Lane
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Stagecoach Estates Length (miles): 1050' Feet

Number of occupied homes having street frontage: 14 Located (miles): 0.36

miles N ☐ S ☒ E ☐ W ☐ of the intersection of Route 1256 and Route Hw24 .
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Stagecoach Estates in
Sampson County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Wayne Honeycutt Phone Number: 704-576-2476

Street Address: 1220 Biltmore Dr. Charlotte, NC 28207

Mailing Address: Same

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
Hillery Brewer Honeycutt sr.	1962 Crumpler Mill Rd. Salemburg, NC 28385	910-564-4688
Wayne Honeycutt	1220 Biltmore Dr. Charlotte, NC 28207	704-576-2476

INSTRUCTIONS FOR COMPLETING PETITION:

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach two (2) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

FOR NCDOT USE ONLY: Please check the appropriate block

☐ Rural Road ☐ Subdivision platted prior to October 1, 1975 ☐ Subdivision platted after September 30, 1975

REQUIREMENTS FOR ADDITION


If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.


General Statute 136-102.6 states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
Single Tree LAne	4	300'			
Pony Cart Lane	5	200'			
Double Tree Rd	15	1,000'			



LEGEND:
 IRF-IRON ROD FOUND
 IPF-IRON PIPE FOUND
 N/F-NOW OR FORMERLY
 R/W-RIGHT OF WAY
 _____ R/W _____ RIGHT OF WAY
 _____ PROPERTY LINE
 - - - - - ADJACENT PROPERTY LINE

 LOT NUMBERS

 SEPTIC DRAIN FIELD NUMBERS

CURVE	LENGTH	RADIUS	BEARING	CHORD
C1	40.56'	25.00'	S 61°48'25" E	36.26'
C2	72.86'	400.00'	S 61°48'25" E	72.75'
C3	24.36'	400.00'	S 83°37'31" W	24.34'
C4	19.33'	25.00'	N 63°29'13" E	18.85'
C5	59.00'	50.00'	S 75°07'41" W	55.64'
C6	71.99'	50.00'	N 29°49'02" W	65.93'
C7	85.08'	50.00'	N 60°15'58" E	75.18'
C8	24.87'	50.00'	S 56°19'10" E	24.61'
C9	23.10'	25.00'	N 89°02'41" W	22.29'
C10	77.50'	25.00'	S 78°08'20" W	77.34'
C11	40.83'	25.00'	S 25°03'42" E	38.44'
C12	39.27'	25.00'	S 74°00'02" E	35.36'
C13	38.27'	25.00'	S 55°40'00" E	35.36'
C14	76.48'	369.95'	S 66°35'23" W	76.35'
C15	85.54'	319.95'	S 68°19'34" W	85.29'
C16	95.01'	319.95'	S 84°29'34" W	94.67'
C17	36.10'	25.00'	N 31°08'56" E	33.04'
C18	58.14'	370.52'	S 05°43'10" E	58.08'
C19	48.56'	370.52'	S 02°31'50" W	48.53'
C20	21.03'	25.00'	N 17°48'34" W	20.41'
C21	46.55'	50.00'	S 15°19'09" E	44.88'
C22	90.16'	50.00'	S 83°05'27" W	78.43'
C23	104.48'	50.00'	N 95°23'16" W	86.48'
C24	21.03'	25.00'	S 82°07'09" W	20.41'
C25	36.96'	320.52'	S 02°28'55" W	36.94'
C26	55.34'	320.52'	S 05°16'06" E	55.27'
C27	36.10'	25.00'	S 51°34'40" E	33.04'
C28	38.36'	369.95'	N 89°58'18" E	38.35'
C29	40.12'	35.00'	N 60°09'28" E	37.96'
C30	87.49'	50.00'	N 42°52'15" E	76.75'
C31	126.91'	50.00'	N 79°58'16" W	95.48'

NOTES:

- 1) ALL DISTANCES SHOWN ARE HORIZONTAL GROUND DISTANCES.
- 2) NONCONFORMING STRUCTURES HAVE NOT BEEN CREATED BY THIS SURVEY.
- 3) A PORTION OF THIS PROPERTY IS LOCATED IN FLOOD ZONE "X" MINOR FLOOD RISK AREA- FIRM PANEL 1404.
- 4) MAP NUMBER 372014-0400K, EFFECTIVE DATE: JUNE 20, 2018
- 5) 5/8" REBAR FOUND AT ALL CORNER POINTS, OTHERWISE NOTED
- 6) THE PURPOSE OF THIS PLAT IS TO DEDICATE THE PRIVATE STREETS TO PUBLIC STREETS.

THIS SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND
AND DOES NOT CREATE A NEW STREET OR CHANGE AN
EXISTING STREET.

