

SCHD Health Advisory Committee meeting minutes
May 19, 2025

Attendance

Committee Members: Daniel Cumbo, Dr. Shane Sundlie, Yire Bueno, Commissioner Lethia Lee, Allie Ray McCullen, Brittini Serafini, Russell Devane

Non-Committee Members: Wanda Robinson, Cherish Allen, Tamra Jones, Kelly Parrish, Luke Smith, Kory Hair, Attorney Paul Allen

- I. Call to Order: Russell Devane, Vice Chair
- II. Invocation : Russell Devane, Vice Chair
- III. Approval of Minutes: March 17, 2025 – Commissioner Lethia Lee made a motion to approve the Dangerous Dog/SCHD Health Advisory Committee meeting minutes as written, 2nd by Yire Bueno. All in favor.
- IV. 2025 Policy Update
 - a) Board of Health Operating Procedures Policy Update: Annual review; Updated D. Membership – added Training and Orientation information. *All committee members were given a copy of the draft policy for review. No recommendations.*
 - b) Health Advisory Operating Procedures Policy: Annual review; no changes. *All committee members were given a copy of the draft policy.* Motion to approve policy made by Allie Ray McCullen, 2nd by Dr. Shane Sundlie. All in favor.
 - c) Health Advisory Conflict of Interest Policy: Annual review; no changes. *All committee members were given a copy of the draft policy.* Motion to approve policy made by Commissioner Lethia Lee, 2nd by Yire Bueno. All in favor.

**Cherish will send out a final executed copy of all policies to members once they are approved by the Board of Health.*

- V. 2024 Sampson County NC Data Card: Luke Smith stated that the county data cards are released biannually and provide local snapshots of child well-being. The data card provides the latest data for key indicators in five areas. From 2021-2022, Sampson County saw improvements in babies born preterm, children living in poor or low-income homes, median family income, 3rd grade students scoring proficient in reading, high school students graduating on time, residents with a bachelor's degree or higher. The child death rate increased quite a bit. According to data, the

top causes of death that account for that increase are perinatal conditions, motor vehicle accident, homicide, then all other causes.

- VI. 2025 Child Health Report Card: Luke Smith stated that the NC Child Health Report Card has been released biannually since 1997 to increase awareness of the health of our children. The report reviews and grades 14 key indicators of children's health and well-being, telling us what's working and where we need improvement. North Carolina received the best scores in insurance coverage, breastfeeding, preconception, maternal health & support. North Carolina received the worse scores in housing & economic security, child abuse & neglect, school health, birth outcomes, and mental health. The report includes a special section on school-based mental health. Russell Devane asked if this report included all kids up to the age of 17. Luke confirmed. Kelly explained that the maternal health program numbers are the lowest they have been in years. This is a result of losing Dr. Ferrell, OBGYN.
- VII. Opioid Settlement Funds: Wanda Robinson, Health Director, reviewed the Opioid Settlement Resolution. She stated that the group that is in attendance tomorrow will be the group that will have input on decision making regarding Opioid funds. The resolution will be submitted to the County Commissioners in June, if approved by the group tomorrow. One strategy is the Naloxone distribution at \$94,848. This includes distributing Naloxone throughout the county and using funds to pay for the Kiosk outside of the Health Department, which also dispenses Naloxone. The 2nd strategy is the EMS post overdose response team (see explanation on resolution) at \$454,000. Wanda Robinson stated that this year, some of the funds will be used to pay staff salaries that work with the opioid team. Attorney Paul Allen stated that the policies need to clearly explain how salary is paid to include the percentage of opioid funds being used and job responsibilities of the staff and how they relate to the opioid settlement. Spending must be directly tracked in the event of an audit. All this information and more will be explained at the opioid meeting tomorrow, 5/20/2025 at 9:30 AM in the administration board room.
- VIII. Environmental Health Update: Environmental Health is now open Monday-Friday, 8:00 AM until 5:00 PM. This change also allowed the staff to drive their county vehicle home, if they live in Sampson County. Kory explained the updated legal notices (see handout) regarding legal notices issued to landowners in response to citizen complaints. All notices are issued according to the corresponding NC Statute. If it is not resolved within thirty days, the notice will be sent to the County Attorney, at this point, fines will start to occur as per NC Statutes.

Due to budget cuts and the need to increase county revenue, several fees have increased (see attached). Kory also stated that the Environmental Health Department is implementing three new beneficial services for citizens.

- 1) Expedited NEW septic permit fee of \$500. This will accommodate customers who are pressed for time and unable to wait for the standard turnaround period of 30-45 days.
- 2) System location fee of \$150. This service is offered to customers to locate existing systems using the GPR unit. This service can be used if no record is found or the landowner wants it marked on their property.
- 3) Third party bacteriological water sampling for migrant labor housing (MLH) fee of \$145. This fee is in addition to the County EH fee to obtain the water sample. This allows for water samples to be picked up on Thursdays and Fridays for MLH managers that need their MLH paperwork process ASAP.

IX. Financial

- a) Monthly Update: Tamra reviewed the activity summary, comparing this year to last year. Environmental Health Numbers have increased just since May. Kory states this is the result of staff being able to drive their county vehicles home and start their day from home. It allows them to complete more inspections, as they are not getting held up in the office. Maternal Health numbers last year were 1763 and are currently 1405. Local and Medicaid revenues are above the projected amount at this point in the FISCAL year. CMARC is down, however, it is per member per month, which cannot be controlled by the Health Department. Factors include clients aging out, decrease in deliveries, etc. No questions.
- b) FISCAL Revenue/Expenditure Report: Tamra explained that red numbers are programs that do not require any county contributions; negative numbers are programs that may require county contributions. Tamra stated that in summary, the Health Department is only at 41% of county contributions that were requested. No questions.
- c) Budget Summary: This summary includes budget requests that are being submitted, it is not final. There is a comparison of 24-25 budgeted numbers vs 25-26 projected numbers. There has been a significant cut in the request of county contributions. Tamra stated that revenues are balanced with the expenditures in all programs/accounts. Most Health Department programs have both state and federal funding except for Adult Health, Rural Health Grant and Infant Mortality Reduction. Tamra reported that salary and benefits are largest piece of the budget at 68%. See report attached for additional details.

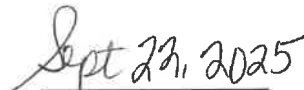
CPT Code/Fee Update: Kelly reviewed handout. Motion to approve CPT Code/Fee Updates made by Lethia Lee, 2nd by Daniel Cumbo. All in favor. Tamra reviewed increased Environmental Health fees. These are not new fees, only increased fees to existing services. Kory stated when asked to find ways to increase revenue, he started comparing fees from surrounding counties, which helped determine increased amount. If approved, increased fees will be added to the 25-26 fee schedule that will go to the Board of County Commissioners for final approval. Motion to approve new Environmental Health fees made by Lethia Lee, 2nd by Daniel Cumbo. All in favor.

- X. Health Directors Report: The Health Department has lost three positions; Foreign Language Interpreter II – WIC, Foreign Language Interpreter – Medical Records and License Practical Nurse- Clinic. At this time there has not been any state or federal funding cuts.
- XI. Public Comment: None
- XII. Adjournment: Motion to adjourn made by Allie Ray McCullen, 2nd by Shane Sundlie. All in favor.

Next meeting: July 21, 2025


Health Advisory ~~Chair~~ Vice Chair


Health Advisory Secretary


Date


Date