

SCHD Advisory Committee Meeting Minutes

January 22, 2024

Attendance: Board Members: Daniel Cumbo, Russel Devane, Yire Hernandez, Allie Ray McCullen, Commissioner Lethia Lee, Dr. Shane Sundlie

Non-Board Members: Wanda Robinson, Cherish Allen, Tamra Jones, Miles Kory Hair, Kelly Parrish, Cameron Howell, Edwin Causey

- I. **Call to Order:** Wanda Robinson, Health Director
- II. **Invocation:** Commissioner Lethia Lee
- III. **Election of officers:** Russel Devane nominated Jeffrey Bell for Chair. 2nd by Dr. Shane Sundlie. All in favor.
- IV. **Approval of Minutes:**
 - a) November 20, 2023 - SCHD Health Advisory Committee Meeting minutes. Motion to approve minutes as written by Daniel Cumbo. 2nd by Russel Devane. All in favor.
- V. **CFPT Annual Summary:** Kelly reviewed the Sampson County Child Fatality Prevention Report for 2023. The purpose of this report is to give a summary of the causes of death reviewed, the number of cases reviewed, recommendations for prevention, if any, that have been made and to share local team. Local Team also discusses accomplishments and any activities happening in the County that could be resources for the public. In 2023, there were 13 child deaths reviewed. CFPT identified 4 system problems and recommendations for future prevention efforts. See attached report for additional details.
- VI. **Communicable Disease Report:** Cameron Howell, Communicable Disease Coordinator (SCHD) reviewed the 2023 Communicable Disease report. She brought attention to the number change from 2022-2023 (see attached report). This is due to a change in reporting requirements. Allie Ray McCullen asked why COVID no longer needs to be reported. Kelly responded that it was decided due to the burden that reporting 100% of the cases puts on the local level staff. Now only clusters/outbreaks must be reported. The number of TB cases also increased in 2023.
- IV. **Financial:**
 - a) Monthly Update: Tamra reviewed the monthly update. She stated that activity numbers are staying steady. TB DOTs have increased, as Cameron reported that TB cases have increased. Medicaid and Local Revenues are still lower than projected.
 - b) CPT Code Update: Hepatitis B Surface Antibody, Quantitative was approved at a previous meeting. The Health Department has learned that the CPT code was incorrect and now needs approval to change code to correct code, which is needed for billing. There are four tests that also need to be added:

- 1) Epstein-Barr Antibody Profile
- 2) Cytomegalovirus Ab, IgG
- 3) C-Reactive Protein, Quant
- 4) Sedimentation Rate- Westergren (ESR)

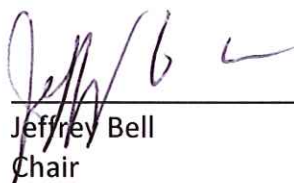
Motion to approve CPT code updates made by Russel Devane. 2nd by Yire Hernandez. All in favor.


- c) American Lung Association \$200: Funds to be used for TB Clients during their Direct Observed Therapy Treatment (DOT). Motion to approve these funds made by Allie Ray McCullen. 2nd by Russel Devane. All in favor.
- d) AA 719 CDC Vaccine Bridge Program \$72,946. This program provides funding to help maintain access to COVID-19 vaccines for uninsured and underinsured adults through existing public health infrastructure, health centers, and participating pharmacies. Motion to approve these funds made by Lethia Lee. 2nd by Russel Devane. All in favor.
- e) AA 175 Women's Health Services \$150,000. To establish funding to be used to increase contraceptive access and/or to improve maternal and infant health for underserved, insured, or medically indigent patients. Motion to approve these funds made by Russel Devane. 2nd by Yire Hernandez. All in favor.
- f) BCCCP Donation \$2500: Donation from the Ivanhoe Committee for the purpose of assisting with payment for Breast and Cervical evaluations. Motion to approve these funds made by Allie Ray McCullen. 2nd by Yire Hernandez. All in favor.
- g) Debt write-off request \$140: Tamra stated that there was patient that has a \$140 debt on the patient account from 2010. Letters were mailed 3x in 2015. Motion to approve debt write-off made by Russel Devane. 2nd by Allie Ray McCullen. All in favor.
- h) Environmental Health Fee Updates: Removed from agenda by Wanda Robinson, Health Director.

VII. Health Directors Report: The Health Department is still working on spending ARPA funds. Interpreter devices have been purchased and are in use. These devices have shown to be beneficial to the clinic and the WIC department. Although it can get expensive, AA requires public health to be able to serve all ethnicities. Multiple computers have been replaced. Currently the Health Department is working on building updates that will include painting the interior and replacing the carpet. Vacancies are slowly being filled. Social Worker, LPN, Interpreter, Advanced Medical Provider positions have been filled.

VIII. Public Comment: None.

IX. Adjournment: All in favor.

 3-18-2024
 Jeffrey Bell Date
 Chair

 3/18/24
 Wanda Robinson Date
 Secretary