Ray B. Dwan 1-24-2023
PROFESSIONAL LAND SURVEYOR - L-2719

I, REX B. OWEN, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN DEED BOOK 719, P. 548); THAT THE BOUNDARIES NOT SURVEYED ARE FAIRLY INDICATED AS DRAWN FROM INFORMATION SHOWN HEREON; THAT THE RATIO OF PRECISION IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL

THIS 24th DAY OF JANUARY, A.D. 2023

Lex B. Owen
PROFESSIONAL LAND SURVEYOR - L-2719

DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS

PROPOSED SUBDIVISION ROAD
CONSTRUCTION STANDARDS CERTIFICATION

APPROVED Daniel R. Cumbo
DISTRICT ENGINEER

DATE 2/2/2023

THE PROPERTY SHOWN HEREON IS LOCATED
WITHIN THE SUBDIVISION JURISDICTION OF
SAMPSON COUNTY AND IS EXEMPT FROM THE
SUBDIVISION REGULATIONS PER SECTION 106(C)
OF THE SAMPSON COUNTY SUBDIVISION
ORDINANCE




SUBDIVISION ADMINISTRATOR
 DATE

EXEMPTION HAS NOT BEEN COMPLETED UNTIL A DEED
HAS BEEN RECORDED WITH THE SAMPSON COUNTY
REGISTER OF DEEDS THAT REFERENCES THE MAP
BOOK AND PAGE NUMBER OF THE RECORDED EXEMPT
PLAT


CERTIFICATE OF OWNERSHIP & DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON, WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF THE COUNTY OF SAMPSON AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT, ESTABLISH MINIMUM BUILDING SETBACK LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS SITES AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED. I HEREBY DEDICATE ALL SANITARY SEWER, AND WATER LINES TO THE COUNTY OF SAMPSON

OWNER(S) OR REPRESENTATIVE Bruce J. [Signature] DATE 1/26/2023

Sampson
CUMBERLAND COUNTY, NORTH CAROLINA

I, A NOTARY PUBLIC OF THE COUNTY AND STATE
AFORESAID, CERTIFY THAT H. BREWER HONEYCUTT
PERSONALLY APPEARED BEFORE ME THIS DAY AND
ACKNOWLEDGED THE EXECUTION OF THE FOREGOING
INSTRUMENT. WITNESS MY HAND AND OFFICIAL STAMP
AND SEAL,
THIS 26th DAY OF January, 20 23


 NOTARY PUBLIC
 MY COMMISSION EXPIRES 10/8/2025

Teresa W. Smith
Notary Public
Sampson County
North Carolina
My Commission Expires 10/8/2025

*DONALD E. HAWLEY,
TRUSTEE
D.B. 1912, PG. 909*

STATE OF NORTH CAROLINA
COUNTY OF SAMPSON

I, Michelle Lance REVIEW OFFICER
OF SAMPSON COUNTY, CERTIFY THAT THE MAP
OR PLAT TO WHICH THIS CERTIFICATE IS AFFIXED
MEETS ALL STATUTORY REQUIREMENTS FOR
RECORDING.

DATE: 2.23.22

Propose to add to NCDOT System

AREA: (BY COORDINATE COMPUTATION)

H. BREWER HONEYCUTT
DB 719 PG 548
MB 35 PG 18
MB 110 PG 42
MB 109 PG 81

NCDOT RIGHT OF WAY DEDICATION SURVEY
FOR

STAGECOACH ESTATES, SECTION TWO

DATE: DECEMBER 16, 2022 SCALE: 1" = 100'
LITTLE COHARIE TOWNSHIP SAMPSON COUNTY AUTRYVILLE NORTH CAROLINA

PROJECT # : 220074A
PROJ. SVYR : RBO
DRAWN BY : JLK
DWG : HONEYCUTT
VIEWPORT : NCDOT

SHEET # : 1 OF 1

GRAPHIC SCALE

(IN FEET)
1 inch = 100 ft.

JoynerKeeny

Land Planning & Surveying

**230 DONALDSON STREET, SUITE - 500A
FAYETTEVILLE, NORTH CAROLINA 28301**
North Carolina Firm Number P-0551
Phone: 910.920.3275
www.joynerkeeney.com

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**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 6

Meeting Date: December 1, 2025	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Board Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: No

CONTACT PERSON(S): Eric Pope, Vice Chairman

ATTACHMENTS: Recommendation Letters

BACKGROUND:

Library Director Kelsey Edwards has recommended that Ms. Rosemary Simpson be appointed to the Library Board to fill the vacancy for a new 4-year term beginning January 2026.

RECOMMENDED ACTION OR MOTION:

Motion to approve the above-named appointees as recommended

Meeting Date:	Monday, December 1, 2025				
Department:	Library				
Presenter(s):					
Title:	Request for a new appointment to the library board.				
Type:	Action ____	Consent __	Appointment_X__	Info Only____	Other ____
Background:	<p>The library board will have a vacancy at the end of December 2025 due to an expired term. I am recommending that the Board of Commissioners appoint Ms. Rosemary Simpson to the Library Board to fill the vacancy for a new 4-year term beginning in January 2026</p> <p>Thank you. Kelsey Edwards, Library Director</p>				
Recommended Action/Motion:	Appoint Ms. Rosemary Simpson to the Library Board to fill the upcoming vacancy, with her term to begin in January 2026				
Attachments:	none				